

# Three Rivers Montessori News

Vol. 1 | Issue 3 | November 2021



## CONTENTS OF THIS ISSUE

TRM CONTACTS AND IMPORTANT DATES	pg. 1
MEET THE SCHOOL LEADER	pg. 2
TRANSPORTATION	pg. 3
FUNDRAISER UPDATES	pg. 4
VOLUNTEER OPPORTUNITIES	pg. 5
HIRING	pg. 6
CONNECT	pg. 7
DONATIONS	pg. 8

## THREE RIVERS MONTESSORI CONTACTS AND IMPORTANT DATES!

### For Attendance/Transportation Matters:

[attendance@threeriversmontessori.org](mailto:attendance@threeriversmontessori.org)

### Meal Questions/Issues:

[lunch@threeriversmontessori.org](mailto:lunch@threeriversmontessori.org)

### Before and After Care:

[beforeandaftercare@threeriversmontessori.org](mailto:beforeandaftercare@threeriversmontessori.org)

### All Other Questions:

[admin@threeriversmontessori.org](mailto:admin@threeriversmontessori.org)

**TRM Phone#:** 763-595-1213

### Parent Committee Meeting:

November 9th, 6pm

### No School: Teacher Workshop

November 12th

### Pizza Ranch Fundraiser:

November 15th, 4pm - 8pm

### Give it to the Max

November 18

### Online Lunch Orders Due:

November 18

### Regular School Board Meeting:

November 16th, 7pm

# Three Rivers Montessori News

Vol. 1 | Issue 3 | November 2021

## Meet the School Leader

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Jonna Duke

Hello TRM Families.

I would like you to know how happy I am to be able to support our school in the role of School Leader. I have absorbed many of the duties of our former Executive Director including the role as primary contact for all parent's needs and concerns. Please feel free to reach out to me with any questions you may have about your student's success at Three Rivers Montessori.

I am bringing my passion for Montessori education to my new role. I will use my training as a Montessori preschool teacher to help anticipate and support the needs of our staff and students. I am also a mother of three students at TRM, so I am personally invested in the success of our school as we all navigate this transition. I previously spent 15 years in the Investment Banking industry and I am well versed in leading a team as we navigate the demands of a high paced environment. Most importantly, I am a life long learner and have spent the past decade of my life studying parent and child dynamics, mindfulness as a yoga teacher and communication strategies as a Nonviolent Communication leader. I plan to bring all of this experience to every interaction I have with our students, families and staff.

I look forward to seeing how we will all shape our school with each of our unique skills and perspectives as we grow together through the school year.

Working together,  
Jonna Duke

[jonna.duke@threeriversmontessori.org](mailto:jonna.duke@threeriversmontessori.org)

*"Anyone who does anything to help a child in his life is a hero."*

*- Fred Rogers*



# Three Rivers Montessori News

Vol. 1 | Issue 3 | November 2021

## DROP OFF BEFORE 7:55 AM

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Class starts promptly at 8:00 am. Help your student be successful by arriving as early as 7:40 am and no later than 7:55 am for school. Any student that arrives at school at 8:00 am or later must be signed in and will be marked as tardy.

Students that ride the school bus are considered in compliance with school start times and will not be marked tardy if they arrive past 8:00 am.

## BUS TRANSFER SITES SAFETY

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Once a student has boarded a school bus at TRM, they must complete the entire bus ride until their final destination. Parent pick up mid-route at the various transfer sites will not be allowed as there is no way for the bus staff to verify that the student is allowed to leave with that individual. If you miss picking them up from TRM, please plan to meet them at their final bus stop.

## DROP OFF/PICK UP PROCEDURES

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### MORNING DROP OFF

CAR DROP OFF | 7:40-7:55 AM  
BUS DROP OFF | 7:55-8:00 AM

### AFTERNOON PICK UP

BUS PICK UP | 2:30-2:35 PM  
CAR PICK UP | 2:40-2:55 PM

**IMPORTANT FOR SAFETY!** After 7:55am busses have priority in the drive alley.

**IMPORTANT FOR SAFETY!** Prior to 2:40 pm busses have priority in the drive alley.

Cars will NOT BE ALLOWED to use the drive alley during bus times.

If you are dropping off after 7:55 am, please walk your child to the main entrance door.  
If it is after 8:00 am, please sign your child in.

# Three Rivers Montessori News

Vol. 1 | Issue 3 | November 2021

## PIZZA RANCH FUNDRAISER

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November 15th, 4pm - 8pm

Invite your friends and family to join us Monday, November 15 for dinner at Pizza Ranch. TRM will receive 10% of all sales and 100% of all tips (given to our volunteers) this evening.

