

Important Notes for All Exhibitors Before You Turn In Your Book

1. **DON'T LEAVE IT BLANK.**

Complete every section. If something does not apply, explain why.

2. **SENIORS- SHOW YOUR WORK.**

For **Real World Numbers**, show all calculation steps—not just the answers.

3. **CAPTION EVERY PHOTO.**

Include the **date** and a **brief description** of what is happening.

4. **BE ACCURATE.**

Check your math, dates, names, and information.

5. **TELL YOUR STORY.**

Show what you did, what you learned, challenges you faced, and how you grew through your project.

6. **BE NEAT & ORGANIZED.**

Make sure pages are readable, securely attached, and in the required order.

7. **QUALITY OVER QUANTITY.**

More activities or photos do not automatically mean a higher score. Focus on meaningful, well-documented work.

8. **DO YOUR BEST WORK.**

Your book should reflect your own project experience, effort, and learning.

Remember: Judges use the rubric as a guide and consider the exhibitor's age and experience.

Judges' decisions are final.

Junior Record Book Rubric & Scoring Sheet

Exhibitors Name: _____

Project: _____

CATEGORY	Excellent	Good	Needs Improvement	Incomplete
1. Cover Page (5pts)	Complete, neat, all required info is provided. (5)	Mostly complete, minor errors/omissions. (4)	Several items missing, info is incomplete. (2–3)	Missing or largely incomplete. (0–1)
2. Project Goals (15pts)	Two goals are clearly stated, are measurable/have a clear way to tell if they were accomplished, relate to the project and demonstrate what the exhibitor wants to learn/develop, are specific enough that they can discuss if they met them in the Project Story. (13-15 pts)	Two appropriate goals are stated, Goals relate to the project and show what exhibitor wants to learn/improve, somewhat measurable, may be broad or missing other details, can still determine what the exhibitor was trying to accomplish. (10-12 pts)	Two goals present, but one or both are very general, may not clearly explain how they will know they accomplished it, have some project connection, need more thought or detail. (7-9 pts)	Only one goal is provided, goals are unrelated to the project, or the section is largely incomplete. (0-6 pts)
3. Project Activities (20 pts)	Regular tasks are documented consistently throughout the year, and special activities are included (when applicable), Leadership/community service is documented (when applicable), include enough info to understand what the exhibitor did and their role in the activity, shows genuine involvement in the project. (18-20 pts)	Regular project activities documented with reasonable consistency, special activities and applicable leadership/community service are included, entries may lack detail/consistency, but the judge can see meaningful participation. (15-17 pts)	-Some activities are documented, but entries are sporadic, very brief, or missing detail, areas are weak or not well documented, shows some project involvement, doesn't provide a strong picture of the year. (10-14 pts)	Few activities are recorded, the section is largely blank, or the information doesn't demonstrate meaningful participation. (0-9 pts)
4. Project Pictures (15 pts)	At least four photos/drawings clearly document the project from beginning through final results and/or different aspects of the project experience. Photos are neat, securely attached, dated, and have clear descriptive captions. (14–15 pts)	Minimum photo requirement is met with appropriate captions and dates; minor issues in presentation or documentation. (11–13 pts)	Minimum requirement is not met or captions, dates, or documentation have significant weaknesses. (8–10 pts)	Fewer than four photos/drawings or section is substantially incomplete. (0–7 pts)
5. Project Story (30 pts)	Detailed, thoughtful, and engaging reflection on the project year. Addresses what was learned; whether goals were met; goals for next year; challenges and how they were overcome; accomplishments; and how others helped. Shows growth & personal reflection. (27–30 pts)	Addresses most required topics with adequate detail and reflection. (23–26 pts)	Addresses some required topics but is brief, general, or lacking meaningful reflection. (17–22 pts)	Minimal, substantially incomplete, or missing. (0–16 pts)
6. Ethics Statement (5 pts)	Ethics Statement is completed and all required signatures are present. (5 points)	Ethics Statement is completed and all required signatures are present. (5 points)	Ethics Statement is completed and all required signatures are present. (5 pts)	Statement or any required signature is missing. (0 pts)
7. Completion, Organization, & Presentation (10 pts)	Sections are complete, neat, correct, securely assembled, and presented in the required order. Pages are easy to read and additional pages are properly incorporated when needed. Club Leader Statement completed when applicable. (9–10 pts)	Book is complete and organized with minor presentation, organization, or accuracy issues. (7–8 pts)	Several areas need improvement; pgs/info may be disorganized, hard to read, or contain many errors/omissions. (4–6)	Major portions are missing, unsecured, or substantially incomplete. (0–3)

