

Scorecard 4. Supportive Services Only (new project) - Minimal HUD-Compliant Revision

Project type: Supportive Services Only **Scoring basis:** Capacity and proposed design; no prior-project performance history required

Agency name:			Project name:		
Objective criteria: 65 of 125 points = 52%			System-performance-related: 35 of 125 points = 28%		
Scored item	Scoring criteria	Max	Data reference	Score	
A. Agency experience and project description (25 points)					
Capacity to manage federal funds	Award 2 points for each documented element: prior federal funding; active SAM/UEI and grant systems; written financial controls; fiscal oversight/audit capacity; and grant reporting/compliance experience. Maximum = 10.	10	Funding experience; federal capacity response; audit		
Relevant experience, staffing, and training	5 = Strong directly relevant SSO/homeless-services experience with qualified staff, supervision, and training; 3 = generally relevant experience with some gaps; 1 = limited experience or readiness.	5	Organizational experience; staff training; subrecipient roles		
Project timeline	5 = First participant can be enrolled within 3 months and the application provides a credible start-up plan; 3 = generally feasible but incomplete; 1 = unclear or delayed.	5	Project timeline		
Target population and intended outcomes	Award 1 point for each documented element: eligible population; household types; households to be served; priority populations; and intended outcomes. Maximum = 5.	5	Target population and intended outcomes; project description		
B. System performance alignment (35 points)					
Movement into housing / access to permanent housing (SPM 7)	15 = Specific, credible housing pathway with assessment, navigation, documentation, landlord or provider coordination, referral follow-up, and clear housing outcomes; 10 = strong with some gaps; 5 = general; 0 = not addressed.	15	Moving people into housing and toward stability; target outcomes		
Housing stability and reducing returns to homelessness (SPM 2)	10 = Clear stabilization, retention, follow-up, and re-engagement strategy; 6 = general approach; 2 = minimal; 0 = not addressed.	10	Moving people into housing and toward stability; supportive-services description		
Income and self-sufficiency outcomes (SPM 4)	10 = Specific approach to earned income, non-employment income/benefits, education, employment, or volunteer pathways; 6 = general approach; 2 = minimal; 0 = not addressed.	10	Target outcomes; services offered and how participants take part		
C. Community partnerships and coordination (10 points)					
Partnerships and coordination	10 = Specific named partners with clear roles in connecting participants to housing, services, treatment/recovery, employment, and diversion from unnecessary justice-system involvement; 6 = general partnerships; 2 = little detail.	10	Coordination with other agencies; project description		
D. Supportive services (10 points)					
Service design and engagement approach	10 = Detailed, participant-centered service model with active engagement, warm handoffs, barrier reduction, and access to treatment/recovery supports; 6 = generally adequate; 2 = limited.	10	Services offered and how participants take part; supportive-services description		
E. Data quality (20 objective points)					
HMIS experience and data-quality plan	Award 5 points for each documented element: HMIS/comparable-database participation; timely entry standards or assigned responsibility; routine quality review; and performance monitoring/correction. Maximum = 20.	20	Database participation; HMIS plan; organizational experience		
F. Cost, budget, and match (15 objective points)					
Budget completeness, eligibility, and alignment	Award 1 point for each documented element: completed budget; total request matches narrative; eligible SSO costs; households served identified; and costs align with staffing/service design. Maximum = 5.	5	Budget narrative and completed budget template		

Match: meets HUD's 25% requirement	Documented eligible match = 10; match source identified but commitment not documented = 7; no adequate match source = 0.	10	Match sources and supporting documentation	
G. Community practice (10 objective points)				
Coordinated Entry participation	5 = Clearly documented commitment to Coordinated Entry referrals, prioritization, documentation, and coordination; 0 = not documented.	5	Project description; coordination with other agencies	
Includes persons with lived experience	5 = Application documents participation through governance, design, service delivery, evaluation, paid/peer roles, or an established feedback process; 0 = not documented.	5	Engagement with people with lived expertise	
Participation in PIT count	Tracked, no points awarded.	0	PIT participation response	
H. Deductions				
Outstanding or unresolved audit or monitoring findings	Minus 2 points per verified finding, up to a maximum deduction of 8 points.	-8 max	Agency audit / HUD monitoring report	
Raw total:	125 points	Weighted total:	100 points	
Objective criteria:	65 / 125 = 52%	System performance:	35 / 125 = 28%	
Applicant raw total:	_____ points	Applicant weighted total:	_____ points	

Compliance calculation: Objective points = federal capacity 10 + timeline 5 + target/outcome checklist 5 + HMIS plan 20 + budget checklist 5 + match 10 + CE 5 + lived expertise 5 = 65. System-performance-related points = the 35-point block tied to SPM 7, SPM 2, and SPM 4.