

# Seven Oaks Senior Center Executive Board Meeting

## Monday October 21, 2024

**“Other people challenge us. Other people improve us. Other people make us better human beings”**

**Attendance:** Penny Brown, President Gina Wheeler, Vice President Rob Ermer, Treasurer Gail Smith, 1<sup>st</sup> Treasurer Dale Mullineaux excused absent Ed Konig, Sgt. At Arms Peg Myers, Corresponding Sect. Betty O’Carroll, Recording Sect. Ken Dornbush, Member at Large Barbara Como, Member at Large Nancy Bach, Past President Jim Lightner, Past President James Slone, Regional Manager

**Call to Order** The Meeting of The Seven Oaks Senior Center is called to order by Penny Brown at 1:05 pm.

### **Approval of August 19,2024 Executive Board Meeting Minutes**

Are any corrections to last month’s minutes? If none, so they will be filed as distributed.

### **Financial Report: Rob Ermer – September 2024 Report/Updates on CD/Audits Results**

Income	\$ 9,073.11
Expenses	\$ 10,695.59
Balance	(\$ 1,622.48)
Assets	\$116,832.39
Liabilities	\$116,832.39

**Audit was completed and we filed form 990**

**We renewed our CD for 4.% for 13 months**

### **Committee Reports**

- **Travel Report: Gina Wheeler**  
Gina advised us that the travel dept. is getting ready for the November Travel Fair. She also told us that four people have shown interest in helping with new trips or being a hostess on the trips.
- **Center Sponsor Child: Nancy Bach**  
Nothing new to report
- **Caring Across Our Community: Penny Brown**  
The committee sponsored a Friday café on September 27. The most recent meeting was on October 15 when they prepared gift bags for November 21 delivery. They will meet again on November 12 to make final preparations.

### **Old Business**

- **Shed Clean Up: Penny Brown**
- Ed Konig, Nancy Bach, Gail Smith and Penny Brown spent 2 ½ days working on the shed organization. Hopefully they will be finished on October 24<sup>th</sup>. Information re: Materials stored in shed have been written and will be shared with chairpersons.
- **Updated Office Job Descriptions Penny Brown.**  
Still waiting for descriptions from Sgt. At Arms, Past Presidents, and Members-at Large. Please get these to Penny by October 31.

- **Seniors In Need : Penny Brown**

Our membership donated \$106.71 which Rob wrote a check and It was mailed To the Auction committee of the Expo

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- **Business Sponsorship Letter Procedures :Penny Brown**

A letter about procedures was written and attached to the sponsorship letter. These are in the council office in a folder in front of the chairperson packets. Gina used a letter already and is following new procedures for her Christmas Party Event,

**New Purchasing Procedures: Beckie Ebert**

Beckie explained the new way we will order supplies. We have a new book where we will write down what we need to order and what event it is for. Only staff and Executive Board Members can use this book as they will be the ones ordering the supplies.

- **Enhancement Funds: Penny Brown**

A letter from Lisa Kennedy was received with the amount of Enhancement money we get to use for purchases. It is \$2,511.11 from the 2023-2024 collected funds for us to spend in 2024-2025. Plus, the \$10,000.00 we budgeted from our funds for a total of \$12,511.00.

- **Past Events: Penny Brown**

- Thursday September 19:Karaoke-Party
- Thursday September 19 Social Hour at G & A Restaurant
- Wednesday October 2 Walk MD Day postponed to Wednesday October 9 Walk MD Day
- Thursday October 3 Crab Feast: Rob Ermer
- Friday October 18 Karaoke Party

- **New Business**

- **Thanks :Penny Brown**, We received a note from Seven Oaks Elementary School for the supplies we donated and from Fran Young for her CAC gift bag. We also received a thank you from Linda Elliott for her well card. These will be posted on the Council bulletin board.

- **Wreaths Across America : Rob Ermer**

Rob made a motion that the council buy 8 wreaths for \$140.00, and we get 4 free. It was seconded all were in favor no opposition. We are going to try to get Rosedale and Overlea Center to join this program along with Parkville and us. Checks should be made out to Seven Oaks. If you purchase two wreaths you get three.

