



Preleasing instructions

1. *Must have a full unit or account for a full unit.*
2. *Complete the two forms in this prelease packet.*
3. *Provide the security deposit equal to one monthly installment.*
Submit payments to 333 Old Greenville Hwy Clemson, S.C. 29631
4. *Provide the administrative fee of \$75.00*

*The two payments are check or money order (only) **check or money orders can be made payable to APM Clemson**. Online options will be available upon moving in.*

Once your full group has provided fees and forms you will then be on the waiting list for an available unit. All units are on a first come basis.

Any questions can be emailed to info@apmclemson.com. Your group's spot will be held in the order in which the full group provides all forms and fees. Always reference your name and location desired when contacting our office.

We will sign the lease agreements later in the year when preleasing ends and renewal tenants have all signed.

Please do not use a Clemson email address if possible, please use an alternative email address.

Pre-lease Reservation Agreement Addendum

Date: _____ Time: _____ Desired Community: _____ # of bedrooms: _____

Prospective tenant name: _____

Roommates: _____

Pre-Lease Deposit: **equal to one monthly installment*** Admin Fee: **\$75***

**Separate check/money order*

Given the overwhelming response and limited number of units coming available, we have implemented a first-come, first-served pre-lease policy.

Pre-Lease Deposit: The pre-lease deposit secures your position on the waiting list for the above desired community with APM Clemson. The order of the list is strictly based on the order in which we receive deposits. Availability is strictly based on the number of current residents who do not renew their lease agreement; therefore, there are no guarantees. However, the earlier you register and pay your fee, the better chance you will have of securing your desired community for the 2025/2026 lease year. If someone ahead of you drops out, you will automatically move up the list.

Choice: The selection order will be based on the order in which we receive your deposit. You will receive notification that a unit is available.

Forfeiture of Pre-Lease Deposit: If a unit is offered and rejected, the lease agreement is rejected, and/or a completed parental guarantor agreement is not received within the allotted time, the prospective tenant will forfeit the pre-lease deposit.

Return of Pre-Lease Deposit: If it is determined that no units are available for the prospective tenant due to lack of availability, the pre-lease deposit will be returned within thirty (30) days.

Pre-Lease Reservation Agreement Addendum: This document becomes a part of the lease and is an addendum to the lease once the pre-lease deposit is converted to the security deposit.

Prospective Tenant _____ Date _____

Property Manager _____ Date _____

STUDENT APPLICATION

Print legibly...incomplete or illegible applications will delay the process.

Date: _____ Student: Yes No _____ Fr _____ So _____ Jr _____ Sr

Community/Address Requested: _____ Move-in Month: _____ Year: _____

Co-tenants: 1: _____ 2: _____ 3: _____ 4: _____

Pet(s): Yes No How Many? _____ Type/Breed(s): _____ Weight of Pet(s): _____

**PET ADDENDUM REQUIRED: Tenant MUST request additional forms AND get written approval PRIOR to bringing pet on premises. Max of 2 pets per unit.*

APPLICANT INFORMATION

****\$75 non-refundable application fee required for processing.***

*****Do NOT use a "Clemson.edu" email address. Communications from APM may get blocked.***

Name (first middle last): _____ Email: _____

Social Security Number: _____ Date of Birth: _____ Cell: _____

Driver's License Number: _____ State: _____

Father's Name: _____ Cell: _____ Email: _____

Home Address: _____ Home Phone: _____

Mother's Name: _____ Cell: _____ Email: _____

Home Address: _____ Home Phone: _____

JOB & INCOME

****If you do not have a guarantor, you must provide pay stubs that show you make 3 times the monthly rent.***

Current Employer: _____ Address: _____

Phone Number: _____ How long have you worked here? _____

Position: _____ Salary/Pay: _____

Supervisor's Name: _____ Phone Number: _____

Other Income: _____

RENTAL HISTORY

Current Address: _____

How long at this address? _____ Reason for Leaving: _____

Landlord: _____ Landlord Phone: _____

By signing, you give APM Clemson permission to check criminal, credit, and rental references.

Signature: _____ Date: _____