BELLS, BOATS, & BIRTH OF A NATION AMERICA 250 – 2026

EAST HAMPTON OLD HOME DAYS ASSOCIATION

MERCHANDISE VENDORS CONTRACT – JULY 9, 10, and 11, 2026

BEVIN PARK GROUNDS, CENTER SCHOOL, 7 SUMMIT STREET, EAST HAMPTON, CT 06424

PLEASE FILL IN ALL BLANKS. CONTRACTS MUST BE POSTMARKED BY JUNE 1, 2026

FEE PAYMENTS MUST BE RECEIVED BY JULY 1, 2026

ATTENTION: For 2026 First Time Merchandise Booths only: ***Linda Wallace, Chair, will contact you upon receipt of your contract as to whether or not there is room for your FIRST TIME MERCHANDISE BOOTH. This depends upon the type of merchandise and if there are any spaces left. Do not send a check until your contract has been accepted. You will be contacted personally. THIS DOES NOT PERTAIN TO RETURNING MERCHANDISE BOOTH VENDORS!***

Print Contact Name: _____Print On-site Contact Name: _____

Business Name or Organization: _____

Address: Street _____ City _____ State _____ Zip _____

Business Telephone: _____ On-site Cell: _____

Please check or fill in the appropriate lines to apply for the following type of vendor: (One tent space)

Number of 10' x 10' vendor spaces _____ STATE TAX ID NUMBER _____ and/or FED NON-PROFIT (501 C-3) EIN NUMBER _____

ELECTRICITY NEEDS: Please check one choice:

_____ no electricity needed

_____ 110-volt connection $25 each _____ number of connections $_____ Total

_____ 220-volt connection $100 each _____ number of connections $_____ Total

ATTENTION: ***END BOOTH SUPER PREMIUM SPOTS*** **FOR MERCHANDISE VENDORS ONLY:**

A very special **SUPER PREMIUM BOOTH LOCATION** was introduced last year. For an added special fee, any merchandise vendor who wishes to choose an end space for their booth will have a 2-sided open-end advantage. There is an additional $25 fee for the whole weekend. No increase in electricity. It gives the vendors two (2) entrance ways, one on the Vendor's Walk-Way, and the other entrance at the end of the row. There will be 10 special booths for these Premium Spaces. This "special" sold out right away in 2025 with much success for the vendors! ***Many thanks to that special vendor who suggested this great idea!***

_____ ***YES, I WANT TO SET UP IN AN END BOOTH SUPER PREMIUM LOCATION at $25 extra for the weekend.*** **$_____Total**

FEE SCHEDULE: Please check one:

_____ ***Commercial Business Product or Service*** *– $350*

_____ *First Timer Commercial Business Product or Service – $200*

_____ ***Merchandise vendor*** *(ex. t-shirts, clothing, hats, purses, books) – $100*

_____ *First Timer Merchandise vendor – $75*

_____ ***Handcrafted crafts and jewelry vendor*** *$50 (crafts and jewelry must be handmade, not purchased to sell)*

_____ ***Youth handcrafters 18 and under*** *$25 (crafts and jewelry must be handmade, not purchased to sell)*

_____ ***Non-profit distribution of information**** *$25 (If selling any product, souvenir, raffle ticket, etc.)*

_____ ***Non-profit distribution of information**** ***Fee waived****. (No selling of any products, raffle ticket, etc.)*

*** No distribution of flyers or brochures due to problems it creates for maintenance/trash removal.*

Acceptable if given in a tote bag. (Business cards, souvenirs are okay for distribution). ___ **YES, tote bag will be given.**

_____ **Other**: _____ Fee to be determined_____

2026 EAST HAMPTON OLD HOME DAYS MERCHANDISE VENDORS LOCATION MAP

LTW 2026 This map is subject to change. Vendors will be notified.