Total: _____

Judges, circle correct placement: Blue: 88-100

Red: 75-87

White: 74 and below

***Three buyers' letters MUST be included with this book. An automatic deduction of 15 points (no partial points) will occur if letters are not included (letters: Yes – No)**

Intermediate Record Book Rubric & Scoring Sheet

Exhibitors Name: _____

Project: _____

CATEGORY	Excellent	Good	Needs Improvement	Incomplete
1. Cover Page (5pts)	Complete, neat, and all required information is provided. (5)	Mostly complete with minor errors or omissions. (4)	Several items missing or information is incomplete. (2-3)	Missing or largely incomplete. (0-1)
2. Project Goals (15pts)	Three goals are clearly stated, are measurable/have a clear way to tell whether they were accomplished, relate to the project and demonstrate what the exhibitor wants to learn or develop, are specific enough that they can discuss if they met them in the Project Story. (13-15 pts)	Three appropriate goals are stated, Goals relate to the project and show what exhibitor wants to learn/improve, somewhat measurable, may be broad or missing other details, can still determine what the exhibitor was trying to accomplish. (10-12 pts)	Goals present, but one or all are general, may not clearly explain how they will know they accomplished it, have some project connection, need more thought or detail. (7-9 pts)	Only one goal is provided, goals are unrelated to the project, or the section is largely incomplete. (0-6 pts)
3. Project Activities (20 pts)	Regular tasks are documented consistently throughout the year, special activities included (when applicable), Leadership/community service is included (when applicable), enough info to understand what the exhibitor did and their role in the activity, shows genuine involvement in the project. (18-20 pts)	-Regular project activities documented with reasonable consistency, special activities and applicable leadership/community service are included, entries may lack detail/consistency, but the judge can see meaningful participation. (15-17 pts)	Some activities are documented, but entries are sporadic, very brief, or missing detail, areas are weak or not well documented, shows some project involvement, doesn't provide a strong picture of the year. (10-14 pts)	Few activities are recorded, the section is largely blank, or the information doesn't demonstrate meaningful participation. (0-9 pts)
4. Project Pictures (15 pts)	At least four photos/drawings clearly document the project from beginning through final results and/or different aspects of the project experience. Photos are neat, securely attached, dated, and have clear descriptive captions. (14-15 pts)	Minimum photo requirement is met with appropriate captions and dates; minor issues in presentation or documentation. (11-13 pts)	Minimum requirement is not met or captions, dates, or documentation have significant weaknesses. (8-10 pts)	Fewer than four photos/drawings or section is substantially incomplete. (0-7 pts)
5. Project Story (30 pts)	Detailed, thoughtful, and engaging reflection on the project year. Addresses what was learned; whether goals were met; goals for next year; challenges and how they were overcome; accomplishments; and how others helped. Demonstrates growth and personal reflection. (27-30 pts)	Addresses most required topics with adequate detail and reflection. (23-26 pts)	Addresses some required topics but is brief, general, or lacking meaningful reflection. (17-22 pts)	Minimal, substantially incomplete, or missing. (0-16 pts)
6. Ethics Statement (5 pts)	Ethics Statement is completed and all required signatures are present. (5 points)	Ethics Statement is completed and all required signatures are present. (5 points)	Ethics Statement is completed and all required signatures are present. (5 pts)	Statement or any required signature is missing. (0 pts)
7. Completion, Organization, & Presentation (10 pts)	All sections are complete, neat, correct, securely assembled, and in the required order. Pages are easy to read and additional pages are properly incorporated when needed. Club Leader Statement is completed when applicable. (9-10 pts)	Book is complete and organized with minor presentation, organization, or accuracy issues. (7-8 pts)	Several areas need improvement; pgs/info may be disorganized, hard to read, or contain many errors/omissions. (4-6)	Major portions are missing, unsecured, or substantially incomplete. (0-3)

