



Caddo Nation of Oklahoma

P.O. Box 487 Binger, OK 73009 | Phone: 405-656-2344

Caddo Nation Membership Meeting

January 28th, 2023

10:00 a.m. CT

Departmental Reports

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Caddo Nation of Oklahoma

PO Box 487, Binger, OK 73009

T: (405)656-2344 | W: www.mycaddonation.com



Caddo Nation of Oklahoma

Administration On Aging

P.O. Box 487 Binger, OK 73009 | Phone: 405-656-9042

1/11/2023

We are open daily for congregate lunch. We are open Monday – Thursday 11:00 a.m. to 1:00 p.m. and on Fridays, we serve brunch from 10:00 a.m. – 11:00 a.m. We encourage our Elders to come by and pick up a menu or check it out on our Caddo Nation AoA page.

Activities are scheduled daily; the calendar can be found on the other side of the menu and on our FB page as well.

- In October we assisted CNCC with the DJ at the Halloween Carnival held at the Apache Complex grounds. We also prepared goodie sacks for our current delivery and congregate participants; as well as for the CNCC kiddos that visit.
- Twice a month, our Caddo Nation Childcare that is located here, on the complex, come for a visit. We do morning exercise, an activity and then we enjoy lunch with them. In November we made moccasins for “Rock your mocs.”
- We done Caddo moccasins recently and had pretty good participation. We even mailed the instructions out to some members who requested a copy
- Our Thanksgiving Dinner for the Caddo Nation AoA Program will was held on November 22nd here at the Caddo Nation Tribal Complex; we had 58 attendees. We thank everyone that came out and shared a holiday meal with us.
- December 16, 2022 we held a MIPPA/Outreach event “Wacky Tacky Sweater Soiree”. We had a DJ and barbeque. We used this as our Holiday get together. Again it was great success. The insurance representative and CHR were available to assist Elders with any questions and answers about enrollment and other programs. 79 people attended this event.
- We are currently working with Ms. Alaina Tahlate in Language Preservation to come up when CNCC visits and teach them atleast 2 Caddo words to use. This is just a trial run to see how receptive our little ones are.
- Mark your calendars for Valentine’s Day. We will be joining in and setting up a booth with the CHR program at a Healthy Heart Health Fair. This will be held in the Cultural Building. Caddo Nation CHR will put out more information soon.

At this time, we are currently gathering information for our grant and other funding opportunities that would benefit our program and those we help. We may be sending out more questionnaire/flyers soon, please, send back feedback. We’d love information on what it is that our elders in our service area are interested in. Help us to aide you.

I hope you find this informative. If you should have any questions regarding any of our programs, please feel free to ask. Caddo Nation AoA offers several different programs; call or come in and we’ll be happy to give you a tour of the building and talk to you about all we have to offer.

Thank you,

Genevieve Moore
Caddo Nation AoA Title VI/Caregiver Programs Director

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TITLE VI Part A – NUTRITION				
	MEALS SERVED	AVERAGE PER DAY	MILES TRAVELED	NOTES
OCTOBER 2022	707	36	2113	↓2 participants, CNCC visit 2x month
NOVEMBER 2022	687	37	2283	Thanksgiving dinner, CNCC visit 2x month
DECEMBER 2022	699	41	2272	Christmas event, CNCC visit 2x month

EXPENSES	The expenses made were general monthly bills and employee wages.
GENERAL NOTES	Now that Congregate has reopened, we have been having a few people come in; we've acquired a few regulars. We welcome anyone 55 and over to come and dine with us and maybe come a bit early for activities. CNCC comes to visit 2x's per month. They exercise, do an activity and have lunch.

TITLE VI Part C – CAREGIVER	
LENDING CLOSET	The following items are in stock and are available: wheelchair (2 sizes), walker, motorized scooter, elevated raised toilet, shower chair, bath seat, bed side commode, coccyx cushion, inflatable ring, walking cane, walking stick, crutches, briefs, binders, back support, hand brace, wheel chair cushion and incontinence supplies. We are willing to listen to suggestions. The lending closet items are available for elder use through our Caregiver program. You may sign any of these items out if needed. <i>Must be in AoA service area.</i>
RESPIRE PROGRAM	This program available, we've made use of it 6 times this quarter. These programs provide the opportunity to plan, develop, and implement family caregiver support programs for the benefit of non-paid family members (not living in the home) caring for their elders and grandparents caring for their grandchildren. <i>Must be in AoA service area.</i>
LAWN CARE	The lawn care program is closed and complete for the year. Recently we partnered with EPA on a project and it came out well. Watch for more community action from the EPA program, they are doing great things for our members!
WELLNESS CHECK	We had 7 elders on the Health Program this quarter; currently we are monitoring 3 elders with 1 weekly visit that is appropriate for services. Our program continues to work with the CHR and Social Services program on various tasks. If we receive a call regarding an elder, then our team goes out and asses them as needed and refers them to the appropriate people.
GENERAL ELDER ASSISTANCE	We have aided 6 people this month with lending closet items and have given away several different PPE's. I have aided 3 elders in completing paperwork/applications and have typed up simple things for 1 elder. Generally, elders come in to the office for this type of assistance; they will work on their items themselves in the Elder's activity room or they will have me to help them complete their task.