- **Update Security Bond: Rob Ermer** Rob made an addition to our bond to include the members-at-large, since they will be ordering supplies.
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- **Trunk or Treat: Penny Brown**
- The Perry Hall Library is sponsoring a community trunk or treat on October 26 from 6-7:30 in their parking lot. This is a great way for us to engage in an intergenerational and community event. We would need to decorate a trunk and purchase candy to give out. Do I have a motion for us to participate and authorize up to \$75.00 to purchase the candy? Motion was made and seconded all were in favor no opposition. Are there any members willing to attend, help decorate and give out candy? .No volunteers stepped up.
- **Time Capsule :Penny Brown**  
The Perry Hall Association would like to make a time capsule for the 250<sup>th</sup> birthday next year. Do I have a motion for us to participate in the community celebration activity? All in favor any opposed? We will set up a committee. Any boards members interested in serving on the committee; see Penny.
- **Restaurant Fundraiser: Penny Brown**  
Kathy Lally is our new restaurant Fund raiser. The next restaurant fundraiser will be on Tuesday January 14, 2025, with a snow date On Tuesday. January 21<sup>st</sup>. It will be at Riverstone Restaurant
- **Members Suggestion: Penny Brown**  
Post winner of Acorn Contest & correct answers in the newsletter. Winners have been posted on the Council Bulletin and in weekly email updates. From now on the winning answers will be part of the weekly email update.
- **.Offer Line Dance Class:**  
Classes are already offered, 1 beginner class and 2 intermediate classes.
- **Members Should be Respectful to one-another, and some aren't**  
We agree that members should act respectfully to one -another. We can all help by modeling/demonstrating respectful behavior. have kindness signs posted around the center. There is an area for members to acknowledge other members for their kind, respectful behavior, you can thank them. If anyone has an issue, they can't resolve it themselves, they should seek help from staff.
- **Have a dinner for members who have been members for over 15years**  
We decided to have a yearly anniversary celebration in October and acknowledge members with over fifteen years of membership at a Friday Café
- Several suggestions were made to have the fitness center cleaned every week. James and Beckie will investigate
- **Upcoming Events: Penny Brown**
- **Tuesday October 22 1-3 pm.Diwail Celebration** Pari Gadhia New Chairperson
- **Tuesday October 22:BOSCOV'S Friends Helping Friends Fundraiser**
- **Thursday October 24, 2:15pm.** Shrunken Head Apple Carving
- **Friday October 25.12:30-3:30pm. Volunteer Appreciation Luncheon**
- Janet Chance and June Green have been working hard on providing a nice celebration
- **. Wednesday October 30, 9-6pm. Power of Age Expo**  
Beckie and members have made hundreds of flower pens with an inspirational message to distribute at Expo.A few members have stepped up to man Seven Oaks booth

- **Thursday October 31, 12-3pm. Halloween Party**  
Pat Galeno and Barbara Como and others have been working hard to Plan a fun time. Hopefully, you can attend.
- **Friday November 1, 2:15-3:45pm. Programming Meeting**  
Hopefully you can attend. I may not be able to, but I will give Beckie some ideas to share. If you can't attend, please give any suggestions/ideas you have to Beckie.
- **Friday November 8, 9:30-2:30pm. Veterans 'Breakfast/Lunch/Guest Speaker**  
get your tickets and join Ed and his committee to celebrate our veterans.
  
- **Staff & BCDA Reports: Beckie Ebert**  
Beckie informed us that the circle in front of our center belongs to the school, therefore, the magnet school gets picked up and dropped off there every day. The upcoming classes and events are attached
  
- **James Slone BCDA Updates**  
James thanked us for our support in the transition of Beckie's promotion and finding someone to take her place. They have been interviewing and hopefully we will have someone by December. He will be checking into our concerns in the fitness center.
- **.Adjournment:** Penny asked for a motion to adjourn the meeting. A motion was made and second all in favor meeting was adjourned at 2:20pm.
  
- **Reminders :** Next Executive Board Meeting Monday November 18, 1pm  
Next Council Meeting Monday October 28 Noon/Lunch/ meeting 1:00pm  
Senior Center Closed on Monday, October 14 for Indigenous People's Day, and October 30<sup>th</sup> for Expo.