

EMPLOYMENT APPLICATION

Non-Discrimination Policy: **Technique Concrete Construction is committed to the principle of equal opportunity in employment. The company does not discriminate on the basis of sex, race, color, creed, national origin, age, religion, sexual orientation, gender identity, gender expression, veteran status, or disability in admission to, access to, treatment in, or employment in its programs and activities. PLEASE PRINT LEGIBLY.**

PERSONAL INFORMATION

Employee Name: _____
Last Name First Name MI

Social Security Number: _____ - _____ - _____

Birth Date: ____/____/____

Home Address: _____

City State Zip Code

Home Phone # () _____ - _____

Cell Phone # () _____ - _____

Email Address: _____

Select One

☐ Male ☐ Female

Marital Status

☐ Married
☐ Single, Divorced, Widowed
☐ Single, Head of Household

Ethnicity

☐ African American/Black
☐ Asian or Pacific Islander
☐ Hispanic/Latino
☐ White
☐ Other

EMERGENCY CONTACT

Name: _____ Relationship: _____

Address: _____

Home Phone # () _____ - _____

Cell Phone # () _____ - _____

Email Address: _____

For Office Use Only:

☐ New Hire ☐ Re-Hire ☐ Change
☐ Full Time (>30 hrs/wk) ☐ Part Time (<30 hrs/wk)
☐ Hourly ☐ Salary ☐ Exempt ☐ Non-Exempt

Hire Date: ____/____/____

Position: _____

Wage/Rate: \$ _____ per _____

PAYROLL TAX DATA

Federal Tax Marital Status

☐ Married
☐ Single
☐ Single, Head of Household
of Exemptions _____

Form W-4

State Tax Marital Status

☐ Married
☐ Single
☐ Single, Head of Household
of Exemptions _____

State Withholding Form

JOB STATUS CHANGE

☐ Transfer ☐ Demotion ☐ Promotion/Merit*

Position/Title: _____

Wage/Rate: \$ _____ per _____

LEAVE OF ABSENCE REQUESTED

☐ Begin ☐ Medical ☐ Military
☐ Return to Work ☐ Non-Medical ☐ Worker's Comp
☐ Jury Duty ☐ Military

From: ____/____/____ To: ____/____/____

Approved by: _____ Date: ____/____/____

Employee Signature: _____

Date: ____/____/____

COMPLETE ALL INFORMATION IN FULL. All applicants must complete this page even if they are also submitting a resume.

BEGIN WITH YOUR MOST RECENT EMPLOYMENT, INCLUDING ANY PRESENT EMPLOYMENT. YOUR PRESENT EMPLOYER WILL NOT BE CONTACTED WITHOUT YOUR PERMISSION. YOU MAY INCLUDE ANY VERIFIABLE WORK PERFORMED ON A VOLUNTEER BASIS. ANY GAPS IN EMPLOYMENT MUST BE BRIEFLY EXPLAINED.

EMPLOYMENT HISTORY

Are you employed now? ☐ Yes ☐ No

Company Name		Telephone		May we contact? ☐ Yes ☐ No	
Street Address	City	State		Zip Code	
Job Title		Supervisor			
Specific Duties					
Dates Employed From:		To:			
Reason for Leaving					

Company Name		Telephone		May we contact? ☐ Yes ☐ No	
Street Address	City	State		Zip Code	
Job Title		Supervisor			
Specific Duties					
Dates Employed From:		To:			
Reason for Leaving					

Company Name		Telephone		May we contact? ☐ Yes ☐ No	
Street Address	City	State		Zip Code	
Job Title		Supervisor			
Specific Duties					
Dates Employed From:		To:			
Reason for Leaving					

Company Name		Telephone		May we contact? ☐ Yes ☐ No	
Street Address	City	State		Zip Code	
Job Title		Supervisor			
Specific Duties					
Dates Employed From:		To:			
Reason for Leaving					

