



# ST. PAUL'S HOSPITAL OF ILOILO, INC.

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**INSTITUTIONAL REVIEW BOARD**  
**Minutes of the Meeting SPH.IRB-00\_ - 20\_\_**  
**(Form 6.1)**  
**Date**

**ATTENDANCE:**

**Present:**

**Absent:**

**PROCEEDINGS:**

**I. Opening Prayer**

\_\_\_\_\_ led the opening prayer.

**II. Call to Order**

Dr. Jaime Manila called the meeting to order at \_\_\_\_\_.

**III. Determination of the Quorum**

The Chair declared a quorum with \_\_\_\_\_ members from the different sectors present:

**IV. Approval of the Agenda**

Upon the motion of \_\_\_\_\_ the agenda was approved and seconded by \_\_\_\_\_.  
The IRB passed the agenda: **SPH.IRB-004-** 2016.

**V. Reading and Approval of the Minutes of the Previous Meeting**

Upon the motion of \_\_\_\_\_ the minutes of the previous meeting was approved and it was seconded by \_\_\_\_\_. Thus, the IRB passed the Minutes of the Meeting: **SPH.IRB-00\_ - 20\_\_**.

**VI. Business Arising From the Minutes of the Meeting**

**VII. Disclosure of Conflict of Interest among Members:**

**MINUTES OF THE MEETING [SPH.IRB-00\_ - 20\_\_]**

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**VIII. Protocol Review**

**A. New Protocols for Initial Review of Full Board.**

<b>IRB Protocol #</b>	
<b>Protocol #</b>	
<b>Protocol Title:</b>	
<b>Principal Investigator:</b>	
<b>Primary Reviewers:</b>	
<b>Documents:</b>	
<b>Issue:</b>	
<b>Decision:</b>	

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**B. Resubmission:**

<b>IRB Protocol #</b>	
<b>Protocol #</b>	
<b>Protocol Title:</b>	
<b>Principal Investigator:</b>	
<b>Primary Reviewers:</b>	
<b>Documents:</b>	
<b>Issue:</b>	
<b>Decision:</b>	

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**C. Amendments:**

<b>IRB Protocol #</b>	
<b>Protocol #</b>	
<b>Protocol Title:</b>	
<b>Principal Investigator:</b>	
<b>Primary Reviewers:</b>	
<b>Documents:</b>	
<b>Issue:</b>	
<b>Decision:</b>	

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**D. Progress Reports.**

<b>IRB Protocol #</b>	
<b>Protocol #</b>	
<b>Protocol Title:</b>	
<b>Principal Investigator:</b>	
<b>Primary Reviewers:</b>	
<b>Documents:</b>	
<b>Issue:</b>	
<b>Decision:</b>	

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**E. Final Reports.**

<b>IRB Protocol #</b>	
<b>Protocol #</b>	
<b>Protocol Title:</b>	
<b>Principal Investigator:</b>	
<b>Primary Reviewers:</b>	
<b>Date of permanent closure of the study/research</b>	
<b>Date when the final report was received:</b>	
<b>Documents:</b>	
<b>Issue:</b>	
<b>Decision:</b>	

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**F. SAE Reports**

<b>IRB Protocol #</b>	
<b>Protocol #</b>	
<b>Protocol Title:</b>	
<b>Principal Investigator:</b>	

<b>Documents:</b>	
<b>Issue:</b>	
<b>Decision:</b>	

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**G. Protocol Deviation**

<b>IRB Protocol #</b>	
<b>Protocol #</b>	
<b>Protocol Title:</b>	
<b>Principal Investigator:</b>	
<b>Primary Reviewers:</b>	
<b>Documents:</b>	
<b>Issue:</b>	
<b>Decision:</b>	

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**H. Report on the Result of the Expedited Review**

<b>IRB Protocol #</b>	
<b>Protocol #</b>	
<b>Protocol Title:</b>	
<b>Principal Investigator:</b>	
<b>Primary Reviewers:</b>	
<b>Documents:</b>	
<b>Issue:</b>	
<b>Decision:</b>	

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**I. Other Reports. (Site Visit, etc.)**

<b>IRB Protocol #</b>	
<b>Protocol #</b>	
<b>Protocol Title:</b>	
<b>Principal Investigator:</b>	
<b>Documents:</b>	

<b>Issue:</b>	
<b>Decision:</b>	

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**IX. Other Matters**

**X. Adjournment:**

There being no matters to discussed, the meeting adjourned at \_\_\_\_\_.

**Prepared By:**

\_\_\_\_\_  
IRB Member- Secretary

**Attested by:**

\_\_\_\_\_  
IRB Chair