

**Sea Club** of Indian Shores Condominium Association, Inc.  
19725 Gulf Blvd. #600 - Indian Shores, Florida 33785  
Seaclub33785@gmail.com      seaclubcoa.com

### **Late Fee Policy**

**MEMBER Monthly Condominium fees are due on the 1<sup>st</sup> day of each month.**

#### **In accordance with our Condo by-laws**

If payment has not been received by the 15<sup>th</sup> of the month, a \$25.00 late fee is applied to the member's account.

All payments are credited first to LATE FEES, and if applicable, to interest charges and or attorney fees, and then to monthly due amount. When late, a reminder letter is generated by our accounting services Condominium Associates, and sent to the member. So, help yourself and don't ignore the letter or late fee, because left unpaid; it may create another late fee. If you only send in the normal monthly dues as payment, you will just compound the problem. Also, any returned checks will incur a \$50.00 return check fee in addition to the late fee of \$25.00, and any charges by the bank.

The association get charged by the account management company ever time they send you LATE LETTERS!

No exceptions, waiver, or alteration to the policy, unless approved by 3 board members.

What you need to do:

1. Pay your monthly dues by the 1<sup>st</sup> of each month. (Best way auto-pay)
2. Monitor your account and notify Condominium Associates of any errors asap  
Login to your owner account to view your account and profile information
3. Pay any late fees right away
4. Remember, the Sea Club Association budget depends on everyone paying their share each month, on time, to meet our expenses.

Thank You  
The Sea Club Board of Directors.