

Members Present: Katelin Barrett, Kerry Batres, Thom Fleury, Joan Kall, Ann Krasofski, Gloria Reynolds, Scott Springer & Andrea Viets (Director)
Guests: David Call, Sally Grossnickle, Martha Molpus

Minutes

A quorum was established with 7 members present. Thom Fleury board president opened the meeting.

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| Agenda item: | Approval of Agenda | Presenter: | Thom Fleury |
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Discussion:

Mr. Fleury presented the meeting agenda

Vote:

A motion was made by Ms. Reynolds and seconded by Ms. Kall to approve the meeting agenda. The motion passed with no one abstaining or opposed.

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| Agenda item: | Secretary Report | Presenter: | Scott Springer |
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Discussion:

Mr. Springer distributed the Secretary Report via e-mail for the board meeting held on 12/6/23.

Vote:

A motion was made by Mr. Springer and seconded by Ms. Krasofski to accept the Secretary Report with no corrections. The motion was passed with no one abstaining or opposed.

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| Agenda item: | Treasurer's Report | Presenter: | Katelin Barrett |
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Vote:

A motion was made by Mr. Fleury and seconded by Ms. Reynolds to accept the Treasurer's report. The motion passed with no one abstaining or opposed

Discussion:

Ms. Barrett distributed the Treasurer's Report before the meeting for everyone to review.

- December highlights include the VT Community Foundation donation and the start of the MySeniorCenter Management System expense.

- 2023 YTD income is at \$223,935 with grant contributions of \$175,373 and contributions from the City of Burlington at \$88,000. Program income is \$12,238 and building space rental at \$7,850 (this number was 1,100 in 2022).
- 2023 YTD expenses totaled \$142,780 and 2023 YTD Net Income at \$81,155

Ms. Viets and Ms. Moyer clarified that the yearly objective is to budget to a \$0 net income. Ms. Krasofski asked whether it was possible to provide a more up to date monthly income and expense status in the future.

Vote:

A motion was made by Ms. Barrett and seconded by Ms. Reynolds to approve the Treasurer’s report. The motion passed with no one abstaining or opposed.

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| Agenda item: | President’s Report | Presenter: | Thom Fleury |
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Discussion:

Mr. Fleury provided a verbal report. He stated that discussion is underway regarding the formation of a DEI Committee.

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| Agenda item: | Committee Reports | Presenter: | Gloria Reynolds |
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Discussion:

There were no formal PAC/Programming or Building/Grounds reports. There is now a new janitorial service in place and Ms. Viets noted that the results have been very good so far.

Vote:

A motion was made by Mr. Fleury and seconded by Ms. Krasofski to accept the committee reports. The motion passed with no one abstaining or opposed.

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| Agenda item: | Director’s Report | Presenter: | Andrea Viets |
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Discussion:

Ms. Viets distributed the February 2024 Director’s report prior to the meeting. Here is a very brief summary:

- Ms. Viets read a note of appreciation that came from a Front Porch Forum contributor who was a participate in the Flow Singing program.
- Ms. Viets highlighted the strong response to the Annual Appeal mailing including new donors.
- The Walk of Ages and Health Fair is scheduled for Saturday, May 18th and Ms. Viets asked the board for an event co-chair to assist in all of the planning and

organization preparations prior to the actual event. Mr. Fleury raised his hand, but more volunteers will be needed as the date approaches.

- Ms. Viets reported that free Monday lunches are now being prepared and cooked with ARPA support funds. She stated that plans are being made to add a second day by end of May. There was discussion of wanting a part-time paid cook position to lessen the burden on the present pool of volunteers.
- Ms. Viets reported that an official contract has been signed with My Senior Center (MSC) for program management and tracking software. Training will occur over the next several months and implementation is expected in the late Spring timeframe.
- Ms. Viets recommended the establishment of a working DEI Committee. This topic was noted to be part of the Board meeting agenda under Old Business and will be reported later in these minutes.

Vote:

A motion was made by Mr. Fleury and seconded by Ms. Kall to accept the Director’s report. The motion passed with no one abstaining or opposed.

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| Agenda item: | Old Business | Presenter: | Thom Fleury |
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Discussion:

5-year plan & Formation of a DEI/Culture Committee. The discussion revolved around the formation of the DEI Committee and thinking about the possibility of using this committee as the basis for the 5-year plan (but no specific conclusion on this point).

Vote:

A motion was made by Mr. Fleury to create a DEI/Culture Committee and seconded by Ms. Reynolds. The motion passed with no one abstaining or opposed. This will be an agenda item for the April board meeting.

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| Agenda item: | New Business | Presenter: | Thom Fleury |
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Discussion:

1. Board Recruitment – The annual meeting is coming up in June and adding at least one new board member would an ideal situation.
2. Future meetings are set for: 4/3/24, 6/5/24 (annual meeting), 8/7/24, 10/2/24, and 12/4/24 at 9:00am.

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| Agenda item: | Public Forum | Presenter: | |
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Discussion:

Ms. Grossnickle pointed out that the inner entry way looks a little rundown and could use some attention to make it more inviting and welcoming for folks entering the building. Ms. Viets noted that before any painting could happen (for example) that they wanted to wait for the installation of the My Senior Center infrastructure before starting any improvement plans.

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| Agenda item: | Adjournment | Presenter: | Thom Fleury |
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Discussion:

A motion was made by Mr. Fleury and seconded by Ms. Reynolds to adjourn the meeting. The motion passed with no one abstaining or opposed.