

Three Rivers Montessori

Board Of Directors Meeting

Perkins Restaurant
Elk River, MN

January 21st, 2020 @ 7 PM

Board Meeting Minutes

TRM Mission

“Empowering students to reach their full potential through authentic Montessori learning”
“Academic Excellence | Community Engagement | Environmental Stewardship”

Call to Order

In attendance Troy Hanson, Leah Studaker, Lisa Andrican, Chris Castagneri, Carlo Galeazzi,
Guest Present: Gwen Lyon, Montessori teacher

High Priority Action Items - Board Chair

1. Approve Meeting Minutes from December 17, 2019: Troy made a motion to approve Meeting Minutes for November, 17th, 2019, Chris Seconds, motion carried
2. Review and approve ‘Application to Serve on Board’ Policy: Chris made a motion to approve, Troy seconds, motioned carried
3. Review and approve ‘Non-Sectarian: Religious’ Policy: Chris made a motion to approve, Troy seconds, motion carried
4. Vote on new Board Member, Carlo Galeazzi (application & Resume is attached). Lisa made the motion to add Carlo as a board member, Chris seconds, motion carried
5. Accept Sarah P. Resignation (Ltr. attached). Chris made a motion to accept Sarah’s resignation. Troy seconds, motion carried
6. Need for a new Board Secretary. Troy makes a motion for Chris to become the secretary. Lisa seconds. Motion carried.

Budget/Financing Committee: Joe A/Troy/ Therese/Leah

1. Balance: Spire: \$2,177.10; Troy Hanson, Board Treasurer: Spire account will be closed and moved to Bank of Elk River.
2. Budgets: Contingency & Plan Budget - Finance Committee meeting update:
 - Met on January 13, 2020; Reviewed and updated CSP Budget

Board Approved 2-18-2020

- Next Meeting: January 28, 11am, Perkins
- Dieci Schools are working on year end 1099s and 990(tax returns)

New Business - Therese

1. Start-up Coordinator Updates: Enrollment: [updated: 80 enrolled, 9 on waitlist](#)
2. Site update: [Option A: working on it with CSDC.](#) Option B: no word yet
3. Ready to Open Guide: [On track: May 15th Meeting](#)

Calendar

1. Hiring Projected Dates:
 - Advertising for Director - Early Feb. [Begin after Feb. board meeting](#)
 - Advertising Teachers- Late Feb. [Begin early March](#)
 - Special Ed. Director([contracted- Therese will begin getting bids](#)) & Teacher- Late Feb
 - Paras- [Late April.](#)
2. Kindergarten Enrollment & Lottery Target Dates [Feb. 11th 2020](#)
3. School Calendar 2020/2021- waiting until Elk River comes out with their calendar ([mid Feb](#))

Committee Updates/Proposals

[Hiring committee will bring the following items to the next board meeting](#)

1. Hiring Committee: Lisa A./Therese: Sounding Board #10
 - a. Discuss the Director's Succession Policy (Lisa and Chris), Succession Plan; Evaluation Policy & Succession Timeline (attached)
 - b. Director's Job Qualifications/Description (attached)
2. Academic Excellence: Therese/Lisa A./ Carlo
 - a. Home Language Info Sheet for Enrollment Pkt.
3. Accountability Committee: Leah/Therese- nothing new to update.
 - a. Training Update for Board Members. Redo any Background Checks 3 years or older ([Leah & Carlo to do](#)).
4. Board Training: Please review ACNW Charter School Board Meeting Observation Form
 - a. **124E.01 PURPOSE AND APPLICABILITY.** ***See attached- Per TRM Grant***
Subdivision 1.Purposes. The primary purpose of charter schools is to improve all pupil learning and all student achievement. Additional purposes include to:
 - (1) increase learning opportunities for all pupils;
 - (2) encourage the use of different and innovative teaching methods;
 - (3) measure learning outcomes and create different and innovative forms of measuring outcomes;
 - (4) establish new forms of accountability for schools;

(5) create new professional opportunities for teachers, including the opportunity to be responsible for the learning program at the school site.

Announcements

1. ***Next Board Meeting: Tuesday, February 18th, 2020: Perkins Elk River, MN 7-9pm**
2. We have been included on a Farm To Table Grant; March 17th, will know something in the next few months. [Followup in March](#)

Adjourn meeting...

[Chris motioned to close the meeting, Carlo seconds. Motion carried.](#)