



Caddo Nation Education Department

Education Assistance ARPA

P.O. Box 487 - Binger, OK 73009

(405) 656-2344, Ext. 9855

Email: education@mycaddonation.com

Caddo Nation Education Assistance Grades 1-12 Guidelines

PLEASE NOTE: REQUESTS FOR REIMBURSEMENT WILL NOT BE ACCEPTED

Purpose

The funds allotted to the Caddo Nation Education Department shall be used to 1) encourage students to finish their schooling, and 2) financially assist tribal members attending public schools, including home-schooled students with certain school-related expenses and fees.

Eligible Activities

The following is a list of activities and/or expenditures that may be deemed allowable. Applicants should note that if this financial assistance has already been provided through any of the existing tribal programs, scholarships, or other sources, the application will not be considered for funding.

- Special services such as tutoring and other academic activities
- Special books or supplies
- Graduation announcements
- Cap & gown
- Senior pictures
- Class rings
- Other expenses related to education to be determined by the Caddo Nation Education Program.
- Fees for school-related functions
- Assist with class trips
- Award trips
- ACT/SAT Testing fee and one retake
- Driver's Education
- Uniforms, (only if required by school)

Ineligible Activities

The following is a list of activities and/or expenditures that will not be allowed.

- Reimbursement requests for payments already made by the applicant or a responsible party
- Services duplicated by Johnson O'Malley or other Indian Education Programs
- Any types of camps (i.e. cheer camp, band camp, sports camp, etc.)
- Purchase of school pride clothing items (i.e. hats, shirts, coats, etc.)
- The Caddo Nation Education Department does not provide clothing vouchers.

Participant Checklist:

- Completed & Signed Application
- Copy of Caddo Nation Enrollment card for student
- Documentation verifying enrollment in an academic institution or a recipient of home-school instruction.
- Any invoices, statements, etc., showing a balance and the company/vendor information
- W-9 Form must be completed by the company/vendor and turned in before any funding will be released.

Failure on the part of the applicant to provide the required information will preclude the applicant from eligibility in obtaining assistance under this program. It is your responsibility to make sure that all documentation for your application is complete. ***Incomplete applications will not be accepted.***

ALL PAYMENTS WILL BE MADE TO THE COMPANY/VENDOR ONLY.

Education Assistance Grades 1-12 Application

Applicant Information:

Name: _____
Last First MI

Home Address: _____
Street No./ Route/PO Box City State Zip

SSN: _____ DOB: _____ Caddo Membership No: _____ Student's Grade: _____

Home Phone No. _____ Cell Phone No. _____ E-mail _____

Requesting assistance for:

- Cap & Gown Concurrent Enrollment (college credit) Graduation Announcements
 ACT or SAT Testing fee Pictures Class Ring
 Other, please explain: _____

Amount Requested: \$ _____

Company/Vendor: _____
Name
Address City State Zip

Current School: _____
Name
Address City State Zip

Has the school moved to virtual instruction or have you, the parent/guardian chosen to move the student to virtual instruction due to the COVID-19 crisis? Yes No

Has anyone in the household tested positive for the COVID-19 virus? Yes No

Has anyone in the household been or is currently in quarantine? Yes No

Do you expect any additional expenditures over the remainder of the academic year? Yes No

If yes, please check all that apply: Health related Rent Internet Other

- I agree to abide by all the Caddo Nation Education Department rules, regulations and policies.
- I give consent to the Caddo Nation Education Department staff to use the above information, and any documentation submitted with this application, to determine whether or not I am eligible for financial assistance according to the guidelines.
- I understand that the maximum amount for Education Assistance is limited per academic year (August 01 through July 31) to:
 - Grades 9 - 12 \$500.00
 - Grades 5 - 8 \$300.00
 - Grades 1 - 4 \$150.00

• I also understand that any such payments will be made to the service provider/company/vendor.
• I understand that persons submitting or causing to be submitted any false information in connection with any application, report, or other document, upon which the provision of Federal financial assistance or any other payment of Federal funds is based, may be subject to criminal prosecution under provisions such as sections 287, 371, or 1001 of title 18, U.S. Code. I UNDERSTAND THE CONTENTS OF THIS AGREEMENT AND ACCEPT ALL OF THE ABOVE CONDITIONS. I declare the information given by me on this form is true, correct and complete to the best of my knowledge.

Student Signature (Parent/Guardian sign if student is under the age of 18 years)

Date



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VERIFICATION OF ENROLLMENT

Dear School Official: This form, complete with your original signature, is required for the Caddo Nation Education Assistance Grades 1-12 application. This form can be mailed, scanned and emailed, or hand-delivered to the Caddo Nation Education Department at the information listed above, at your earliest convenience.

AUTHORIZATION FOR RELEASE OF INFORMATION: By signing this document, I authorize the release of this information to the Caddo Nation Education Department.

Parent/Guardian signature

Student's Printed Name

Caddo Membership Number

BELOW THIS LINE FOR SCHOOL OFFICIAL ONLY

The above named student is currently enrolled at _____,
in the _____ grade, for the academic year of 20____ - 20____ as a full-time student in good standing. (If the student is a senior, He/She be graduating on _____, upon completion of all required courses. His/Her current cumulative GPA is currently _____.)

Name of School

Address

City

State

Zip

I certify the information provided above is accurate according to our admission records.

Signature of School Official

Printed name for above signature

Date

Please place
school stamp or seal
here