EXPENSES	The expenses made were general monthly bills and employee wages.
GENERAL NOTES	The caregiver support program includes the Lawn Care/Chores Program, Respite Program, Lending Close and Health Program. Please call the AoA Building for further information on any of our programs.



Caddo Nation of Oklahoma

Child Care

P.O. Box 487 Binger, OK 73009 | Phone: 405-656-2353

Membership Meeting Report: January 2023

Location: Hasinai Center and Caddo Nation Headquarters
 Office Phone: (405) 656-2344 Hasinai Center: (405)656-2353

Child Care Team Members

Position	Personnel	Position	Personnel
Director	Lauryn French	Subsidy Eligibility	Jayden Roughface
Coordinator	Freda Walsh	Subsidy Eligibility	Raven Cook
Admin Assistant	Kourtney Quoetone	Subsidy Monitor	Susan Nauni
Funding Specialist	Michael Meeks	Subsidy Monitor	Tiffany Ross
Teacher	Cristy White	Resource & Referral	Renora Moore
Teacher	Dani Bryant	Resource & Referral	Mary Hill
Teacher	OPEN	Community Outreach	Crystal Ceaser
Program Assistant	Christina Wooster	Community Outreach	OPEN
Cook	Kissimmee Yanez	Cultural Instructor	Leonard Kionute
Program Assistant	Twanna Boardingham	Cultural Assistant	Lena Topaum
Maintenance Manager	OPEN		

16 out of 18 are Native American

09 out of 18 are Caddo Enrolled Members or have Caddo Heritage

Caddo Nation Child Care is supported by the Child Care and Development Fund (CCDF) awarded by the Office of Child Care and is a forward funded program.

CCDF funds are used to support our subsidy assistance program, tribally operated center, and our cultural programming.

Budget	Awarded Amount	Comments/Projects
GY21	\$23,813,900.00	Funding Amounts Include annual funding, CARES, CRSA, ARPA, Disaster Funds
GY22 (Fully Awarded)	\$5,848,755.00	Assisting Child Care Subsidy families and providers. Projects Addressing Tornado, High Winds and Flooding Damage for Child Care Providers and Hasinai Facility. Million set aside for New Child Care Facility, Program Growth, and Continuing Subsidy Categorical Eligibility.
Current Total	\$29,662,655.00	



Caddo Nation of Oklahoma

Child Care

P.O. Box 487 Binger, OK 73009 | Phone: 405-656-2353

Caddo Nation Child Care Subsidy Serviced

- **124** Native American Families receive Child Care Services
- **209** Native American Children received Child Care Services
 - **133** Licensed Centers
 - **59** Relative or Home Care Providers
 - **\$94,852.25** Average monthly expended for Child Care Assistance
 - **100%** Serviced under Categorical Eligibility

Caddo Nation Child Care Program consists of the following

- **Subsidy Team:** Caddo Nation is the only Federal Nation offering Categorical Eligibility. Categorical Eligibility allows Federally Recognized Native American families to receive assistance based on a priority rating scale in our 17 county service area. Please reach out to our program for more information please at subsidy@mycaddonation.com; our team is extremely helpful and oversees the application process with efficiency.
 - **Service Area:**
 - Blaine, Caddo, Canadian, Cleveland, Comanche, Custer, Grady, Garvin, Kingfisher, Kiowa, Lincoln, Logan, McClain, Oklahoma, Pottawatomie, Stephens, and Washita
- **Caddo Cultural Team:** We have been operating the cultural program to build the cultural education environment not only in our Hasinai center but within our provider facilities as well. Caddo Nation offers trainings and incentives for all of our providers and families. Please reach out to Leonard Kionute (Instructor) lkionute@mycaddonation.com; Lena Topaum (Coordinator) Ltopaum@mycaddonation.com for additional information.
- **Hasinai Center Team:** Currently open to ages 2-5 year olds we are finished with all updating to our facility and have a space that meets our children and family's needs. Please reach out to Freda Walsh, fwalsh@mycaddonation.com for further information.
- **Resource and Referral:** Provide resources and engagement opportunities that focus on child development. We are currently processing community data gathered through the summer and fall months to better address needs of our service area. Please reach out to Mary Hill or Renora Moore at outreach@mycaddonation.com



Caddo Nation of Oklahoma

CHR

1514 S. Mission Street | Anadarko, OK 73005 | Phone: 405-656-2882

January 12, 2023

Report from Caddo Nation CHR/Diabetes Program:

Staff:

Sharla Moore-CHR/ Special Diabetes Director

Taylor Edge-CHR/Generalist

Tearza Leemhuis-CHR/Generalist

Sondra Davis-Office Clerk/Elderly Activity Coordinator

Randall Toyekoyah- Contract CHR/Generalist

The Caddo Nation's Community Health Program is funded by Indian Health Services on a yearly basis to assist Caddo Tribal Members with their health needs. The CHR Program's purpose is to assist eligible Native American individuals and families within our service area to gain access to comprehensive health care services.

