



Carbon County Library System Library Card Application - Institutions

Institutional cards may be issued to schools, churches, government agencies, non-profits and businesses located in Carbon County.

Providing updated contact information is necessary to conduct business with the CCLS

Organization's Name

Head of Organization's Name

Mailing Address

Town

State

Zip

Phone Number

Cell Phone Number

E-mail address

Library records are held confidential by the CCLS in accordance with Wyoming Statute 16-4-203d.

Applicants must show photo ID and acceptable proof of residence to qualify for a library card.

By signing below I acknowledge that:

1. I am of legal age (18 years old) and I understand that this library card entitles me to borrow library materials and I am responsible for designating other individuals allowed to use the account.
2. I agree to adhere to the CCLS set of governing policies for this account. Specifically, I agree to be financially responsible for any charges incurred with this card.
3. I will notify the CCLS of an address change or lost/stolen card immediately.
4. **I understand that libraries and their employees do not act on behalf of parents/legal guardians; specifically they do not monitor, control, or restrict what a minor child selects for reading, listening, viewing, or checking out when a parent/legal guardian is not present.**
5. **I understand that library notifications are sent via text or email. I agree to provide updated contact information and I agree to be financially responsible for any bills or fines even if notifications failed to send due to incorrect or outdated contact information.**

Signature

(must sign in presence of library staff)

Date

For Staff Only:

NP FEE RR Initial _____

OK to take over record? _____

Barcode Assigned: _____

To learn more about our policies please visit www.carbonlibraries.org