

THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Agenda

Tuesday, March 25th, 2025 at 6:00 p.m.

Meeting held at Three Rivers Montessori: 17267 Yale St NW, Elk River MN 55330;

Sent to OW - 3/13/2025 | Placed on Website – 3/13/2025

Approved on:

I. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call and Declaration of Conflict of Interest
 - a. Board Members Present + Declarations:
 - b. Board Members Absent:
 - c. Other Attendees:
- C. Review of TRM Mission and Vision Statements

Mission: Empowering students to reach their full potential through Montessori learning.

Vision: Academic Excellence * Community Engagement * Environmental Stewardship

- D. APPROVAL OF MEETING AGENDA

II. PUBLIC COMMENTS

The School Board welcomes input from community members. Those who are interested in addressing the School Board at a future meeting can contact the Executive Director. This formal process is intended for items requiring greater scrutiny and discussion from board members. Advance notice is required to allow for administrative staff to gather necessary supporting documents and information and to allow for adequate notice to board members and the general public of items that will be brought before the board for discussion.

III. GENERAL REPORTS

- A. Finance Report
 - a. Monthly Financials - Mindy Wachter
 - i. Report attached
- B. Osprey Wilds Recertification Report
- C. Executive Director Report
 - a. Monthly Report Attached
 - i. Executive Director Goals/Update
 - ii. Enrollment and Lottery - Sarah Roell
 - iii. Fundraising - Chris Castagneri
 - iv. Salaries and Benefits Update - Brooke Blomker
 - v. Environmental Update - Lydia Skadberg

IV. GOVERNANCE

- A. Policies: The School Board will be asked to review as a first reading the following policies as part of the annual review cycle.
 - a. 203 Board Self Reflection Policy - **Second Reading**
 - b. 405 Title IX **Second Reading** - New Policy replacing Harassment and Violence Policy 405
- B. Policies: The School board will be asked to approve these policies:
 - a. 301 School Director Performance Evaluation
 - b. 602 Selection and Review of Library and Instructional Materials
 - c. 804 Visitor Policy
- C. Bylaws: The School board will be asked to review the Bylaws as a **second reading**

V. Action Items

- A. Approve TRM Regular Board Meeting Minutes 2/18/2025
- B. Approve Prior Month Financial Report (included)
- C. Approve 2024-2025 Revised Working Budget
- D. Approve Prior Month Expenditures
- E. Approve New Hire Paraprofessional to replace another position
- F. Approve the CSDC Third Amendment to Agreement of Lease
- G. Accept the Resignation of School Board Member Tim Eilrich as of June 30, 2025
- H. Approval of donations
 - a. Donations to our Building Fund on Zeffy (anonymous at this time)

VI. INFORMATION

- A. Upcoming Dates of Importance:
 - a. April 4th Staff Development - CPI Training
 - b. April 9th Finance Meeting
 - c. April 14th – 17th MCA Testing
 - d. April 15th School Board Meeting
 - e. April 18th No School Good Friday

VII. REVIEW OF NEXT MEETING DATE

- 1. Date, Time, Location of Next Regular Board Meeting - Tuesday, April 15, 2025 at **6:00 p.m.**
Location: At Three Rivers Montessori
- 2. Agenda Items Request or Send to Board Chair, Jenny Hepokoski

VIII. ADJOURNMENT

Meeting ended at: