



cruz benefits consultants

Christmas Holiday Bazaar

Date: Saturday, December 14, 2019

Time: 10 am - 5 pm

Location: Asan Mayor's Office

Vendor/Product Type:

Contact Person/Number:

Email Address:

No. of Tables/Chairs Needed: _____ Payment Method: Cash Check

Need Electrical Access: Yes No (Please note: surge protectors and extension cords will not be provided and must be supplied by the vendors)

AGREEMENT DISCLOSURE: My signature below acknowledges that I understand that I am responsible for and will abide with the following:

VENDOR RULES, FEES AND DEADLINES

- WE ARE ACCEPTING VENDOR APPLICATIONS/PAYMENT ON A-FIRST-APPLICANT, FIRST-PAID-BASIS. The first to complete/submit an application and to make payment, is the first that will be accepted and placed.
- IN AN EFFORT TO TRY AND MAXIMIZE SALES FOR ALL VENDORS, WE ARE ONLY ACCEPTING ONE (1) TYPE OF SALE CONSULTANT FOR CERTAIN PRODUCTS/COMPANIES, SUCH AS: Tupperware, LulaRoe, Scentsy, Origami Owl, Paparazzi, Avon, LipScense, Pampered Chef, etc. Additionally, if you are a sales consultant for such company(ies)/product(s), you can only represent one type/company per application/table; you cannot combine different types of companies (sales) on one (1) table/application.
- The Application Fee is NON-REFUNDABLE and NON-TRANSFERABLE.
- If I pay by check and my check is returned by a financial institution, I agree to pay in-full immediately by cash plus a \$25 fee.
- **Set-up starts at 8 am on Saturday, December 14, 2019.** Doors open up at 10:00 am. Breakdown is set at 5:00 p.m. However, **if breakdown occurs before 4:00 p.m., there will be a \$25 early out fee**
- **1 Table and 2 Chairs are provided for a fee of \$40 which is NON-REFUNDABLE AND NON- TRANSFERABLE.** Tables measure 3' X 6'. There will be an additional \$25 fee for each additional table needed as there is limited space for vendors.
- There are indoor and outdoor spots available and indoor spots will be given on a first come, first pay basis.

- Must be responsible for the cleanliness (bag and removal of all trash) throughout the event
- Must handle the designated space and facility including furniture and equipment with care and respect or be financially responsible for any damage/s or missing items
- Must return property such as furniture and equipment in clean and good condition
- Must be responsible for belongings, do not leave valuables unattended
- Responsible for maintaining my own petty cash
- **I will supply Cruz Benefits Consultants with one (1) Raffle Prize (\$20 minimum value) to be used as a raffle prize on the day of the event**

We trust that this agreement, its terms, and conditions are in order. By signing below, vendors, participants, and associated contractors, sub-contractors, outsourced services, or any persons involved with activities and services held at the Asan Mayor's Office are undertaken at their own risk. I hold Cruz Benefits Consultants and the Asan Mayor's Office free from any and all liability, damages, theft, injuries, loss of profit, and/or loss of products.

_____ Date: _____

Printed Name and Signature of Vendor

_____ Date: _____

Lauren Cruz, Event Coordinator

Email: LCruz@cbcgum.com Office: 472-3522 Cell: 688-7232

Total amount due: _____

Please make checks payable to: **AILEEN S. CRUZ**. Submit your vendor application with payment to Cruz Benefits Consultants Office. Cruz Benefits Consultants is located at 138 E. Marine Corps Drive, J&G Commercial Plaza Suite 101C-Annex, Hagatna, GU 96932 (in the breezeway behind Meskla and directly in front of Paradise Gym). Hours of operation: 9:00 am to 12:00 pm and 1:00 pm to 5:00 pm Monday – Friday.