



## Welcome!

The staff at CLP The staff at Calvary Lutheran Church and Preschool wishes you a warm welcome! We look forward to getting to know you and your child throughout the coming year. Calvary Lutheran Preschool has a long tradition of providing a Christian environment that is developmentally enriching, safe and nurturing.

Barb Arthur is the Director and Lead Teacher at Calvary. She has a degree in Early Childhood Ed. and she has been at the preschool for 20 yrs. Barb has 4 grown children and 4 more by marriage. She also has 3 grandchildren! Her co-teacher Debby Colangelo has been teaching at Calvary for 16 years, and also has a long history working in Early Childhood Ed. Debby has 3 grown boys and 3 fur babies for grandchildren!

## Mission Statement:

The preschool, as a ministry of Calvary Lutheran Church exists for Serving His People, Sharing His Love, Reaching His Children and Spreading His Word.

## Calvary Lutheran Preschool Philosophy:

Our preschool offers your child the opportunity for a gentle, loving and fun introduction to God, Jesus and the Bible. Our goal is to educate the whole child: Spiritually, emotionally, language, physically and cognitively. Teacher guidance and encouragement help to foster social skills and nurture each child emotionally.

Throughout the year emphasis is placed on **The Golden Rule, "Treat Others How You Want To Be Treated"-- Matthew 7:12. And also The Fruits of the Spirit, Love, Joy, Peace, Patience, Kindness, Goodness, Faithfulness, Gentleness and Self Control Galatians 5:22-23.** Christian character traits like honesty, being respectable and caring about others, sharing, fairness and good citizenship. We do this by providing a 'hands on' learning environment where children are encouraged to explore their world with all of their senses and creatively express themselves throughout their daily activities.



# General Information

## Enrollment Procedure

Our class enrollment opens March 1st every year. The first spots are offered to children (and siblings) who are currently enrolled at CLP and current members of Calvary Lutheran Church. The rest of the spots are open to the public April 1st.

## Financial Policies/Fundraisers

The first month of tuition (September) is due on or before the first day of school. The second month of tuition (October) will be due October 1st. The rest of the tuition is due the following months on the first. A late fee of \$20 may be applied to tuition that is not paid by the 10th of the month. There may be a NSF fee of \$30.00 on all returned checks. Please pay all monies when due. Tuition must be in good standing throughout the school year. If tuition cannot be paid on time, please talk to a teacher as soon as possible. There may be scholarship money available. If you would like to donate money to our scholarship fund, just write 'scholarship fund' in the memo area of the check and turn it in. Registration fees are non refundable. Even though in December and June we may only be in school half or a portion of the month, full tuition will still be expected from parents.

Our preschool is very small and depends on tuition to cover costs. Since tuition does not cover all of the costs of the preschool we have fundraisers to keep tuition costs down. Parents will be expected to participate/donate in our Fall and Spring fundraisers. Parents will be asked to sign our Tuition Agreement Form. It is located in the Registration Packet.

## Wellness policy

Because of Covid, we have to be much more stringent with our health policies. We do realize some children have allergies and colds, especially while in school or daycare. But we cannot take any chances with the pandemic in full force. We are dedicated to keeping our preschoolers and their families healthy.

Please help your child wash their hands or use hand sanitizer as they come into the preschool. For the health and safety of our students and teachers, please do not send your child to school if they are not feeling well or even too tired to participate. Please keep your child home if they have a cough and/or drippy nose.



Please keep your child home 24 hours after feeling better from an illness. If your child vomited the day or evening before school, please do not send them to school the next day (even if they seem better). Kids are very honest, I have had lots of little announce to the class that they threw up the night before all over mom's bed. If you are not sure whether to send them to school or not, caution on the side of error and just keep them home one more day.

### **Snack and Juice Schedule**

A snack calendar will be sent home at the beginning of every month. You will be responsible for a snack and juice on the day your child's name is on. We prefer you bring healthy snacks and 100% juice or water. On your child's birthday or special holidays you can send special treats. If you bring cupcakes, please bring the smaller kind. Make sure to let a teacher know if your child has any food allergies.

### **Discipline**

The goal at Calvary is to encourage a child's self respect and develop a personal responsibility for his/her actions. It is important for each child to learn self control and respect the rights of others while learning in a safe and caring environment. The teachers will guide the children in a firm but loving manner. We focus on treating others how you want to be treated and discuss this with the children often throughout the year. Children will be allowed to express all of their feelings, both positive and negative. We will listen to the child and help them deal with their feelings. If a child hits or hurts a classmate, s/he will receive an appropriate "quiet time". A teacher will talk to them about their behavior and what happened. If that behavior continues we will talk to a parent.

### **Sharing (Show and Tell)**

Each child will have one day of the week that is their sharing day. On their day they can bring a toy, book, picture or a live pet to show their friends. Please no play weapons.

### **Drop off and Pick up**

The preschool doors open at 9:00 am. Please do not bring your child earlier than that, unless you have made prior arrangements with a teacher. It is important that you pick your child up at 11:30 promptly. If you are running late please give us a call or text.

### **Christmas Program and Graduation (4's class only)**

In December we will have a Christmas program. In June we will have a graduation ceremony for the kids. Both programs will be in the evening at the Church. The children will wear a gown and cap for graduation the cost will be \$25.00. If you cannot afford one, we have some extras that you can borrow. We will be ordering them in March, we will send home notes in February and March to remind you.



## **Visiting our class**

In the past we have had an open door policy regarding parents staying during class time for a special occasion. At this time because of Covid, we are not allowing any visitors in the classroom. During the first few school days at the beginning of the year we are allowing parents\caregivers to come in and quickly say goodbye to your child if you need to. We prefer that you sign your child in and help them with hand sanitizer and say goodbye at the door. This makes it much easier for all of us.

## **Emergency procedure**

In the case of accidents the child will receive basic emergency care by one of the teachers who both carry CPR and basic first aid cards. In the case of a more serious accident we will call a parent. In the case of a more critical accident we will first call 911 and then the parents. In case we need to evacuate for safety we will walk up to the hospital.

## **Admission policy**

CLP does not discriminate on the basis of race, sex, religion, color or national origin. Children admitted to the preschool must be ready for the program and be able to benefit from the preschool experience. All children are accepted on a trial basis. The Teacher\Director reserves the right to drop or not accept children that are not developmentally ready for our preschool program.

