



# Recommendation for Personnel Action

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To:  
Date:  
Applicant/Employee:  
Position:  
Department:

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*Recommendation by*

Program Director: \_\_\_\_\_ Date: \_\_\_\_\_

*Acknowledgement for Intent to Hire*

Human Resources: \_\_\_\_\_ Date: \_\_\_\_\_

Tribal Administrator: \_\_\_\_\_ Date: \_\_\_\_\_