Linda Wallace
Food and Merchandise Chair

Contact: 860-685-1361
vendors.EHOHD@aol.com

CARNIVAL CARNIVAL CARNIVAL CARNIVAL CARNIVAL CARNIVAL

THIS MAP SKETCH IS NOT DRAW TO SCALE

TICKET BOOTH FOR CARNIVAL

WALK-WAY

YELLOW BOXES INDICATE PREMIUM BOOTH LOCATIONS

← Large White Festival Tent

← Friends of the Lake Joe Carbonell (located on the west side of the grounds)

30	29	28	27	26						
						6	12	18	24	
						5	11	17	23	
					WALK WAY	4	10	16	22	WALK WAY
						3	9	15	21	
						2	8	14	20	
						1	7	13	19	

CARNAVAL GAME BOOTHS

25 no elect EHHS Dunk Tank Elise Butson

BEVINS BLVD ↓↑

BEVINS BLVD ↓↑

Entrance for Parking at Chatham Historical Society Parking (nominal fee)

WALK-WAY

← To Stage

↓ FOOD BOOTHS ↓

Choice of location for your set up: **First Choice** _____ **GROUNDS MAP ON PAGE 2**

Second Choice _____

Third Choice _____

Detailed Description of your product/craft to be sold or how information is to be distributed: (use the reverse of this sheet to continue your description.) _____

_____(over)

REQUIRED: Footprint measurements of any additional vehicle, truck, trailer, etc. that will be used in the operation of your booth and type of vehicle:

_____

REQUIRED, 1st Timers: Please send 2-3 photos with contract to show examples of the products, crafts, etc., to be sold.

ATTACHED _____

I HAVE READ THE MERCHANDISE VENDORS' INFORMATION FOUND ON PAGES 1-7 AND UNDERSTAND IT IN FULL. I UNDERSTAND THAT THE POLICIES ARE STRICTLY ENFORCED. I HAVE READ AND AGREE TO THE TERMS OF THE OLD HOME DAYS ASSOCIATION (REFERRED TO HEREAFTER AS "OHDA") REGULATIONS, FEES, AND OTHER INFORMATION THAT GOVERNS MY PENDING APPROVAL AS A VENDOR FOR OLD HOME DAYS ON JULY 9, 10, and 11, 2026. I CERTIFY THAT I AM THE RESPONSIBLE PARTY AND WILL BE ON-SITE DURING THE EVENT TO ENSURE PROPER PROCEDURES AND CLEANLINESS.

→→ **Signature** _____**Print**_____ **Date** _____

For OHDA volunteer only:	Contract rec'd _____	Electricity YES NO	Electricity fee $_____	Premium Space $____	Balance Due $_____
Insurance certificate rec'd _____	Hold Harmless contract rec'd _____	Check date _____	Check #_____	COMPLETE & PAID_____	

REGISTRATION – FOR ALL MERCHANDISE VENDORS

The location of the festivities will be held on the grounds of Bevin Park,
East Hampton Center School, 7 Summit Street, East Hampton, Connecticut

NOTE: The Vendors Chair contact e-mail for 2026, Linda Wallace, is Vendors.EHOHD@aol.com

1. Please register by mail or email by completing the application/contract found online at our website: **EHOHD.org.** The application/contract is also found on pages ONE (1) and THREE (3) of this document. If you are a First-Timer, you will be notified by phone regarding your acceptance, which will be based on whether or not we already have a vendor selling your merchandise.
2. The required Hold Harmless Insurance Agreement form is found on page 6 of this document.

3. Vendors CAN choose their location in the vending area on a first-come, first-served basis. SPACES WILL NO LONGER BE ASSIGNED. The Grounds Map for locations of Merchandise Booths can be found attached to this document on page 8. Indicate your first, second, and third choice for your location on the application (on page 2).

Postmark on mailed contract envelope or date on email will determine order for "first-come, first-served" in choosing vendors' locations.

