



*With the Greater Flint Health Coalition as
Infrastructure Organization & Collaborative Applicant*

**FLINT & GENESEE COUNTY CONTINUUM OF CARE (CoC)
TERMS OF REFERENCE
Fiscal Oversight Committee
(2026)**

MISSION OF THE FLINT & GENESEE COUNTY CoC:

A community working together to achieve access to safe and affordable housing for all residents of Genesee County.

CORE VALUES:

Consensus, Uplifting Lived Experience, Collaboration, Equity, Integrity, Continuous Learning & Improvement, Innovation

RESPONSIBILITIES OF THE FISCAL OVERSIGHT COMMITTEE:

- Review spending reports and funding awards
- Provide formal communication about funding and expenditures across the CoC to Governance Council on a regular (i.e. quarterly) basis.
- Evaluate resource needs and opportunities
- Work with the Collaborative Applicant, HMIS Administrator, Housing Assessment Resource Agency, and funders to ensure all resources received are accounted for and properly managed, assuring no waste and no fraud or abuse of funds.
- Work with the Collaborative Applicant to raise additional funding and resources for the CoC, homeless prevention funding, and other needed resources consistent with the mission of the CoC.

PERFORMANCE EXPECTATIONS:

- Create an annual calendar of meetings
- Establish annual work plan with goals
- Present an end-of-year annual performance report of accomplishments, lessons learned, and any changes recommended to their structure or purpose to the Governance Council for review

COMMITTEE LEADERSHIP AND MEMBERSHIP:

- The committee must have a chair and optional co-chair; it is required that the Vice Chair of Finance chair or co-chair the Fiscal Oversight Committee
- Committee Co-Chairs are responsible for evaluating member participation to ensure an active membership is maintained
- The committee is to be made up of agencies who receive funding to implement services within the homeless response system of Genesee County.
- All committee members are expected to be active and informed participants – e.g., reading distributed materials, attending meetings, and providing input – and to be engaged in the committee’s purpose
- Members are responsible for seeking information or updates from meetings they missed
- Committee Co-Chairs are responsible for establishing the structure of an orientation for all new committee members to ensure each participant understands the committee’s purpose, structure and function

Commitments: The committee will meet every other month, for one hour on the day and time determined by the group. Additional commitments of time will occur through committee members’ determination. Committee members should ensure they remain in good standing.

Committee members must disclose any real or perceived conflicts of interest and recuse themselves from discussion and voting on funding decisions related to whom they have a conflict, including themselves.

The Fiscal Oversight Committee must adhere to the Governance Charter and seek Governance Council guidance if needed.

REPORTING:

The Fiscal Oversight Committee provides fiscal review and formal recommendations to the Governance Council regarding funding allocations, reallocation, and fiscal compliance.

STAFFING:

The staffing of the committee will be handled by staff of the Collaborative Applicant and Infrastructure Organization.

Approved by the Governance Council on March 3, 2026.