All CHR staff members are trained in CPR, First Aid and EMS First Responder.

The CHR Program is often a vital link to health care services for our Native people in rural areas. Our work includes making and rescheduling appointments for clients, pick and delivery of medications, home visits, case screening and management, monitoring patients and health education.

The Caddo Nation Special Diabetes Program assists all Diabetic Tribal members with diabetic assistance. We have a Podiatry Clinic once a month. We provide diabetic (wellness shoes) once per year. We also provide diabetic supplies, medical assistance.

Completed Trainings and Health Fairs:

Caddo Nation AOA- Health Fair set up booth and gave information out about our program.

Apache Tribe of Oklahoma- Health Fair set up booth and did blood sugar checks.

Podiatry Clinic Held one or two times a month.

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Caddo Nation of Oklahoma

CHR

1514 S. Mission Street | Anadarko, OK 73005 | Phone: 405-656-2882

Transports and prescription deliveries and well checks November 2022 through January 12, 2023:

84 transports

98 prescription pick-up and deliveries

45 well check visits

140 served through Community Outreach

Tribal Members assisted with medical expenses and Diabetic Supplies:

290 Tribal Members ARPA medical assistance processed.

65 Special Diabetes medical assistance processed.

180 Wellness shoes for Diabetes Management clients.

The Caddo Nation CHR/Special Diabetes Program is working diligently to assist tribal members with their medical needs.

Upcoming:

Caddo Nation Health Fair- Heart Healthy Health Fair February 14, 2023

Covid and Flu Vaccine Clinic- February 14, 2023

Healthy Cooking Classes- Starting in February 2023 virtual and in person

Elderly activities and healthy eating classes.

Podiatry clinic (2) times monthly.

Women's health Conference June 2023

Cultural Activities every other month date to be announced at a later time.

Sharla Moore
CHR/Diabetes Director



THE CADDO NATION OF OKLAHOMA

Post Office Box 487 ~ Binger, Oklahoma 73009 ~ Phone (405)656-2344 ~ Fax (405) 656-0961

Caddo Nation Education Programs

Submitted by Carlyne Botone

The Higher Education Program provides scholarships to qualifying tribal member college students. Scholarship amounts vary according to unmet need (as determined by the Federal Student Aid Program), and range between \$500.00 and \$3,000.00 per term. Scholarships are funded on a first come, first served basis for **completed** applications.

The Education Programs fiscal year begins on January 1st of each year. In the Higher Education Program, for 4th quarter of CY 2022, we have had:

Number of applications carrying over to 2 nd term:	112
Number of new applications for 2 nd term:	5
Number of applications complete:	26
Number of students suspended:	0
Number of students on probation:	2
Number of applications withdrawn:	0
Number of applications pending:	91

The Caddo Nation Adult Education Program provides assistance to qualifying tribal members who are seeking short-term training (one year or less), literacy instruction, cultural enrichment, or basic skills. The amounts of assistance vary according to the costs associated with the type of training/courses that the applicant will be taking. The maximum amount of funding for the training/course(s) is \$4,500.00 per academic year (Aug. 01 through July 31). Applications are funded on a first come, first served basis for **completed** applications. Eligible tribal members must reside within the jurisdiction of the Anadarko Agency (Caddo, Kiowa, Comanche, Cotton, or Tillman Counties in the state of Oklahoma). The numbers of applicants for the Adult Ed. Program tends to be very low because of the jurisdictional boundaries, which is not negotiable in our contract.

The numbers documented below are for the 4th quarter of CY 2022:

Number of applications submitted:	0
Number of applications completed:	0
Number of applications withdrawn:	0

The Caddo Nation Job Placement & Training Program provides Job Placement (Direct Employment Assistance) and Job Training (Adult Vocational Training) to interested, and eligible enrolled Caddo Nation members. It provides vocational training assistance and/or assistance for starting new employment. The JP&T Program provides short-term and long-term training assistance, and/or other forms of assistance that would enable participants to train, retrain, and upgrade underemployed and unemployed workers in skill areas for which there is a demand in the labor market. The JP&T Program provides bi-weekly stipends for AVT students to assist with household expenses while in training. The amounts of assistance vary according to number of dependents and need.

Applications are funded on a first come, first served basis for **completed** applications (all requested documentation has been turned in, faxes/copies are not accepted). Eligible tribal members must reside within the jurisdiction of the Anadarko Agency (Caddo, Kiowa, Comanche, Cotton, or Tillman Counties in the state of Oklahoma). The numbers of applicants for the JP&T Program tends to be very low because of the jurisdictional boundaries, which is not negotiable in our contract.