Total: _____

Judges, circle correct placement: Blue: 88-100

Red: 75-87

White: 74 and below

***Three buyers' letters MUST be included with this book. An automatic deduction of 15 points (no partial points) will occur if letters are not included (letters: Yes – No)**

Senior Record Book Rubric & Scoring Sheet

Exhibitors Name: _____

Project: _____

CATEGORY	Excellent	Good	Needs Improvement	Incomplete
1. Cover Page (5pts)	Complete, neat, and all required information is provided. (5)	Mostly complete with minor errors or omissions. (4)	Several items missing or information is incomplete. (2–3)	Missing or largely incomplete. (0–1)
2. Project Goals (5pts)	Three clear, measurable goals that relate to the project and demonstrate learning or skill development. (5)	Three appropriate goals are provided but one or more could be more specific or measurable. (4)	Goals are present but are broad, unclear, or only partially connected to the project. (2–3)	Fewer than three goals or section largely incomplete. (0–1)
3. Project Activities (10 pts)	Tasks & special activities are consistently and clearly documented. Leadership/community service included when applicable. Entries show meaningful involvement throughout the project year. (9–10)	Activities are well documented with reasonable consistency; most applicable areas are addressed. (7–8)	Some activities are documented, but entries are inconsistent, brief, or lacking detail. One or more applicable areas may be weak. (4–6)	Few entries or section substantially incomplete. (0–3)
4. Project Pictures (15 pts)	At least four photos/drawings clearly document the project, including beginning stages, final results, and different aspects of the experience. Photos are neatly attached and captions include dates and meaningful descriptions. Add'l photos, when included, meaningfully showcase project highlights. (13–15)	Minimum photo requirement is met, and captions are generally complete and appropriate, with minor weaknesses in presentation or documentation. (10–12)	Minimum requirement is not met, or photos, captions, dates, or documentation have significant weaknesses. (7–9)	Fewer than four photos/drawings or section substantially incomplete. (0–6)
5. Project Story (20 pts)	Thoughtful, well-developed reflection that addresses what was learned, goals and future goals, challenges and solutions, accomplishments, and the role of leaders/mentors/adults. Demonstrates personal growth/reflection. (18–20)	Addresses most required topics with good detail and reflection. (15–17)	Addresses some required topics but is brief, general, or lacking depth. (10–14)	Minimal, substantially incomplete, or missing. (0–9)
6. Leadership & Community Service (10 pts)	Clearly documents leadership roles, accomplishments, community service, and learning gained from helping others. Demonstrates meaningful involvement and reflection. (9–10)	Leadership and service are documented with reasonable detail and some reflection. (7–8)	Some leadership/service information is provided but lacks detail or reflection. (4–6)	Section is largely incomplete or does not demonstrate involvement. (0–3)
7. Real World Numbers (20 pts)	All calculations are accurate, all questions are completed, and work is clearly shown. Demonstrates a strong understanding of profit/loss, overall totals, and price/lb (18–20)	Most calculations are correct and work is shown; minor errors do not substantially affect the overall understanding. (15–17)	Several calculation errors or missing work; demonstrates partial understanding of the concepts. (10–14)	Major portions incomplete, work not shown, or calculations show limited understanding. (0–9)
6. Ethics (5 pts)	Ethics Statement is completed and all required signatures are present. (5 points)	-	-	Any required part is missing/incomplete. (0 pts)
7. Completion, Organization, & Presentation (10 pts)	All sections complete, neat, correct, securely assembled, and in required order. Easy to read and additional pages are properly incorporated when needed. Club Leader Statement is completed when applicable. (9–10 pts)	Book is complete and organized with minor presentation, organization, or accuracy issues. (7–8 pts)	Several areas need improvement; pgs/info may be disorganized, hard to read, or contain many errors/omissions. (4–6)	Major portions are missing, unsecured, or substantially incomplete. (0–3)

Total: _____

Judges, circle correct placement:

Blue: 88-100

Red: 75-87

White: 74 and below

***Three buyers' letters MUST be included with this book. An automatic deduction of 15 points (no partial points) will occur if letters are not included (letters: Yes – No)**