

LIGHTHOUSE THRIFTIQUE

BOARD APPLICATION AND POSITION DESCRIPTION

Overview

The Board of Directors of Lighthouse Thriftique governs the overall execution of the organization's mission. Principally, the Board manages organizational finances, sets long term priorities for programs, and determines annual community recipients of Lighthouse Thriftique's proceeds. Additionally, the Board oversees the Executive Director, who is responsible for day-to-day management of the organization. Overall, the members of the Board contribute the educational, management, legal, and financial skills needed to ensure long term organizational stability and ensure year-to-year educational excellence for Lighthouse Thriftique's mission.

The Board of Directors has up to 6 voting members with a total of 7 including the Chairperson. Terms are for 1 year.

Board Member responsibilities include attending regular board meetings (average 12 per year), as well as teleconference meetings and active electronic conversations as part of Board committees. In some years the Board has held additional meetings. Board members also hold a fiduciary responsibility for management of organizational capital and ensuring appropriate filings with federal, state, and local authorities consistent with the organization's status as a 501(c)(3) nonprofit organization. The attendance policy allows for removal if three consecutive meetings are missed without notice.

Declaration of Candidacy

Board positions require a time and energy commitment that should not be underestimated. Candidates are urged to consider personal priorities for the next three years as well as the ways to contribute to the development of the organization.

Resources available to prospective members:

- Organizational Documents: Strategic Plan, Bylaws, FY Budget, Operating Principles, and others upon request
- Program Overview & Calendar of Events
- Email or call the Executive Director, Heather Garbutt, lighthouse thriftique@gmail.com or 937-690-6318, with questions or if you would like the contact information for the current Nominating Committee chair.

To apply:

- Submit the one-page Board Application (page 2 of this document) and your résumé to Trent Moore, Chairmen, lhboard@gmail.com. PLEASE WRITE "NEW BOARD MEMBER APPLICATION" in the subject line.
- Copies of the one-page application will be distributed to those selecting members and will aid in understanding how you would like to contribute to the organization's work.

Time and Financial Considerations

Meetings:

- Board Meetings – Regular meetings are held monthly.
- Committee Work (generally by email).
- Annual Meeting
- Annual Fundraiser/ Community Outreach – board participation needed/required

Donations:

As with any Board, members will be solicited for a cash or in-kind donation; 100% participation is sought; the amount is optional but we ask that board members consider giving at a leadership level. Board members should maintain an active membership status during their term.

5. What is your preferred method of contact/communication? (circle one)

Email

Phone Call

Text Message

**THESE 2 PAGES WILL ONLY BE DISTRIBUTED TO COMMITTEE MEMBERS
ALONG WITH YOUR CV/RESUME.**