The numbers documented below are for the CY 2022:

Number of applications submitted for AVT:	1
Number of applications submitted for DEA:	1
Number of applications accepted:	2
Number of applications denied:	0
Number of applications pending:	0

Additional funding has been appropriated to the Education Department by the Caddo Nation Tribal Council. This funding allows us to assist more students who may otherwise miss out on funding opportunities, such as those who live outside the jurisdiction of the Anadarko Agency. The additional funds available for the Higher Education, Adult Education, and Job Placement and Training Programs are administered by the current guidelines of the P.L. 93-638 programs.

Current Number of students funded through other tribal funds (Higher Ed.)	20
Current Number of students pending through other tribal funds (Higher Ed.)	0
Current Number of students funded through other tribal funds (Adult Ed.)	2
Current Number of students pending through other tribal funds (Adult Ed.)	1
Current Number of students funded through other tribal funds (JP&T)	1
Current Number of students pending through other tribal funds (JP&T)	0

Funding has also been made available for the Education Department to assist tribal member Secondary Education students in grades 1 – 12. The funds allotted are used to encourage students to finish their schooling, and financially assist tribal members attending public schools, including home-schooled students with certain school-related expenses and fees.

Current Number of students funded through other tribal funds (1-12)	2
Current Number of students pending through other tribal funds (1-12)	0



Memorandum

To: Caddo Nation Tribal Council & Tribal Membership
From: Caddo Nation Tribal Enrollment Department
Subject: Quartely Report
Line Item: September, 2022 thru January, 2023
Date: January 13, 2023
CC:

Caddo Nation of Oklahoma
Enrollment Department
Patricia Leemhuis, Enrollment Director
Melanie Oyebi, Enrollment Specialist

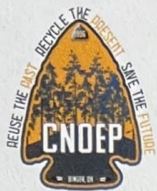
Current Tribal Enrollment Count as of today 7053

Since September 1, 2022 we have had:

- 15 -New Members pending.
- 2 -Relinquishments, 4 pending.
- 233 -CDIB with address changes, name changes.
- 10 -Burial Applications.
- 2 -College Scholarship Verifications.
- 5 -Department of Human Services, Li-Heap/ECAP Participation.
- 15 -Indian Child Welfare Verifications.
- 4 -Tribal Verifications from various tribes.
- 15 -Probates- Tribal Members Documentation
- 10 -Employment verification confirming tribal enrollment.
- 4 -Form BIA-4432
- 5 -Tribal Members Eagle Permit-Verification
- 1821- Head of Household #2 for 2022- Utility/Weatherization-Recession

If you have any questions please feel free to contact the Enrollment Department.
email: enrollment@mycaddonation.com - (405) 656-2344 ext. 9861/0964
fax: (405) 656-0960





Caddo Nation

Office of Environmental Protection

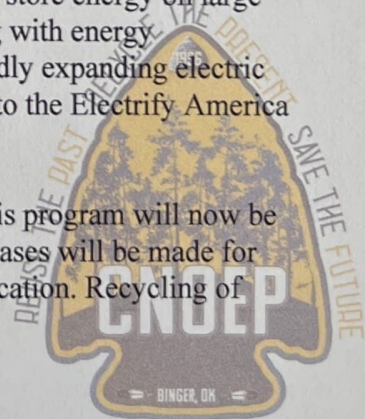
Caddo Nation Membership Meeting

Since inception the Caddo Nation Office of Environmental Protection (CNOEP) has established numerous grants through the Environmental Protection Agency (EPA). These grants are the General Assistance Program (GAP), Clean Water Act 106 program (CWA), and Clean Air Act 103 Program (CAA). This new year the CNOEP have obtained funding from the Bureau of Indian Affairs (BIA), to build capacity towards climate resiliency. With this funding the CNOEP will begin taking steps to better protect our Tribal Jurisdiction against the ever-changing climate. In the upcoming quarters CNOEP will be applying for several grants through the BIA, and Department of Energy. These additional grants will allow the CNOEP to expand and provide better services to the Caddo Nation.

During the last quarter we have attended many meetings and outreach events. This has allowed us to further develop relationships with neighboring tribes to create future collaboration opportunities. In December we attended a site visit with the Oklahoma Department of Environmental Quality (ODEQ) in Cyril where we were given updates on their efforts to remediate many environmental infractions that were committed by the petroleum purification plant within city limits. Since the remediation process began ODEQ has made great strides in their remediation efforts of the site. This meeting was put on by the Cherokee Nations Inter-Tribal Environmental Council (ITEC). CNOEP will continue to work alongside ITEC on projects located in the Caddo Nation jurisdiction. In the past ITEC has provided the Caddo Nation with training on Underground Storage Tanks (USTs), Hazardous Waste Operations and Emergency Response (HAZWOPER) training and has provided other numerous training opportunities.

In February CNOEP will be turning in grant applications from the Department of Energy on Powering Unelectrified Tribal Building(s), and Clean Energy Technology Deployment on Tribal Lands. With this funding the Caddo Nation can become more energy independent. This could involve installing solar panels, small wind turbines, and an opportunity to store energy on large battery packs for individual buildings on tribally owned properties. Along with energy independence, we're looking at establishing charging stations for the rapidly expanding electric vehicle (EV) market; everything from official Tesla charger installations to the Electrify America corporation as partners.

