



MISSOURI ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS MAEOP VIRTUAL FALL CONVENTION

October 2020

Dear MAEOP Members and Potential Guests:

Please join us at the MAEOP Virtual Fall Convention to be held on various dates in November. We are excited to be celebrating another year of greatness!

With the current restrictions due to the COVID-19 pandemic, MAEOP's Fall conference 2020 will be virtual, but still awesome! We have lined up some fantastic presenters, fun activities and a meet MAEOP with business meeting. We have sessions on different days and times to make it easier for you to attend. We hope you can join us for all the sessions.

The MAEOP Board meetings/meet MAAEOP will be held on Monday, November 16 @ 3:00 p.m. and anyone can attend the session to become more aware about our organization.

Please registration via the link in email. Registration deadline is October 28th, but we hope you will register today! Conference fees: MAEOP Members – Free, Non-members - \$25.00, Membership for MAEOP is \$15.00. If you become a member the registration is free! Please share this information with your colleagues and invite someone that has not attended before. We look forward to seeing you via zoom!

Sincerely,

MAEOP Fall Virtual Conference Committee



Website - maeop.net

*Marie Freeman, PSP
President
MFreeman@waynesville.k12.mo.us*

*JoAnn Greenwell, CEOE
President-Elect
jgreenwell@psdr3.org*

MAEOP

Missouri Association of Educational Office Professionals

SHOW-ME VIRTUAL CONFERENCE

November 2020

Conference Sessions:

Tues, Nov 3 ^d Noon		Welcome to the conference
Thurs, Nov 5 th 10:00 am	Session #1	Zoom training Sarah Funderburk & Chip Ianiri District Technology Specialists Pattonville School District Our lives have become a series of zoom calls. We will dive deeper into the options to make your zoom meeting/training more manageable and enjoyable.
Tues, Nov 10 th 4:00 p.m.	Session #2	You Can't Send a Duck to Eagle School Paula Rosenberger, CEOE - NAEOP President-Elect South Carolina This session will help you become a better leader, get more done in less time, and ignite your team to perform to their highest potential. You will learn essential leadership skills in a memorable and entertaining way!
Wed, Nov 11 th Noon	Session #3	Emotional Intelligence = Success Mary Guest, CEOE - NAEOP President Nebraska What is that one intangible thing that can help you be successful in both your professional and personal relationships? Most likely, it is emotional intelligence. This session will define E.I., examine the four abilities that constitute E.I., and help you understand how you can improve your E.I. and become a star performer. It isn't so much your I.Q. that makes you successful, but it's your E.Q.!
Fri, Nov 13 th 4:00 pm		End of Week FUN
Mon, Nov 16 th 6:00 pm	Session #4	Meet MAEOP & Business Meeting
Wed, Nov 18 th 10:00 am	Session #5	Town Hall session This is an open forum. Bring your questions and your knowledge!!! This is your opportunity to ask your peers those "How do you do that?", "What do you do about this?". You also can share your knowledge.
Thurs, Nov 19 th Noon	Session #6	End of Conference Raffle Winner Attendance Prizes <u><i>Look ahead at the Conference in Kansas City</i></u>

Renew or join MAEOP - Membership form attached

2020-2021 MAEOP MEMBERSHIP APPLICATION

Missouri Association of Educational Office Professionals

Membership Year July 1, 2020 to June 30, 2021

___ New Member ___ Renewal ___ Retiree

Annual Membership Dues: \$15



Name _____
(Last) (First) (MI) (Maiden Name)

School District _____ Job Title _____

(Office Address) (City) (State) (Zip+4)

(Office Phone) (Office Fax) (Office Email Address)

(Home Address) (City) (State) (Zip+4)

(Home Phone) (Home Fax) (Home Email Address)

Birth day _____
(Month/Day)

Please send the Show-Me newsletter and all announcements to: _____ Work Email _____ Home Email _____

Have you been a member of MAEOP at any time previous to this year? _____

What year(s) _____ Under another name? _____

Are you a Past President? _____ What year? _____

Are you a member of a local Association of Educational Office Professionals? _____

Name of local association _____

Are you a member of the National Association of Educational Office Professionals? _____

Do you hold a PSP _____

Certificate? Highest Level: _____

Date Received: _____

Have you received the distinction of CPS? _____

Date Received: _____

Have you attained the Distinction of CEOE? _____ Date Received: _____

PLEASE SEND THIS COMPLETED APPLICATION WITH A CHECK OR MONEY ORDER (DO NOT SEND CASH) MADE PAYABLE TO MAEOP IN THE AMOUNT OF \$15.00 TO:

Sue Roesch
Mehlville School District
3120 Lemay Ferry Road
St. Louis, MO 63125

This membership will allow the member rate registration for both the 2020 Fall Convention and 2021 Spring Workshop