

<b>Mississippi River Headwaters One Watershed, One Plan</b>	<b>Policy/Advisory Committee</b>  Meeting #12	<b>Date:</b> August, 2020
		<b>Time:</b>  9:00am – 12:00pm
		<b>Location:</b>  Online via Zoom

**Staff Support:** Zach Gutknecht

**Note taker:** Megan FitzGerald

**Invitees:**

**County Commissioners and Staff:** Craig Gaasvig, Dick Downham, Davin Tinquist, Ted Van Kempen, Charlene Christenson, , Brent Rud, Zach Gutknecht, Megan FitzGerald, Daniel Swenson, John Ringle, Eric Buitenwerf, Dan Hecht.

**SWCD Supervisors and Staff:** Del Olson, David Peterson, Marcel Noyes, Ted Lovdhal, Clearwater SWCD Supervisor, Andy Arens, Kelly Condiff, Crystal Mathisrud, Chester Powell.

**BWSR Staff:** Chad Severts Board Conservationist, Jeff Hrubes Clean Water Specialist

**Pre-work:** [Review: Financial Update and proposed Memorandum of Agreement](#)

**Please bring:** 1W1P binder (Policy Committee)

## Agenda Items

Topic	Purpose	Presenter	Time allotted
✓ Call to Order		Craig Gaasvig, Chair	9:00am
✓ Review and Approval of Agenda	DECISION	Craig Gaasvig, Chair	5 min.
✓ Review and Approval of Minutes	DECISION	Craig Gaasvig, Chair	5 min.
✓ Financial Update <ul style="list-style-type: none"> <li>Approval of staff time June and July</li> </ul>	DECISION	Staff Support	15 min.
✓ Plan Update <ul style="list-style-type: none"> <li>Plan Progress</li> <li>Section 3 Overview</li> </ul>	DISCUSSION	Staff Support	40 min.
✓ Plan Schedule	DISCUSSION	Staff Support	30 min.
✓ 1W1P Draft Memorandum of Agreement <ul style="list-style-type: none"> <li>Continued discussion on how would we like to operate as a group?</li> </ul>	DISCUSSION	Staff Support	30 min.
✓ Adjourn and Determine Next Meeting Date	DESCISION	Craig Gaasvig, Chair	5 min.

Attachments to agenda:

- July Minutes
- Financial Summary
- IFS Report
- Draft Section 3
- Proposed Memorandum of Agreement

## Policy Committee Ground Rules and Expectations

In addition to following the requirements of the Memorandum of Agreement and bylaws, Policy Committee Members will:

1. Actively prepare for, attend, and participate in all scheduled meetings\* of the Policy Committee.
2. Actively engage in the decision-making process for watershed-based planning with the understanding that goals, objectives, and action items of the water plan must be prioritized, targeted, and measureable.
3. Initiate and/or assist with providing opportunities for constituents to be appraised of updated progress of the watershed-based planning process.
4. Regularly update their respective Boards on the progress of the watershed planning process.
5. Utilize the technical resources of their respective entities to assist and inform their decisions in the water planning process.