

Parent's Name: \_\_\_\_\_ Best Contact: \_\_\_\_\_  
Email \_\_\_\_\_

## ***The Tea Party Lady Rental Agreement***

\*Please note that your desired date/time will only be guaranteed after coordinating with me via phone or email and submitting your deposit. \*

**Birthday Child Information:** Name \_\_\_\_\_ Age turning \_\_\_\_\_

**Package Options:** Fairies & Butterflies \_\_\_\_\_ Glitz & Glamor \_\_\_\_\_ Princess \_\_\_\_\_  
Lunas' Father Daughter \_\_\_\_\_ Pamper Me Pretty (Spa) \_\_\_\_\_ Other \_\_\_\_\_

**Date/Time:** \_\_\_\_\_ **Number of participants** \_\_\_\_\_

**Party Location:** \_\_\_\_\_

**Rent Supplies** (50% Deposit) \_\_\_\_\_

**Booking a Party:** Contact us at (617) 690-7870 or [theteapartylady21@gmail.com](mailto:theteapartylady21@gmail.com) to discuss your event details and reserve a date. After a date is confirmed, return this Agreement form signed. An invoice will be sent to your email within **48 hours**. A 50% deposit must be made to secure your events date. Payments can be made via invoice, cash, or payment apps (*located at the bottom of this page*). *The remaining balance will be due immediately after the event.* Gratuities are optional and greatly appreciated.

**Charges/Fees:** All Parties are reserved on a "first come, first serve" basis. Every party is allotted 2-2.5 hours, \$20 will be charged for every 30 minutes over that time. A \$20 charge will be added for every additional child beyond 8 participants. A \$50 fee will be applied if there's more than 8 participants for an assistant needed. A minimum \$40 travel fee may be required for residents living outside a 25mile radius.

**Cancellations/Rescheduling;** One (1) complementary rescheduling date is given no later than (1) one week before the scheduled event. We will do our best but cannot guarantee you will get the desired reschedule date. In the event of bad weather, serious illness, or other unforeseen emergencies, we reserve the right to cancel the event and offer an alternative date. Full refunds can be made no later than (1) one week prior to the event date. All communication can be done via phone (617) 690-7870 or email [theteapartylady21@gmail.com](mailto:theteapartylady21@gmail.com).

**Responsibilities:** The Tea Party Lady **CANNOT** accommodate for all **allergies** and is **NOT** responsible for allergic reactions to wearing any costumes or consuming any food or beverages before, during or after the event. It is the responsibility of the guests, parents, or guardian to inform the client of any allergy restrictions. The Tea Party Lady does not assume responsibility or liability for accidents or damages caused during the event. The Tea Party Lady is **NOT** responsible for any injuries, negligence, or unruly behavior during parties. Please act responsibly & chaperon all guests. However, you can be assured the party host will treat your home and guests with respect and care.

**\*\*A \$5 fee for any broken teacups, saucers, or pots will be added per incident to your final bill.**

I understand what I have read and agree to the terms/conditions listed above. I also affirm that I will pay the remaining balance in full in cash or a payment app directly after the event.

Please return this completed agreement with the deposit to [theteapartylady21@gmail.com](mailto:theteapartylady21@gmail.com)

Please initial to the following terms: photos/videos posted on social media and company website.

\_\_\_\_\_ | **CONSENT**

\_\_\_\_\_ | **DONOT Consent**

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_