

Carbon County Library Board of Directors
Meeting Minutes
February 18, 2026 Rawlins Branch Library

CALL TO ORDER: 11:11 am by Board Chairman Adelaide Myers

ROLL CALL: Present: Adelaide Myers, Patti Hays, Deb Riker, Lindy Glode, &, Jenita Calton, Temporary Executive Director. Kayla Arnold, guest.

AGENDA: Motion to accept the agenda as corrected (Hays/Riker) passed

PUBLIC COMMENT: none

CUSTOMER COMMENTS/CORRESPONDENCE: none

CONSENT AGENDA

MEETING MINUTES: Motion to approve the January 16, 2026, minutes as corrected. (Myers/Hays) passed

APPROVAL OF EXPENDITURES: Motion to approve outstanding expenditures including bills to be paid and credit card expenditures in the amount of \$9,334.64. (Hays/Riker) passed

REPORTS:

LIBRARY DIRECTOR:

~~~ The town of Elk Mountain has taken over the Union Wireless account for that branch. This will save us \$330/ year.

~~~After talking to Missi White since my first day, it was decided on January 23, 2026 to switch the open hours in Rawlins from Monday – Thursday to Tuesday – Friday. This will take advantage of early release from the schools on Fridays. She has talked to the circ staff and they have been questioned about this quite a bit from the public.

~~~ Working on the Annual Report; talking to staff, using Maria's very good processes for gathering info, and getting training from WSL. I enjoyed the training Jessica Otto provided on January 30. She encouraged me to reach out to State Librarian Abby Beaver. They are very much aware of the budgetary challenges we are facing and want to support us. Had a conversation with Abby on February, 13 th , and she shared some ideas for continuing to serve communities even if a physical library is not open. She also recognizes that funding can be restored in the future and it is quite simple to do a 'temporary closure'.

~~~ Board members took the lead on payroll the week of February 2. Thanks for the support as I was doing things/visiting family members

~~~ As part of the strategic push on the Commissioners to not continue cutting CCLS in FY26-27, I supplied figures to Mira Miller to put out some information. In trying to find these figures and in preparing for the Annual Report, I have found all of the budgets and analysis of

costs that Maria prepared last summer. I have placed these items in a folder called 'Budget' for the next director.

~~~ Mailed the Rec Board #2 grant application on Tuesday, February 10.

Around Wyoming / Closures

- The system was closed on 2/16 in observance of Presidents Day.

FRIENDS AND FOUNDATION:

- Foundation: no report
- FOL Saratoga: no report
- FOL Encampment: meeting analyzing hours open. The library will remain open at present hours for the remainder of the fiscal year.
- FOL LSRV/Baggs has a very large group. Visited by Chair Myers & Director Calton at the last gathering.

LEGISLATIVE REPORT

- Chairman Myers reported the property tax bills were not adopted but possibly a long term residents discount will be approached.
- Met with Commissioner Moore with a clearer understanding of county budgeting. He seemed onboard to advocate for the library funding in the coming budget session. Board member Glode was also present for this meeting.
- The State Library gave notice on the positive progression in the definition of the children's areas of libraries. HB10 & HB72 are still in debate.

FINANCIAL REPORT FOR April FY24-25: Board reviewed the financial report as submitted by the firm of Hofmann & Ramsey, CPAs. **Motion to accept the financials as presented and reviewed and place them on file for Audit (Riker/Glode) passed.**

UNFINISHED BUSINESS:

- Moving forward with the MOUs with the communities that are currently contributing to the Library. New documentation sent to all communities to be completed and returned to be recorded. This will give the Board an accurate accounting of contributions to move forward in this budgeting session.

NEW BUSINESS:

- **Statistics for FY24-25** were presented to the board showing a consistency in the number of books checked out as well as the number of patrons that walk through the doors.
- **Motion to place Deb Riker on the Bank of Commerce checking account signature card. (Hays/Glode) passed**
- **Director hiring** advertising resulted in three candidates. Each was interviewed.

EXECUTIVE SESSION:

- **Motion to move into executive session at 12:26 pm (Hays/Riker) passed**
- **Motion to move out of executive session at 1:03 pm (Hays/Glode) passed**
- **Motion to adopt the minutes of the executive session (Glode/Myers) passed**
- **Motion to offer Jacob Ray the Executive Director position (Myers/Glode) passed**

COMMENTS FROM THE FLOOR:

The Jons family donation needs to be researched as possible O&M funds for the Baggs Branch library. Director Calton will take on this task.

Ancillary funding through the City of Rawlins will be researched by Board Member Hays for report at the next meeting.

MEETING ADJOURNED: 1:32 pm. Next meeting March 18, 2026 at the Rawlins Branch.

PH/ph