In December CNOEP announced rebranding of the recycling program, this program will now be called Hasinai Recycling. Recycling goods is progressing well, and purchases will be made for additional equipment required to store, and transfer recycling to offsite location. Recycling of



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117 Memorial Ln Binger, OK 73009

<https://mycaddonation.com>



Caddo Nation Office of Environmental Protection

Caddo Nation Membership Meeting

glass bottles is where we've found issues as there aren't any tribal partners or nearby collection stations that accept glass. Natural Resources Specialist (Cameron Roberts) has been in contact with the city of Norman which does take glass recyclables and he is working out a deal with them if we are to deliver glass in bulk. Please be on the lookout for future updates and feel free to call anyone in our department with questions.

Beginning in October 2022 the CNOEP began offering two new services to Tribal members. The first service will be open dump clean ups which will be geared towards cleaning up around Tribal members homes. This service will be offered three times per quarter.

1st Quarter: (Oct – Dec) 2nd Quarter: (Jan – March) 3rd Quarter: (April – June) 4th Quarter: (July – Sept.)

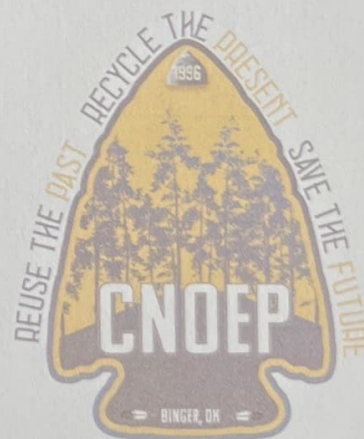
The second service provided will be in home mold inspections. Each member of the CNOEP staff is a certified mold inspector and we will be happy to come to your home and collect a sample. We will also educate everyone on what steps could be taken to keep mold away and what can be done if found. If you have any questions about either service, or to schedule the service please call (405) 656-0990.

For further information on any services provided, or information on the CNOEP programs please contact us.

Samuel J. Worcester
Director, Environmental Protection
jworchester@mycaddonation.com
(405) 656-0990

Brandon Worcester
Environmental Specialist I
bworchester@mycaddonation.com
(405) 656-0966

Cameron Roberts
Natural Resources Specialist I
croberts@mycaddonation.com
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Ph: (405) 656-2344
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Caddo Nation of Oklahoma Housing

21 Halfmoon Circle | Gracemont, OK 73042 | Phone: 405-480-2100

Caddo Nation Membership Meeting
October -December
January 13, 2023

Housing Board:

John Moss <i>Chairman</i>	Donna Benitez <i>Secretary</i>	Buddy Britton <i>Member</i>
Marilyn Threlkeld <i>Member</i>	Laura Jarvis <i>Member</i>	

Housing Staff:

Amie Stockton <i>Housing Director</i>	Verna Castillo <i>Receptionist</i>	Jonna Beartrack <i>A&O Clerk</i>
Gerald Owings <i>FST</i>	Jimmy Beaver <i>FSS</i>	Mason Meeks <i>FSS</i>

Christin Hernandez
Scanning & Maintenance Clerk

Grants: (Updated)	Source:	Awarded Amount:
Indian Housing Block Grant Fiscal Year 22-23	HUD	Approved
Indian Housing Block Grant: Cares	HUD	\$172,487
Indian Housing Block Grant: ARP	HUD	\$361,767
Homeowners Assistance Fund (HAF) 100%	Treasury	\$428,058
Housing Improvement Program (HIP)	BIA	\$225,753

Assistance Types:

Elder and Disabled Apartments

The CNDH specifically designed this program to provide for and address the basic housing needs of the elderly. The Regency Oak Apartments are located in Anadarko, OK. Apartments at Regency are one to two bedrooms, there is a laundry facility located on site, and water service is included in the rent.

Family Rental Homes

This program is designed to assist low-income family’s rent affordable housing. The Halfmoon Circle Community is located in Gracemont, OK. The 3 to 4 bedroom homes are equipped with washer and dryer hookups. Residents are responsible for utilities.

Affordable Home Ownership Rent to Own

The lease to own program is designed to assist low income families become home owners. The service area for this assistance is restricted to Caddo County.



Caddo Nation of Oklahoma

Housing

21 Halfmoon Circle | Gracemont, OK 73042 | Phone: 405-480-2100

Homeowner Rehabilitation Program

This program is designed to assist homeowners in making necessary improvements, repairs, modernization, rehabilitation, uniform accessibility modifications, and addressing certain maintenance items. Rehab projects provide assistance up to \$20,000 per unit (Caddo Home Rehabilitation Program Guidelines and Eligibility Policy, 1).

Emergency Housing Assistance

This program is designed to assist eligible, low-income Native American participants with housing related assistance in and during times of crisis and emergency. The program is defined by the CNDH as rental asst., utility asst., homeless prevention, or emergency situations caused by weather, flood, or theft. This program provides assistance in an amount not to exceed \$2,500 in a 5-year period. Emergency assistance is available to eligible Caddo Tribal members residing in Caddo, Oklahoma, Canadian, Cleveland, Grady, and Custer Counties in Oklahoma (Caddo Emergency Housing Assistance Program Guidelines and Eligibility Policy, pg. 1).

