

**FIRST NOTICE OF ANNUAL MEETING AND BOARD ELECTION OF
BOCA LAKES CONDOMINIUM ASSOCIATION, INC.
AND PROCEDURE FOR QUALIFYING FOR BOARD**

TO ALL MEMBERS:

On **Wednesday, January 8, 2025** at **7:00 P.M.**, at the **Clubhouse**, located at **8768 Chevy Chase Drive, Boca Raton, FL 33433**, the Annual Meeting of the Association will be held for the purpose of electing directors, and such other business as may be lawfully conducted. Subsequent to this "FIRST NOTICE" you will receive a "SECOND NOTICE OF ANNUAL MEETING" that will specify the agenda and advise of other important information concerning the Annual Meeting.

The purpose of this Notice is to advise you of the date, time, and place of the Annual Meeting and Election and to inform you of the process for qualifying for the Board. **Please be advised that three (3) directors will be elected this year for a two (2) year term.**

QUALIFYING FOR THE BOARD

On or before **Friday, November 29, 2024**, you must give written notice to the Association, either by certified mail, return receipt, personal delivery, U.S. mail, fax, telegram, or other method of delivery, of your desire to run for the Board. The Association's mailing address is:

8768 Chevy Chase Drive, Boca Raton, FL 33433

The enclosed "Notice of Intent to be a Candidate for the Board" may be used for that purpose.

Under the amended provisions of the Florida Condominium Act, in a condominium association of more than 10 units, co-owners of a unit may not serve as members of the board of directors at the same time unless they own more than one (1) unit or unless there are not enough eligible candidates to fill the vacancies on the Board of Directors. A person who has been suspended or removed by the Division of Florida Condominiums, Timeshares, and Mobile Homes under the Florida Condominium Act or a person who is delinquent in the payment of any delinquent assessment obligation due to the Association as of the deadline to submit the notice of intent to be a candidate for the Board is not eligible for Board membership. A person who has been convicted of any felony in this state or in a United States District or Territorial Court, or has been convicted of any offense in another jurisdiction that would be considered a felony if committed in this state, is not eligible for Board membership unless such felon's civil rights have been restored for a period of no less than 5 years as of the date on which such person seeks election to the Board. Additionally, a person charged with felony theft or embezzlement involving the Association's funds or property shall not be eligible for the Board while such charges are pending. A unit owner's eligibility to run for the

board of directors is determined at the time of the deadline for submitting a notice of intent to run, as set forth in Section 718.112(2)(d)4.a., Florida Statutes, in order to have his or her name listed as a proper candidate on the ballot or serve on the board.

You may submit an Information Sheet, not to exceed one side of the sheet which shall be no larger than 8 1/2 inches by 11 inches. The Information Sheet (optional) must be submitted to the Association on or before **Wednesday, December 4, 2024**.

TIMELY SUBMISSION OF A NOTICE OF INTENT TO BE A CANDIDATE IS REQUIRED TO BE ELIGIBLE FOR THE BOARD OF DIRECTORS. Notwithstanding the foregoing, an election and balloting are not required unless more eligible candidates file Notices of Intent to run than vacancies exist on the Board.

Dated: November _____, 2024

BY ORDER OF THE BOARD OF DIRECTORS

Karyn Paige-Diaz, LCAM

**NOTICE OF INTENT TO BE A CANDIDATE FOR
THE BOARD OF DIRECTORS OF
BOCA LAKES CONDOMINIUM ASSOCIATION, INC.**

I, (print name) _____, hereby place my name in nomination as a candidate for the Board of Directors. I (circle one) am / am not enclosing an Information Sheet about myself. I understand that I am responsible for the accuracy of the information contained in the Information Sheet. I understand that the information should only be on ONE side of the Information Sheet which shall be no larger than 8 1/2 inches by 11 inches.

Date: _____

Signature _____