IMPORTANT DEADLINES – NEW POLICY

The person in charge of the booth/vendor or canopy area must complete the official contract. The contract MUST be submitted to Linda Wallace, Vendors and Booths Chair at PO Box 124, Cobalt, CT 06414, or by e-mail at Vendors.EHOHD@aol.com BY June 1, 2026. **NO contract will be accepted after Tuesday, June 9** (30 days before the first day of the Old Home Days event, July 9). A **signed contract** is required to reserve your booth space. The FEE balance is due July 1, 2026.

NO EXCEPTIONS!

4. Merchandise vendors may request more than one site with the appropriate fee.
5. **Merchandise vendors** must be set up by 4:00 PM on Thursday, July 9, 2026, and Friday, July 10, 2026. Set-up for Saturday must be done by 9:00 AM. Due to the Saturday parade, many streets are closed, and you will not have vehicle access to the grounds after 10:00 AM.
6. **Any merchandise vendor can set up as early as Sunday, July 5th**, the weekend before the Old Home Days Celebration at the risk of the owners/operators. Please contact Linda Wallace at 860-685-1361 (cell) to advise her that you will be setting up early.

GENERAL REGULATIONS

1. The festivities will be held rain or shine.
2. By partaking in the 2026 Old Home Days event, you agree to defend, indemnify, save, and hold OHDA harmless from any and all demands, liabilities, losses, costs, and claims, including reasonable attorney's fees associated with your participation in this year's festivities.
3. **Any personnel/volunteers/vendors with undiagnosed fever, diarrhea, or vomiting are prohibited from working 72 hours after they become symptomatic. If there are any questions regarding this, please contact Chatham Health District at 860-365-0884.**
4. The Old Home Days Association has the exclusive right to sell soft drinks and water. Barring approval from the OHDA, no other vendors are permitted to sell liquid refreshments from their booths.
5. All booths are working in conjunction with the OHDA and are under their supervision.
6. All Vendors/Exhibitors are responsible for knowing and must comply with all federal, state, and local statutes.
7. The OHDA is not responsible for any lost or stolen merchandise or other items.
8. Only the item(s) specified in this contract may be sold at your booth. No other items may be sold at any time.
9. There may be similar crafters or merchandise non-food vendors accepted to be vendors, but the OHDA will attempt to be selective in the number of similar vendors. For example, there may be more than one vendor selling bracelets and necklaces and the like, or different types of clothing, etc.
10. Any vendor observed selling or giving any items not contracted with the OHDA may be asked to leave the grounds immediately. Should that arise, no refund will be provided.
11. No vendor may sub-let their booth to another private party. This will be strictly enforced.
12. The OHDA reserves the right to inspect your booth at any time between set-up and take-down and at any time the OHDA receives a legitimate complaint(s), such legitimacy to be determined by the OHDA.
13. All Vendors are required to keep their area clean and free of hazards at all times. No vendor is permitted to leave or discard merchandise, trash, or cartons at their location. **All booth trash and trash from the vendor's activities must be removed by the vendor, except for the public's trash accumulated in the trash cans provided for the public's use. OHDA will have volunteers remove trash can contents as needed.**
14. Vendors may not place items for display or sale out of their designated area or in any walkway or aisle. Aisles and walkways are to always be kept clear for customer traffic.
15. All vendors are required to have hand sanitizer at each booth.
16. **PETS**: No dogs or pets will be allowed on the premises of the Bevin Park (Center School) grounds unless the animal is a *registered companion or guide dog*. *Registered companions and guide dogs* are encouraged to attend, but must wear their official vests. Owners must have a copy of permit for identification. This will be strictly enforced.
17. **OPERATION OF VENDOR SPACE:** Courtesy and politeness to the public are mandatory. OHDA patrons shall not be disturbed or hindered in any way by the vendors or their agents, or subjected to offensive or obscene conduct or profane language. Any violation of these rules may result in immediate dismissal or cancellation of the contract and removal of possessions from the vending space. No game, show, or sale of novelties shall be

permitted at the vendor's area that does not meet the approval of the OHDA. No vendor shall operate in a manner that presents a safety hazard or nuisance to the patrons or general public. If the OHDA deems that this directive is violated, the operation will be suspended until corrections are made to the satisfaction of the Management of the OHDA. False or misleading advertising by banner, word of mouth, or otherwise is prohibited.