Down payment Assistance

The Down Payment Assistance Program is specifically designed to increase the availability of affordable housing by addressing homeownership on several levels. It combines the Caddo Nation's Indian Housing Block Grant funds with private first mortgages: thereby increasing the number of Native families that can be assisted with Caddo Nation's IHBG funds. This program is designed to be a forgivable loan (grant) with no payback required as long as all of the terms and conditions are satisfied (Caddo Down Payment Assistance Program Guidelines and Eligibility Policy, pg. 2).

Homeowners Assistance Fund-Approved by Treasury

This program is being offered to Caddo Nation homeowners nationwide. The Caddo Nation is able to provide assistance with utilities, internet, and mortgage payments. To be eligible for this program you must meet the requirements listed below:

1. Eligible participants under the HAF must have experienced a financial hardship after January 21, 2020.
2. Your income must be equal to or less than 150% of the area median income or 100% of the median income for the United States whichever is greater.
3. You must be a homeowner and the address listed on your application must be your primary residence.

Update-

- The Caddo Nation Division of Housing has a vacancy for a Contract Administrator to run the HIP Program.
- Since last quarter, 2 units have interior upgrades including painting and flooring.
- The CNDH is now taking applications for the Housing Improvement Program. Funding is limited and applications can be found on the Caddo Nation website.
- The Down Payment/Closing Cost application is now out and available.



Caddo Nation of Oklahoma

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Quarterly Report – 4th Quarter (October 1, 2022 to December 31, 2022)

The Caddo Nation of Oklahoma currently has 6 open job announcements and job applications available on the tribe's employment link at:

<https://mycaddonation.com/employment>

<u>Position</u>	<u>Department</u>	<u>Closing Date</u>
Community Outreach Coordinator	Child Care	Open Until Filled
Contract Administrator	Housing	Open Until Filled
Security Administrative Assistant	Security	Open Until Filled
Transportation Field Technician	Transportation	Open Until Filled
Cashier/Clerk	Travel Plaza	Open Until Filled
Chef	Travel Plaza	Open Until Filled

Current number of employees: 70

4 - New hires

2 - Separation

- Working with health insurance brokers to audit benefits for all employees, assuring all have been attended to.
- Developing standard operating procedures (documented step by step operational processes).
- Moving all job descriptions to one consistent format.
- Conducting a cost analysis of insurance carriers to assure Caddo Nation is paying a fair amount for employee benefits. Also to eliminate repetitive insurance carriers.



Caddo Nation of Oklahoma

I.T. Department

P.O. Box 487 Binger, OK 73009 | Phone: 405-656-2344

Program Summary

As of 01-06-23

Staff:

I.T. Contractor

Travis Stockton

Contract Term- 05-01-22 – 05-01-24

Scope of Work:

Computer Service and Repair

Software maintenance including routine virus/spyware scans, Windows updates, and program updates. Hardware maintenance including replacement of faulty parts and hardware upgrades. Diagnose problems of systems and recommend solutions.

Customization of PDF Forms

Creating and revising Adobe PDF forms to fulfill needs of each department. These help streamline day to day operations and will be created by contractor at departments' request.

Website Maintenance

Creating and maintaining the website mycaddonation.com. Input information as requested by directors and administration and post notices as provided and approved by Chairman.

Recent Work:

- Assisted with Caddo Nation Finance team bringing systems in-house
- Assisted HR with electronic payroll and time management integration
- Work on network infrastructure with buildings on CN Complex
- New Security camera system at Travel Plaza

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Caddo Nation Language Preservation Program Quarterly Report

October – December 2022

Caddo Nation Language Preservation Program Summary

The program began on August 1, 2022 when the Caddo Nation hired a language revitalizationist. The Caddo Nation Language Preservation Program's goal is to halt and reverse the loss of the critically endangered Caddo tribal language over time. The Caddo Nation Language Preservation program is currently funded through the American Rescue Plan Act (ARPA) funds.

Alaina Tahlate, the language revitalizationist, works with Caddo community members who are knowledgeable about the Caddo language to facilitate the Caddo community's knowledge and usage of Caddo language. During the final quarter of 2022, Ms. Tahlate researched existing documentation of Caddo language and conducted fieldwork documenting Caddo language with one of the last speakers. The fieldwork will be utilized in Caddo language curricula for future community events and expand upon the amazing language preservation efforts of decades past.

Moving forward into 2023, the language preservation program will most likely be moved into the Caddo Nation Heritage Museum building after the repairs are complete. There, the program will establish a free archive of Caddo language resources in the Caddo Nation Heritage Museum. Ms. Tahlate will develop new language learning resources with the involvement and input of community members. The program will integrate with other Caddo Nation programs through community events to create more opportunities for Caddo families to share their communal knowledge of our Caddo history, language and culture with one another. The language revitalizationist will continue to record elders, compile linguistic research, and design Caddo language lessons for future community language events in 2023.

