



## **St. Anthony School - Procedures for Covid Exposure Mitigation**

### **Social Distancing & Minimizing Exposure**

- Classroom spaces will be managed by the grade level teachers to try and maintain as much social distancing as possible while ensuring that each student will be able to see, hear, and interact with the teacher. Individual desks will face the same direction wherever possible and group tables will use sneeze shields to help mitigate face-to-face interactions.
- Students will spend a majority of the school day with their own grade level class. There may be times when students will be traveling outside of their class such as, but not limited to, drop off/pick up, using the restroom, and filling up water bottles.
- PE classes will be spaced out and lessons will have a socially distant element incorporated.
- Instructional supports, such as learning coaches and teaching aides will be allowed to continue to work with students with safety protocols in place.
- There will be NO HOT LUNCH OR PIZZA PROGRAM offered until a later date. Students should plan on bringing their own lunch to school. Please DO NOT send any items with students that need to be heated in a microwave.
- Students may only use the water fountain to refill a water bottle brought from home. This water bottle should be personally labeled and remain with the student throughout the day.
- Recess times and locations will be spaced out and staggered to ensure that there is no large gathering of students.
- In order to allow for students to maintain the full school experience, activities that involve bringing together large groups of people or activities that do not allow for social distancing, including mass, assemblies, and in-person field trips will be restructured (*i.e., live-streamed to the classrooms, reduced number of participants, etc.*)
- Virtual events (*field trips, parent assemblies, performances, etc.*) will be incorporated into the school year as much as possible.
- Each student must bring their own individual supplies (*crayons, pens, pencils, colored pencils, etc.*) for all activities. Any shared items, such as classroom manipulatives, will be disinfected before student use.
- Students will be assigned their own hook, cubby, and/or locker to store their own personal belongings.
- Students will be assigned a spot to sit at a desk/table and will only use that spot throughout the quarter.
- Students' desks will be sanitized daily.

## **Health & Hygiene**

- All students, preK-8th grade, faculty, and staff are required to have a cloth mask that they may use throughout the school day (*Teachers will manage mask use with their classes based on their own discretion*). Masks are encouraged at times when social distancing is a challenge. This includes:
  - At arrival/dismissal
  - During any health screenings
  - While traveling in hallways and in common areas when social distancing of 6' is not possible.
  - During Mass

*If there is a health reason that limits mask use for your child, please communicate with your child's teacher.*

- All classroom and school facilities will be cleaned and sanitized daily. Teachers will have supplies in their classrooms to disinfect high-touch areas, such as door handles, desks, and light switches throughout the day. All areas of the school will be fogged every evening to disinfect all surfaces.
- Sanitation stations with hand sanitizer will be located in every classroom and in major areas.
- Routine hand washing and sanitizing will be managed by the teacher, as this is paramount to maintaining a safe environment.
- Teachers will reinforce students' best hygiene practices. Parents need to ensure their child(ren) have a thorough understanding of the expectations before returning to school.

## **VISITORS**

- St. Anthony School will be limiting non-essential visitors, including parents, to the buildings.
- Parent meetings, when necessary, will be conducted virtually.
- If it is essential for a parent to come to the school, they must call the school ahead of time. We trust the parent's judgment of what may be deemed essential compared to non-essential (*dropping off of homework, supplies, items forgotten at home, etc.*). We appreciate the organization and efforts that take place at home before school begins to minimize the need to come to the school. If it is necessary for a parent to enter the building, they are required to wear a cloth face mask and clean hands with hand sanitizer upon entering the building.
- If a student is arriving or dismissing later in the day, family members must email Heidi ([admin@stantschool.org](mailto:admin@stantschool.org)) OR call the front office (928-537-4497) to coordinate.
- A plexiglass barrier will be installed at the front office reception area.

## **Arrival & Dismissal + Health Screening Procedures**

### **ARRIVAL PROCEDURES**

- Parents are expected to check the temperature of their children before departure from the home and assess their children for other symptoms of illness. Please use our decision tree to guide you through your decision to send your child to school.
- Parents must ensure children are equipped with a mask and it is suggested that they have a personal hand sanitizer.
- Upon arrival at school, students should report directly to their classroom. Teachers/aides will be present to conduct temperature checks. If a student registers at or above 100.4, they will be assessed for further symptoms and will be required to return home and follow the proper school protocol for returning. If a student registers a temperature less than 100.4, they will hang their backpack on their hook (K-5) or visit their locker (6-8) before sitting down at their desk. Teachers will have bell/seat work for students when they arrive.
- Students may be dropped off for school as early as 7:45 a.m., but we recommend that students be dropped off between 8:00 a.m. and the start of school at 8:15 a.m.
- SPECIAL PRE-K PROCEDURE - PreK students will be using the back door for drop-off and pick-up. Families will use the upper parking lot for drop off/pick-up and will be using the back door of the PreK room for sign in/out.

