

Liberty Leadership Academy  
Public Board Meeting  
Date: Oct 12, 2021 Time: 6:00 PM Arizona  
320 S Main Multi-Purpose Room, Cottonwood AZ  
<https://asu.zoom.us/j/86428220251>  
Or Telephone: 602 753 0140 or +1 720 928  
Meeting ID: 864 2822 0251

Meeting Agenda

Attendance

Call to order

Approval of minutes of 14 September 2021 board meeting

Treasurer's report for September 2021

Approval of Disposition of Assets Policy

Director's update

Call to the public

Please contact the LLA President, Roy Miller, at [RMiller451@aol.com](mailto:RMiller451@aol.com) before the meeting with your name and the subject you wish to address. Each speaker may take up to three minutes.

Adjourn

MINUTES - Liberty Leadership Academy  
Public Board Meeting  
Tuesday, September 14, 2021 at 6:00pm  
Zoom, phone, on site at multi-purpose room, 320 S Main St, Cottonwood AZ

A Public Board Meeting of the Directors of Liberty Leadership Academy, an Arizona nonprofit corporation organized and existing under the laws of the State of Arizona was held Tuesday, September 14, 2021.

Recognition of Attendees:

Roy Miller on Zoom  
Mary Frearson Hayes by phone  
Chandra Tenley by Zoom  
Mary Miller on Zoom

Absent:

Jeffrey Siereveld

Others in Attendance:

Rachel Dubien, School Director, on site  
Lance Barnes by Zoom

Presiding Officers and Quorum

Roy Miller, President, recognized the presence of a quorum and called the meeting to order at 6:04 pm.

Minutes

On motion duly made by Mary Miller and seconded by Chandra Tenley, the Minutes of the Public Meeting of August 10, 2021 were unanimously approved.

Treasurer's Report

On motion duly made by Roy Miller and seconded by Mary Hayes, the Treasurer's Report dated September 1, 2021 was unanimously approved.

COVID Policy

On motion duly made by Mary Hayes and seconded by Mary Miller, the LLA COVID Policy was unanimously approved.

Title 1 Policy Statements

On motion duly made by Mary Hayes and seconded by Chandra Tenley, the ESSA Parent and Family Engagement Policy, Parent-Student Contract, and Homeless Education Policy were unanimously approved.

Procurement Exception Requests

On motion duly made by Mary Miller and seconded by Mary Hayes, the approval to enter into the Procurement Laws Exception Amendment Request and the USFRCS Exception Amendment Request were unanimously approved.

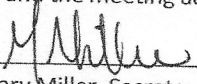
Director's Update

Rachel Dubien, school director, announced the upcoming first quarterly performance to be held at 5:00pm at RISE School, commented on Covid issues relating to attendance, First Year Review visits, and the status of the playground which is not yet completely installed.

Call to Public: none

Adjournment

There being no further business to come before the board, upon motion duly made by Mary Hayes and seconded by Chandra Tenley, adjournment of the meeting was unanimously approved and the meeting adjourned at 6:25pm.

 9-14-21  
\_\_\_\_\_  
Mary Miller, Secretary

# Liberty Leadership Academy

## Statement of Activity by Class

September 2021

	AZCSP 22-26 YEAR 1	GENERAL	PROP 301	TOTAL
<b>Revenue</b>				
3000 State Revenue				\$0.00
3010 State Equalization		37,417.32		\$37,417.32
3900 Prop 301			4,525.45	\$4,525.45
<b>Total 3000 State Revenue</b>		<b>37,417.32</b>	<b>4,525.45</b>	<b>\$41,942.77</b>
<b>Total Revenue</b>	<b>\$0.00</b>	<b>\$37,417.32</b>	<b>\$4,525.45</b>	<b>\$41,942.77</b>
<b>GROSS PROFIT</b>				
	<b>\$0.00</b>	<b>\$37,417.32</b>	<b>\$4,525.45</b>	<b>\$41,942.77</b>
<b>Expenditures</b>				
100 Regular Education				\$0.00
1000 Instruction				\$0.00
6100 Salaries		13,475.75		\$13,475.75
6200 Employee Benefits		1,030.89		\$1,030.89
6800 Other Expenses		134.00		\$134.00
<b>Total 1000 Instruction</b>		<b>14,640.64</b>		<b>\$14,640.64</b>
2000 Support Services				\$0.00
2100 Student Services				\$0.00
6300 Purchased Services		750.00		\$750.00
<b>Total 2100 Student Services</b>		<b>750.00</b>		<b>\$750.00</b>
2300 General Administration				\$0.00
6300 Purchased Services	1,724.37			\$1,724.37
6600 Supplies	863.37			\$863.37
<b>Total 2300 General Administration</b>	<b>2,587.74</b>			<b>\$2,587.74</b>
2400 School Administration				\$0.00
6100 Salaries		6,666.68		\$6,666.68
6200 Employee Benefits		510.01		\$510.01
<b>Total 2400 School Administration</b>		<b>7,176.69</b>		<b>\$7,176.69</b>
2600 Operation/Maintenance of Plant Services		900.00		\$900.00
6300 Purchased Services		800.00		\$800.00
6400 Purchased Property Services				\$0.00
6410 Rent		5,000.00		\$5,000.00
<b>Total 6400 Purchased Property Services</b>		<b>5,000.00</b>		<b>\$5,000.00</b>
<b>Total 2600 Operation/Maintenance of Plant Services</b>		<b>6,700.00</b>		<b>\$6,700.00</b>
<b>Total 2000 Support Services</b>	<b>2,587.74</b>	<b>14,626.69</b>		<b>\$17,214.43</b>
<b>Total 100 Regular Education</b>	<b>2,587.74</b>	<b>29,267.33</b>		<b>\$31,855.07</b>
<b>Total Expenditures</b>	<b>\$2,587.74</b>	<b>\$29,267.33</b>	<b>\$0.00</b>	<b>\$31,855.07</b>
<b>NET OPERATING REVENUE</b>	<b>\$-2,587.74</b>	<b>\$8,149.99</b>	<b>\$4,525.45</b>	<b>\$10,087.70</b>
<b>NET REVENUE</b>	<b>\$-2,587.74</b>	<b>\$8,149.99</b>	<b>\$4,525.45</b>	<b>\$10,087.70</b>



## **Disposition of Assets Policy**

1. In order to maintain accurate asset records, asset disposals shall be recorded promptly. These records shall reflect how the item was disposed (i.e. traded in, sold, stolen, or destroyed).
2. When property is beyond repair or is no longer needed, the equipment item must be returned to the Director for appropriate disposal. The Director will record:
  - The date
  - The asset number
  - Complete description of the item, including brand, model, serial number, color, and size

## **Changes to the Policy**

The Disposition of Assets Policy has been reviewed and accepted by the Board. The Board must approve any changes to or deviations from this Policy.

## **Certificate of Adoption**

The foregoing Disposition of Assets Policy was duly adopted by the Board of Directors effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Liberty Leadership Academy

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Mary Miller, Secretary