This can be a great opportunity to meet up with other student families and staff.



## SCHOLASTIC BOOK FAIR

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The results are in and our first Scholastic Book Fair was a huge success. We sold over \$2000.00 in books in person and online. This means that we raised over \$1200.00 in Scholastic Dollars to purchase new books for our school!

Thank you to all of the families that were able to purchase books, the several volunteers that worked the book fair and Emily McCarty of the Parent Committee for organizing this event.

## WREATH SALE

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Thank you for all of the orders placed during our wreath fundraiser and Danielle of the Parent Committee for organizing this event.

**Orders will be delivered directly to your homes between November 16 - 23.**





# Three Rivers Montessori News

Vol. 1 | Issue 3 | November 2021

## VOLUNTEER OPPORTUNITIES

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We are looking for volunteers to help bus tables at the Pizza Ranch Fundraiser on November 15 between 4pm -8 pm. Volunteers must be 14 years or older.

If you are interested in signing up for a time slot, please email [jonna.duke@threeriversmontessori.org](mailto:jonna.duke@threeriversmontessori.org) or sign up on our [volunteer form](#).



## TRM SCHOOL BOARD & SUBCOMMITTEES

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The TRM school board is currently an interim board. Board Elections will be held in the spring of the year 2022. At this time we are looking for board members and subcommittee members of different skill levels to help the school facilitate its goals of being financially fiscal and an authentic Montessori school with an environmental focus.

We ask that all board members attend a virtual monthly board meeting held on the third Tuesday of each month as well as any special board meetings. The monthly meeting begins at 7:00 pm and generally runs until 9:00 pm. In addition to attending the board meeting, we encourage all board members to serve on a subcommittee. Board members typically spend an additional two to eight hours a month attending to subcommittee tasks.

For more information see the [TRM Board & Meeting Schedule](#) page.

# Three Rivers Montessori News

Vol. 1 | Issue 3 | November 2021

## HIRING AT TRM

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TRM is hiring full time and part time staff in several positions from one to five days a week.

Our current needs are:

- Special Education Teacher
- Paraprofessional
- Float
- Food Services Aid
- Before and After Care Aide

We also need substitutes for all positions:

- Substitutes for Support staff:
  - Teacher's Assistants
  - Paraprofessionals
  - Before & Aftercare Aide
  - Food Service Attendant
- Substitute for Lead Teacher
  - Anyone with a bachelor's degree can substitute as a Lead Teacher



## WORLDS BEST WORKFORCE REPORT

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TRM is proud to release its first annual report! The report can be found on our [website](#).

The report serves as an overview of the 2020-2021 school year (last school year). The report serves as an informational piece for families and prospective students. The document also includes the areas TRM experienced success as well as areas for growth.



# Three Rivers Montessori News

Vol. 1 | Issue 3 | November 2021

## NEW! VIRTUAL SCHOOL CALENDAR

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Add the new TRM School Calendar to your google calendar view. This is a public calendar to allow you to easily see important dates and planned non-school days.

Click on the TRM School Calendar link and follow the prompts to add the calendar to your google view.

[TRM School Calendar](#)



## CONNECT ON FACEBOOK

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Stay connected with other TRM parents on the [Parents of Three Rivers Montessori](#) Facebook group. This group was created to help other parents get in touch to discuss everything from meeting up at a local park to asking questions about happenings at the school.

## TRM PARENT COMMITTEE

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Join the TRM Parent Committee! This group's focus is on creating events, fundraisers and a sense of community across our school. We are always looking for parents who would like to help shape and lead future events.

If you are interested in volunteering your time, skills or resources, please connect with us in one or all of these options:

- Join the [TRM Parent Committee](#) Facebook group
- Email [jonna.duke@threeriversmontessori.org](mailto:jonna.duke@threeriversmontessori.org)
- Attend the next Parent Committee meeting at TRM on the second Tuesday of every month



# Three Rivers Montessori News

Vol. 1 | Issue 3 | November 2021

## DONATIONS

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There are several ways to donate to TRM.

**Cash Donations** are always accepted through our vendor [GiveMN.Org](https://www.givemn.org).

[Give It To The Max](#) is November 1 - 18

### [Amazon Smile](#)

Designate Three Rivers Montessori as your charity and .5% of your eligible purchase amount will be donated to TRM.

**Do you know of  
a donation  
organization  
TRM should  
enroll with?**

Email [jonna.duke@threeriversmontessori.org](mailto:jonna.duke@threeriversmontessori.org)  
with your idea

**THANK YOU FOR READING!**

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