18. **PROHIBITED ITEMS:** THE SALE OF FIREARMS, AMMUNITION, EXPLOSIVE MATERIALS, CHEMICALS, PORNOGRAPHIC or OFFENSIVE MATERIALS, LIVESTOCK, PETS, DRUGS OR DRUG PARAPHERNALIA, ALCOHOLIC BEVERAGES, FIREWORKS, PIERCING, SILLY STRING, OR ANY SERVICE THAT MAY BE DEEMED OFFENSIVE BY MANAGEMENT IS ADDITIONALLY STRICTLY PROHIBITED. MANAGEMENT RESERVES THE RIGHT TO HAVE ANY ITEM OR ITEMS REMOVED FROM SALE AT ITS SOLE DISCRETION.

Please note that the beverage (beer) booth on the property of the Airline Bicycle Shop (previously occupied by the East Hampton American Legion) is not located on the Old Home Days official grounds, and the East Hampton VFW Post 5095 is selling its beverages independently from the OHDA.

ELECTRICITY

1. If you request on your contract, your booth will be provided with one or more **110-volt service** (20-amp plug). The fee for this service connection and usage is $25 for each 110-volt service for all 3 days.
2. If your booth requires **220-volt service**, you will be required to pay $100 for each service connection.
3. Each booth must be equipped with a ground fault protector.
4. Any booth requiring special electrical hookups will have to contract with the site Electrician (name and contact information will be provided upon request). The OHDA will not be responsible for the cost of properly hooking up a booth. This request must be submitted by June 1, 2026. Failure to meet this deadline may result in no electricity being available and/or provided for your booth. If your booth has requested electricity, it will be in place by 4 PM on Thursday, July 9, 2026, barring any unforeseen circumstances.

PARKING

1. Please note that all vehicles must be off the grounds when the festivities end. You will not be able to bring your vehicle onto the grounds until after the festival closes. Keep in mind that the grounds are generally inactive on Saturday until after the parade ends at about 12:30-1:00 PM, but vendors are free to open anytime in the morning.
2. Parking will be available at the Chatham Museum (on Bevins Blvd) for a nominal fee.

FIRE MARSHALL REQUIREMENTS

1. Per order of the East Hampton Fire Marshall, all **propane gas tanks and hoses** must be properly secured and will be inspected. All booths must have a properly working and inspected fire extinguisher.
2. Any questions regarding the above or of this nature should be directed to the East Hampton Fire Marshall at 860-267-0088 or **firemarshall@easthamptonct.org.**

MERCHANDISE VENDOR INSURANCE

1. A **Hold Harmless Agreement** (found on page 5) in lieu of insurance is acceptable and **required** for all merchandise vendors.
2. **Proof of liability insurance** (electronic submittal preferred). It is recommended that Vendors purchase, at their own expense, the insurance coverage identified below in an amount equal to or in excess of the policy limits stipulated. This is not required, but vendors must agree and understand that they are financially responsible for any injury or damage that may occur.

3. **COMMERCIAL GENERAL LIABILITY INSURANCE** with the following minimum limits and extensions of coverage are suggested (see page 5).