Help Preserve Caddo Heritage

There is an open call for all Caddo members and descendants who may be interested in recording Caddo language, history, stories, culture, and more for the Caddo Nation Heritage Museum's archive. All recordings or interviews collected by the participants will be stored and shared according to the preferences of the participants. Ms. Tahlate is available to travel to record elders. Ms. Tahlate can be contacted by the information below.

Language Preservation Program Contact:

Monday – Thursday, 8:00 AM – 4:30 PM in the Caddo Nation travel plaza.

Ms. Alaina Tahlate | (405) 779-9112 | atahlate@mycaddonation.com

Other Resources:

Bimonthly Caddo language/culture lessons: <https://www.facebook.com/caddocultureclub/>

General Caddo language information: <https://www.caddolanguage.com/>

Connect with Caddo language learners: <https://www.facebook.com/groups/caddolanguage/>



Caddo Nation of Oklahoma

Maintenance Dept.

PO Box 487 | Binger, OK 73009 | Phone: 405-345-9876

Maintenance Program Summary

Maintenance Staff:

Jimmy Head

Maintenance Director

Xavier Norwood

Maintenance Crew

Joseph Ware

Part-Time Housekeeping

Maintenance Activities:

- Provides support for all programs including daily maintenance tasks and work orders
- Provides preventive maintenance measures to protect the useful life of the buildings on the complex grounds
- Ensuring that tools and equipment are serviced and maintained.
- Completes routine inspections of the complex grounds to ensure heating/cooling systems are functioning and filters are changed.

Recent Work:

- Daily maintenance of buildings are up keep of the grounds.
- Getting lawn mowing equipment prepared for the mowing season
- Spraying for weeds and stickers
- Tree trimming
- Any daily task that is asked of us
- Winterized the complex
- Install lighting on the Veteran monument
- Updating list of contractors used for service calls (i.e. plumbing, electrical, HVAC, etc.)



Caddo Nation of Oklahoma

PHN

P.O. Box 487 Binger, OK 73009 | Phone: 405-656-2344

Quarterly Report – 4th Quarter October, 2022 to December, 2022

The **Public Health Nursing (PHN) program** focuses on the goals of promoting health and quality of life, and preventing disease and disability within the tribal community.

There is an emphasis on screening, home visits, immunizations, maternal-child health care, elder care, chronic disease, school services, health promotion and disease prevention, case management, population based services, and community disease surveillance.

Home visits – 39
In house assessments - 14
Respite Care - 3
Wound care - 21
Transports - 16
Referrals - 11
Case management - 36
COVID-19/Flu testing – 43
Presented health education class – 1
Webinars/Continuing education – 8

Webinars and Continuing Education

Monkeypox Outbreak
Keeping the Kids Healthy
Colon Cancer Prevention and Screening
Turning COVID-19 Data into Action
Domestic Violence Prevention
Hear Her Campaign
Infectious Disease Outbreak
Medicaid Unwinding

The health education class was presented to children age ranging from 4-10. The children learned about the brains four lobes and their functions, how much memory the brain can hold, the three main types of neurons and how they play an important role in communicating with the rest of the body, and how the more we think and learn new things the outer layer of the brain folds up and gets more wrinkles.



Caddo Nation of Oklahoma

Security Dept.

PO Box 487 | Binger, OK 73009 | Phone: 405-345-9876

Security Department monthly report

January 10th, 2023

The Security Department currently has 6 employees. Nyles Parton is the Chief of Security. Duties for the Security Department are make hourly rounds, watch cameras, fill out a daily security log, and check vehicles make sure none are unlocked and damaged. Check doors make sure none are left open and unlocked. If any kind of incident happens, the Security guard or guards on duty, fill out an incident report after getting a statement from all involved in the incident. Every Security employee relays any messages or notices from the last shift if anything happened or if anybody is left after hours. The Security employees follow the same routine and make the daily log easy to read for the next shift to follow.

Reported by: Baylen Bullcoming
Assistant Chief of Security



Caddo Nation of Oklahoma

SORNA Dept.

PO Box 487 | Binger, OK 73009 | Phone: 405-345-9876

SORNA Department monthly report

January 10th, 2023

The SORNA Department currently has 2 employees under the SORNA Grant.

Nyles Parton is the SORNA Grant Supervisor, which oversees the Grant and the work completed by the SORNA Registry Coordinator. Baylen Bullcoming is the SORNA Registry Coordinator, which enters the sex offenders' information and registration into TTSORS. This includes criminal history, DNA samples, physical descriptions, driver's license employment history, employer address, and etc. The 2 SORNA employees are taking online training and classes for the SORNA Grant; also keeping the sex offenders records up to date, if anything changes with the sex offenders. The SORNA Department has 2 sex offenders. 1 offender is currently incarcerated, and the other sex offender comes in regularly for registration.

