



## Missouri Association of Educational Office Professionals

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Affiliate of the National Association of Educational Office Professionals

August 30, 2024

Dear Educational Office Professional:

We extend an invitation to you to attend the 84<sup>th</sup> MAEOP Fall Conference to be held October 3-5, 2024, at the Fairfield Inn & Suites St. Louis Westport, 11918 Westline Industrial Dr., St. Louis, MO, 63146.

Enclosed is the registration form for the conference. Registration fees include all conference events as well as lunch on Friday. Along with the informational/learning sessions, the conference will also include:

- Friendship Gift Exchange - *If you would like to participate, please bring a \$5-\$10 gift to exchange with a fellow attendee*
- Silent Auction - *Please consider donating an item*
- Group Outing on Friday evening
- Prizes
- 50/50 Raffle

The theme for the conference is “Today I Will Be: Grateful, Mindful, Happy”. We will have the opportunity to network and grow together as fellow office professionals. This is the time to catch up with those that we don’t see often and to make new friends with those from across the state of Missouri.

Enclosed you will find the conference registration form along with a MAEOP membership form. If you prefer to register online for the conference, please email your registration form to [Laura Heidenreich](mailto:laura.heidenreich@kirkwoodschoools.org) at [laura.heidenreich@kirkwoodschoools.org](mailto:laura.heidenreich@kirkwoodschoools.org). Please let Laura know if you have any food allergies. The deadline to register is September 28, 2024. Registration is \$110.00 for MAEOP members and \$130.00 for non-members. We hope that you will share this conference information with your fellow educational office professionals and encourage them to attend.

The room rate for the conference is \$144.00/night for a king room. This rate is available for MAEOP conference attendees through September 20, 2024. Following is a link to the hotel: [Fairfield Inn & Suites Booking Link](#).

On behalf of the MAEOP Executive Board, we look forward to growing with you in St. Louis!

Sincerely,  
Heike Janis, Fern Wagstaff, Laura Heidenreich  
Conference Co-Chairs