Personal Injury and Property Damage: $1,000,000 per occurrence and $2,000,000 aggregate
Coverage Extensions: Premises/Operations Coverage Blanket Contractual Coverage
Products/Completed Operations Coverage Broad Form
Property Damage Coverage
COMPREHENSIVE AUTOMOBILE LIABILITY INSURANCE
with the following minimum limits and extensions of coverage:
Bodily Injury and Property damage: $1,000,000 per occurrence and $2,000,000 aggregate

4. The Vendor's liability policy should state that this insurance is primary and non-contributory. The Certificate of Insurance must be received by the OHDA on or before June 1, 2026.
5. THE **CERTIFICATE OF INSURANCE** SHOULD SHOW $2,000,000 of general liability and auto liability coverage. The certificate of insurance must show as holders: The **Town of East Hampton**, the **East Hampton Board of Education,** and the **East Hampton Old Home Days Association**, P.O. Box 213, East Hampton, CT 06424, as the insured. NOTE: Please mail to Linda Wallace, PO Box 124, Cobalt, CT 06414.
6. Vendor is responsible for carrying the appropriate insurance for their business and is responsible for carrying the appropriate licensing for their business. Vendors are responsible for collecting and reporting the appropriate sales tax where applicable.
7. **DAMAGE-LOSS-INJURY** – All reasonable precautions against damage, loss, or injury by fire, water, storm, strikes, or Acts of God will be provided. **The OHDA DOES NOT insure nor does it assume any liability for the safety or property from theft, damage, injury, or vandalism**. Each vendor shall secure all valuable materials or merchandise during the OHDA hours of operation and then remove all materials by the end of the operation. The OHDA's insurance policy does not cover the liabilities of vendors/exhibitors. Leaving any valuables, materials, merchandise, and the like overnight is at the operator's own risk. The OHDA is not responsible for any items left overnight. Security is only provided on Friday and Saturday nights

CANCELLATION

It is mutually understood and agreed that in the event of fire, windstorm, Act of God, Act of War, or Public Authority, riot, accident, strike, scarcity of energy, virus pandemic, or any disaster beyond the control or power of either party, preventing the holding of the OHDA festivities in full or part, neither party shall hold the other liable for damages of any kind.

The Old Home Days Association hopes that all our merchandise and food vendors have a successful operation during the "Bells, Boats, and Birth of a Nation" 2026. "America 250" "Glorious Celebration".

For answers to any questions, please contact:

Linda Wallace, Vendors.EHOHD@aol.com

Cell: 860-685-1361 (call or text)

This contract has been revised: February 21, 2026

EAST HAMPTON OLD HOME DAYS ASSOCIATION
TOWN OF EAST HAMPTON, CONNECTICUT

For all merchandise vendors and food booth operators

HOLD HARMLESS AGREEMENT

Date(s) of use: July ___, 2026 to July ___, 2026 (Use setup date through take down date)

This Hold Harmless Agreement must be completed and signed by the applicant seeking to use the Bevin Park (Center School) grounds, located at or adjacent to 7 Summit Street, East Hampton, CT 06424, during the "East Hampton Old Home Days" events (the premises).

PLEASE PRINT:

Applicant, _____, hereby agrees that it shall, at all times, defend, and indemnify, protect, and save harmless, the Town of East Hampton and its officers, agents, and employees, the East Hampton Board of Education and its officers, agents, and employees, and the East Hampton Old Home Days Association and its officers, agents, and employees from and against any and all liabilities, actions, claims, damages, losses, judgments, cost, and expenses (including but not limited to attorney fees) arising out of injuries to any person, part or entity, Vendor is responsible for carrying the appropriate insurance for their business and is responsible for carrying the appropriate licensing for their business.

The vendor is responsible for carrying the appropriate insurance for their business and is responsible for carrying the appropriate licensing for their business. The Old Home Days Association, the Town of East Hampton, and the East Hampton Board of Education do not carry insurance of any kind to cover the vendor's losses, both personal injuries and material, for their business.

(Please fill in all spaces)
Business Name:
_____

Contact Information:

Address: _____

Telephone number: _____ Cell: _____
E-mail: _____

Do you carry appropriate insurance as described in the above paragraph beginning with the word: Applicant

Yes __ No __

If you carry appropriate insurance, name and address of the insurance company:

Insurance Company _____ Address _____
Policy Number _____ Dates in effect _____

Applicant's Signature _____Print _____ Date: _____