## Lockdown Policy and Procedure

### Purpose

The purpose of this policy is to ensure the safety and well-being of children and staff in our childminding setting in the event of a lockdown situation.

### Scope

This policy applies to all staff and children in our childminding setting.

### Policy

- We will take all reasonable steps to ensure the safety and well-being of children and staff in the event of a lockdown situation.

- We will follow the instructions of the authorities and emergency services.

### Procedure

1. \*Lockdown Alert\*:

- In the event of a lockdown situation, we will receive an alert from the authorities or emergency services.

- Staff will be informed immediately, and children will be kept safe and calm.

2. \*Lockdown Protocol\*:

- We will secure the premises, ensuring all doors and windows are locked.

- Children will be moved to a safe area, away from windows and doors.

- Staff will supervise children at all times.

3. \*Communication\*:

- We will communicate with parents/carers as soon as possible to inform them of the lockdown situation.

- We will provide regular updates to parents/carers.

4. \*Emergency Services\*:

- We will follow the instructions of the emergency services.

- We will cooperate fully with the authorities.

### Responsibilities

- \*Childminder\*: Ensure the lockdown procedure is implemented, and children are kept safe.

- \*Staff\*: Assist with implementing the lockdown procedure, supervising children, and communicating with parents/carers.

### Ofsted Requirements

- This policy meets the Ofsted requirements for safeguarding and welfare, including:

- Ensuring the safety and well-being of children.

- Having procedures in place for emergency situations.

### EYFS Links

- This policy supports the EYFS area of Health and Self-Care, specifically in:

- 3.44: “Managing risks and keeping safe”.

### Doncaster Council Requirements

- This policy meets the Doncaster Council requirements for childminding settings, including:

- Ensuring the safety and well-being of children.

- Having procedures in place for emergency situations.

### Review and Update

* This policy will be reviewed and updated regularly to ensure that it remains effective and compliant with relevant regulations.

By following this policy and procedure, we can ensure the safety and well-being of children and staff in our childminding setting in the event of a lockdown situation.