

meeting summary

October 24, 2017
4:00 PM – 6:00 PM
Fort Thomas City Building

Utilities & City Owned Facilities Committee Meeting

attendees	Adam Reis	Mark Collier
	David Cameron	Mitch Eberenz
	Frank Twehues	Robert Seitzinger
	Jerald Noran	Ron Dill
	Kevin Barbian	Tom Fernandez

discussion items:

- Notice to all present: If any of the following items are incorrect or fail to record discussions at the meeting, please contact the writer of these minutes immediately.
- Awareness Phase Schedule:
 - > Finalize Questions for Public Survey 10/16/17
 - > Inventory/Existing Conditions 10/31/17
 - > Best Practices 11/30/17
 - > Strengths, Weaknesses, Opportunities, & Threats (SWOT) Analysis 11/30/17
 - > Goals & Objectives 12/15/17
- Evaluation of Strengths, Weaknesses, Opportunities, and Threats
 - > Discussions of various components and filling in the SWOT Matrix. See attached.
- The committee expressed the idea of doing walkthroughs of the City owned facilities to get a better understanding of the existing conditions.
 - > Future meetings will include walkthroughs of Fire Department, Mess Hall, Armory Building, Tower Park.
- Inventory/Existing Condition
 - > Prepare a map of the City owned facilities for the next meeting