INSTITUTIONAL REVIEW BOARD

IRB CHECKLIST FOR INITIAL SUBMISSION (FORM 2.2)

Protocol package for clinical trial and/or sponsor-initiated studies:

- ☐ Letter of Application & Full protocol
- ☐ Executive summary that follows research project proposal format
- ☐ Investigator's Brochure
- ☐ Data collection form/s
- ☐ Informed Consent form (English, Tagalog, and local dialect (Hiligaynon))
- ☐ Budget
- ☐ Curriculum Vitae of the Principal Investigator and his/her co-investigators
- ☐ GCP Certificate of the Principal Investigator and his/her co-investigators
- ☐ Declaration of No Conflict of Interest of Investigators/Researchers
- ☐ Photocopy of valid PRC Licence
- ☐ GANTT Chart (as necessary)
- ☐ Advertisement

Protocol package for researcher-initiated studies (residents, staff, students, government sector and private sector, etc.):

- ☐ Letter of Application & Full protocol (Chapter 1-3)
- ☐ Executive summary that follows research project proposal format
- ☐ Data collection form/s
- ☐ Informed Consent form (English/Tagalog, and local dialect (Hiligaynon))
- ☐ Budget (as necessary)
- ☐ Curriculum Vitae of the PI and co-investigators
- ☐ Declaration of No Conflict of Interest of Investigators/Researchers
- ☐ GCP Certificate (for intervention studies only)
- ☐ Photocopy of valid PRC Licence
- ☐ GANTT Chart (as necessary)
- ☐ Certificate of Technical Review