### **DISMISSAL PROCEDURES**

- Masks are encouraged during dismissal/pick-up at the end of the school day (*3:15 p.m. M-TH and 12:00 p.m. on Fridays*).
- We ask that family members picking up children do not enter the buildings.
- Students in portable classrooms will be dismissed from the porches in front of their classrooms. Grades K-3 will be using the covered area along the west side of the hall and the ramada area as points of pick-up. Family members picking up students will check in with the teachers as they pick up their child. Grades K-3 will be released at staggered times so that we limit the amount of students in the hallways, but they will be ready for pick-up at 3:15 p.m. outside.
- Family members picking up PreK students will do so at the back door of the PreK room. Please use the upper parking lot for parking.

## **Monitoring for Cases**

### **Daily Screenings**

- Daily temperature checks are required for all faculty, staff, and students every school day.
- Faculty and staff will administer temperature checks. If a faculty member, staff member, or student registers at or above 100.4, they will be assessed for further symptoms and will be required to return home and follow the proper school protocol for returning (*see Decision Tree Matrix*).

### **Protocols for handling suspected, presumptive, or confirmed cases of Covid-19**

- Signage will be posted in order to educate faculty, staff, and students about the signs and symptoms of COVID-19, and when they should stay home and when they can return to school.
- Signage will be posted at the main entrance requesting that people who have been symptomatic with fever and/or cough refrain from entering.
- Individuals experiencing symptoms will be asked to wear a mask and return home. Spaces that anyone with symptoms occupied will be disinfected using the procedures in the CDC guidelines.
- Individuals who demonstrate any symptoms will immediately be isolated and will be monitored by a staff member, at least 6 feet away. This staff member will appropriately use Personal Protective Equipment (PPE) and properly perform hand hygiene after removing the PPE.
- Please refer to the Decision Tree Matrix for details about what to do in the event of exposure, diagnosis, and/or unique circumstances.

### **Virtual Learning Option**

In order to support families who choose to keep their students at home, St. Anthony School is proud to offer a virtual learning option. Please be aware of the following:

- Families who choose this option will meet with the teacher to make sure they have the resources necessary to properly participate in virtual learning.
- Students will log-in to class at the start of the day and participate in class LIVE. SA Teachers will be teaching students who are both in-person and attending class from home through a computer.
- Attendance and full participation are expected.

## Decision Tree Matrix for St. Anthony Parents & Students

Situation	My student has a fever or is vomiting.	My student has COVID-19 symptoms <u>or</u> came in contact with a confirmed COVID-19 case.	I have a unique family circumstance.
	↓	↓	↓
What's Next	The student must stay home.	Student and siblings ( <i>if applicable</i> ) must stay home.	Choose to keep your student(s) at home?
	↓	↓	↓
Next Steps	Inform SA School of student illness. Attend class virtually.	Inform SA School of the situation, obtain medical diagnosis or recommendation, and move to virtual learning.	Inform SA School of the situation and move to virtual learning.
	↓	↓	↓
Return to School?	After 72 hours without a fever or vomiting <u>and</u> without fever-reducing medication	After obtaining medical clearance to return to school <u>and</u> in consultation with SA School	When ready <u>and</u> in consultation with SA School

## Decision Tree Matrix for St. Anthony Employees

Situation	The employee has a fever or is vomiting.	The employee has COVID-19 symptoms <u>or</u> came in contact with a confirmed COVID-19 case.	The employee has a unique family circumstance.
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What's Next	The employee must stay home.	Employee and children ( <i>if applicable</i> ) must stay home.	Does the employee feel compelled to work from home?
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Next Steps	Inform principal of illness and coordinate with him for alternative teaching arrangements ( <i>if applicable</i> ).	Inform principal of the situation, obtain medical diagnosis or recommendation, and work with principal for teaching alternatives.	Inform principal of the situation and coordinate with him for teaching alternatives.
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Return to School?	After 72 hours without fever or vomiting <u>and</u> without fever-reducing medication	After obtaining medical clearance to return to school <u>and</u> in consultation with principal	When ready <u>and</u> in consultation with school principal