Reported by: Baylen Bullcoming
SORNA Registry Coordinator



Caddo Nation of Oklahoma

Social Services

PO Box 487 | Binger, OK 73009 | Phone: 405-345-9854

The Caddo Nation Social Services- Indian Child Welfare Program is responsible for monitoring children who are placed in guardianships (permanent/temporary), have an active state child welfare investigation, Family Centered Service Plan, or is in an out of home placement in foster care. These children can be in the State of Oklahoma or any other part of the United States. We also are involved with adults due to their age or disability that are unable to care for themselves or do not have an appropriate care giver. The Social Services Indian Child Welfare program is responsible for the intake and process of Crisis and Li-heap applications, and to oversee IIM accounts when needed. The Social Service department has been approved to aide families with weatherization units if they are home owners

Crisis and Li-heap Applications

The Caddo Nation this quarter has received and processed approximately 43 applications for li-heap and Crisis funds.

Child Welfare State Custody

There are a total of Twenty Five Caddo enrolled children in State Custody, with a total of fifteen families. Listed below are those children's case plan goal, and status of custody.

There are nine Children in Permanent State Custody

- One child is case plan goal is alternative placement; this child will age out of the system.
- Three children are placed in adoptive homes.
- Five children do not have a current identified adoptive placement.

There are Fifteen Children and Families with a Case plan goal of reunification

- Two children have a goal of reunification and having unsupervised visitation
- Thirteen children with a goal of reunification and are having supervised visitation.

The Caddo Nation SS ICW have participated in has participated in in person and virtual court hearings in Grady, Oklahoma, Custer, and Comanche Counties in the state of Oklahoma. ICW has participated in virtual court in the states of Utah, Colorado, and Arkansas.

The Caddo Nation SS ICW program sees children in Oklahoma State custody in person at a minimum of every 45 days. The ICW program completed the worker visits in the areas of Edmond, OKC, New Castle, Yukon, Lawton, Sapulpa, Weatherford and Altus. The ICW program speaks with placement providers, permanency workers and the court. Children who are out of state ICW monitors the cases and speaks with placement providers, permanency workers, and the courts.

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Caddo Nation of Oklahoma

PO Box 487, Binger, OK 73009

T: (405)656-2344 | W: www.mycaddonation.com



Caddo Nation of Oklahoma

Social Services

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Guardianship

There are Thirty two Caddo Nation children placed in guardianships through the Southern Plains Court of Indian Offences, and two in State Guardianships

The Caddo Nation are required to complete worker visits for children and families in guardianships with the BIA who have had recent court hearings, and to work with the children and families to help preserve the family unit if requested by the guardian or bio parent.

The Caddo Nation has one adult in the care of the Caddo Nation, one adult who is seen and monitored on a regular basis.

Social Services

The Caddo Nation is involved with helping families ensure the elderly and disabled are receiving the care that is needed for their health and well-being. The Caddo Nation SS works cooperatively with the Caddo Nation Nurse, Administration on Aging, Caddo Housing, CHR programs, and other outside resources to ensure the needs of the individual are met.

Trainings and Meetings

Caddo Nation SSICW Participates in the Southern Plains Child Protection Team, Oklahoma Indian Child welfare Association, and the National Indian Child Welfare Association. Caddo Nation has participated in monthly meetings and trainings.

If you have any further questions please do not hesitate to contact Kathy Butler at 405-656-0972.

Caddo Nation of Oklahoma

PO Box 487, Binger, OK 73009

T: (405)656-2344 | W: www.mycaddonation.com

The Caddo Nation Tag office is open Monday-Friday 8 am to 4:15 pm. New tags and titles must be done either in person or through the mail. Renewals can be done through email, mail or you can come to the complex. The Caddo member on the title needs to have a valid Oklahoma driver's license, their CDIB and current insurance.

Between October 1, 2022 and December 31, 2022 the tag office made \$55,985.09. There was 364 renewals made and 166 new tag and titles issued.

Thank you

Elizabeth Circles



Caddo Nation of Oklahoma

117 Memorial Lane, OK 73009 | Phone: 405-656-2344

Transportation Program Quarterly Report October – December 2022

Roads and Bridges:

- Total roads assessed – 0
- Total bridges assessed – 0
- Total miles of assessed roads and bridges – 0
- Hinton property road and bridge, Housing Authority road, and complex roads are in the process of being surveyed and utility lines located prior to starting improvements.
- In process of establishing ArcGIS software (geographic information system software) – provides spatial mapping specialization, tools, resources etc.
- Created and currently advertising Field Tech Position to assist with road assessments and safe driving outreach.
- Working with Child Care department on construction of Child Care Facility Project in Hinton.
- Completed Transportation year end reporting for 2021.

Grant Items:

- Applied for Safe Streets and Roads for All (SS4A) grant 9/15/2022; \$493,527.00 – awaiting response.
- Assisting with Indian Housing Block Grant (IHBG) Competitive Program due 1/24/2023; \$500K-\$7.5M.
- Assisting with State Small Credit Business Initiative (SSBCI) Program due 10/31/2022; \$1.4M. Submitted.