



UNDERTAKINGS – IDENTIFICATION VERIFICATION & CERTIFICATION

Dear Reader: As concern about COVID-19 in Canada grows, insolvency practitioners (Licensed Insolvency Trustees), through full support from the Office of the Superintendent of Bankruptcy (OSB) have implemented the necessary steps to reduce in-person contact while maintaining the integrity of Canada’s insolvency system. To safely undertake verification of identity, signatures and oaths, the following is required:

1. The individual and/or signing officer of a Corporation must present two pieces of valid original acceptable forms of identification.

Acceptable Forms of Identification

- Any piece of identification listed below. One must be photo identification.
- A valid Ontario Driver’s Licence
- Current Canadian Passport
- Certificate of Canadian Citizenship
- Permanent Residency Card
- Birth Certificate issued in Canada
- Old Age Security Card issued by the Government of Canada
- Certificate of Indian Status issued by the Government of Canada
- Photocopy of your Social Insurance Number

2. At the time of sign up, I will surrender all credit cards
3. I further confirm that an original copy of the signup documents and/or other required documents as requested by the LIT will be mailed, couriered or dropped off to Russo Corp., at the following address: 78 Wellington Street, Aurora, Ontario, L4G 1H8.

DECLARATION

I, _____, hereby certify:

- i. That I am the person as shown and provided to the LIT in the acceptable forms of identification
- ii. That I am the person signing this declaration
- iii. That I am the person whom has completed and initialed the information attached hereto and marked as “Schedule A - Client Identification Form”, to this Certification.

CERTIFIED at _____, Ontario
this _____ day of _____, 20 ____ .

Signature _____

Print Name _____