

THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Agenda

Tuesday, May 20th, 2025 at 6:00 p.m.

Meeting held at Three Rivers Montessori: 17267 Yale St NW, Elk River MN 55330;

Sent to OW – May 15th, 2025 | Placed on Website – May 16th, 2025

Approved on:

I. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call and Declaration of Conflict of Interest
 - a. Board Members Present + Declarations:
 - b. Board Members Absent:
 - c. Other Attendees:
- C. Review of TRM Mission and Vision Statements

Mission: Empowering students to reach their full potential through Montessori learning.

Vision: Academic Excellence * Community Engagement * Environmental Stewardship

- D. APPROVAL OF MEETING AGENDA

II. PUBLIC COMMENTS

The School Board welcomes input from community members. Those who are interested in addressing the School Board at a future meeting can contact the Executive Director. This formal process is intended for items requiring greater scrutiny and discussion from board members. Advance notice is required to allow for administrative staff to gather necessary supporting documents and information and to allow for adequate notice to board members and the general public of items that will be brought before the board for discussion.

III. GENERAL REPORTS

- A. Finance Report
 - i. Monthly Financials - Report attached
 - ii. FY2026 Budget Preview
- B. Review Governance Binder and School Board Training
 - a. Osprey Wilds Checklist and Exhibit S - Paula Henry
- C. Executive Director Report
 - a. Monthly Report Attached
 - i. Executive Director Goals/Updates
 - ii. Enrollment - Sarah Roell
 - iii. Fundraising - Chris Castagneri
 - iv. Environmental Education Update – Lydia Skadberg
 - b. Academic Achievement Report
 - i. MCA and Fastbridge Data

IV. BOARD MEMBER TRAINING & SELF-REFLECTION

- A. Recently completed trainings

- B. Upcoming opportunities for board training - See Osprey Wilds Board Member Book Study Opportunity and Courses beginning in June 2025

V. GOVERNANCE

- A. Policies: The School Board will be asked to review as a first reading the following policies as part of the annual review cycle.
 - a. Not at this time
- B. Policies: The School board will be asked to approve these policies and/or changes:
 - a. 101 Admissions Policy and 106 Early K1 Admissions Policy - eliminate - included in Policy 102 Application, Enrollment, and Lottery Policy and 510 Student Promotion
 - b. 201 Application to Serve as a Board Member - Changing to 201 School Board Election Process
 - c. 212 School Board Data and Privacy Requirements Policy updated
 - d. 407 Nepotism Policy updated
 - e. 510 Student Promotion, Acceleration, Retention and Early Kindergarten Admission - updated
 - f. 711 Record Retention
 - g. 901 Student Data Privacy Policy updated

VI. Action Items

- A. Approve TRM Regular Board Meeting Minutes 4/22/2025
- B. Approve Prior Month Financial Report (included)
- C. Approve Prior Month Expenditures
- D. Approve School Calendar 2025-2026
- E. Approve resignation of teacher
- F. Approve Updated Articles of Incorporation reviewed by Attorney Craig Kepler
- G. Approve Exhibit D, E, F as part of Osprey Wilds Contract beginning 2025
- H. Approve contract for nursing services with Navigate Care Consulting
- I. Approve Pathfinders Schedule of Fees for 2025-2026
- J. School Board Election - Results and Approve New School Board Candidate
- K. Approval of donations

VI. INFORMATION

- A. Upcoming Dates of Importance:
 - a. Memorial Day - May 26th, 2025
 - b. Field Day - May 29th/ Rain date is May 30th
 - c. Last day of school for students - Thursday June 5
 - d. Staff Development - Friday June 6 - last day for teachers
 - e. Board elections

f.	<p>Month of April - Solicit Applications</p> <p>April 30 - Last day to submit an application</p> <p>May 2nd - Candidates posted to website and social media for public announcement</p> <p>May 2nd - Physical ballots sent home</p> <p>May 5th - Elections open; ballots to be physically returned in the School Lobby</p> <p>May 16th - Elections close at 3 PM</p> <p>May 20st - School Board Meeting - Results of the election announced</p> <p>July meeting - New members sworn in (or August meeting if there is not a July meeting)</p>	05/20/2024
	Date of this year's board election:	

VII. REVIEW OF NEXT MEETING DATE

1. Date, Time, Location of Next Regular Board Meeting - Tuesday June 17th, at **6:00 p.m.**
Location: At Three Rivers Montessori
2. Agenda Items Request or Send to Board Chair, Jenny Hepokoski

VIII. ADJOURNMENT

Meeting ended at: