

Carbon County Library Board of Directors

Meeting Minutes

May 20, 2026 Rawlins Branch Library

1. Roll Call: Addie Myers, Deb Riker, Dana McCreary, Jenita Calton, Dawn Bailey, Jessica Mustard, Jacob Ray.

2. Approval of Agenda: Jenita asked if we could do 8 B and C first since it will impact the message to BOCC at 12:30. Addie asked that we insert 6 C, a report of her recent activities. Motion was made to, Approve the agenda with the addition of Reports C – Chairpersons Activities, and moving New Business B and C to early in the meeting. (Deb/Addie, motion carried)

3. Public Comment – there was none.

4. Customer Comment and Correspondence – Addie read e-mails from Kayla Arnold asking if staffing adjustments were being considered over retaining 3 administrative positions in FY 2026 – 2027. She read Jessica Mustard's email responding to the idea of shifting admin positions.

5. Consent Agenda

- a) A motion was made to, Approve the minutes of the April 15, 2026 meeting as presented. (Deb/Dana, motion carried)
- b) A motion was made to, Approve the payment of debit card bill and outstanding payments equaling \$8736.33. (Deb/Addie, motion carried) A new signature card is ready for the Board to sign. With Patti gone, it will be signed at the June meeting.

8. New Business

- b) Jenita shared that we should only ask our 'partners', those groups who will raise funds to support library staffing, to pay only branch staff costs. This will cause a changing in our ask to BOCC from Director, Acquisitions, IT/Courier TO Director, Acquisitions, IT (2/3 of Kyle's wages). Partners will be asked to fund Branch Manager, Courier (1/3 of Kyle's wages) Programming Manager.
Jenita shared that the average branch manager's wage is \$16.50/ hour, with FICA, etc. added it comes to \$19.09/hour. The cost for courier and programming is \$5.06/hour.
A motion was made, To charge partners \$25/open hour to maintain services at a location. (Addie/Deb, carried)

Meeting was recessed for Budget Presentation to the Board of County Commissioners. When the meeting was resumed,

8. New Business

- a) Discussion about returning to the name 'Encampment/Riverside Library' for all publicity.

There was no volunteer to be the liaison to the Library Foundation.

Meeting was adjourned at 2:10 pm.

Next meeting will be on June 17, 2026 in Medicine Bow.