**St. Augustin Preschool’s Covid-19 Policies and Agreement Form**

This Policies and Agreement form is very fluid and may be adjusted based on the pandemic and emergency needs of the center. This was written to help guide families and staff with open communication. All Policies will be adjusted as needed due to State and Federal guidelines. We will follow all rules, regulations and requirements as well as recommendations of the local, state and federal government for the health and safety of students, families and staff.

***Dropping off and Picking up of students***

Parents will drop off and pick students up at the playground door. Parents will not be allowed to enter the building for drop off or pick up. If parents need to speak with the director, they are to ring the door bell and a teacher will let them in and bring them to the office. They will be asked to use hand sanitizer and put on a mask before entering the building. We ask that no parent touch anything or any other students during this time. We ask that when in the building that parents respect the personal space of students and staff by standing at least 6 feet away.

When a student arrives to school, they will be brought to the bathroom to wash their hands, arms and face.

Communication with staff should be done at the door, Email or phone to allow social distancing. We will make teachers available to keep all families updated and to answer/ address all the needs of the students in our care.

Hours of operation may change due to allow proper staffing. Staffing during these times may be limited.

***Classroom/Group Size***

Whenever possible, St. Augustin Preschool will reduce group sizes to no more than 10 people total, including children and adults (e.g., one adult and nine children, two adults and eight children.).

We will consistently keep the same groups of children and staff together and avoid intermixing or interaction between groups during the day (e.g., at opening and closing, during lunch, outdoor play, etc.), where feasible.

***Student Supplies***

Students should arrive in clean clothing. Students should bring any items needed for that day in a backpack. Lunches should still be brought in a lunch box to keep items cold/ hot as needed. Students hooks will be labeled and every other hook will be used.

***Illness Policy and Monitoring***

Students will have their temperatures checked daily. Once will be at arrival, then randomly throughout the day. Any student with a fever of more than 100.4 must remain out of school for 48 hours after the fever has broken without fever reducing medications. We will not allow a doctor’s note for returning before the 48 hours.

Any student showing any concerning signs of a respiratory issues: excessive coughing, tugging in the chest, wheezing, shortness of breath, etc. Will be sent home and may not return for 7 days plus 3 additional healthy days and must be cleared by a medical professional.

Students with a cough and a fever will be required to be seen by a medication professional with-in 24 hours. Student must remain out of school for 7 days, plus an additional healthy 3 days. Parents will be required to contact us within 24 hours to inform the school what the illness may be.

If the child or anyone in the home or who was in director contact with the parent of the child has a positive Covid-19, families must inform the school via email only ASAP. The child will be required to stay home for 14 days.

***Keeping Healthy***

St Augustin Preschool will take every precaution for your child to stay healthy! Consistent handwashing and cleaning of the center will be performed many times during the day. Students will be required to wash their hands additional times of the day. This may cause a child’s hands to become more raw than normal. We ask that you use lotion on their child’s hands nightly to help keep the child’s hands from becoming overly raw.

We need your help in keeping students’ and staff healthy. It is the responsibility of the parents to be open and honest with staff about any illnesses the child or parent may be experiencing. If we find that this is not the case, students will be asked to not attend school.

During a time of a pandemic, St. Augustin Preschool will only care for the allowed students in accordance with the state, federal and local government.

***Closing of the Center***

If a child has a cough and a fever, we must close the center for 24-hours for proper cleaning and sanitizing of the center in accordance to the City of Manchester Board of Health.

If the medical team of a child or the parent has been informed that they may have coid-19, the center will be shut down for 24 hours for proper cleaning and sanitization.

If the child or parent is being tested for Covid-19, the center will close and remain closed until the results of the test are complete. If the test is negative, the center will reopen after cleaning and sanitizing of the center. If the test is positive, the center will be closed for 14-days.

***Staff***

St. Augustin Preschool Staff are encouraged to wear reusable/washable cloth face coverings over their nose and mouth if they feel the need, especially when 6 feet of social distancing is not able to be maintained. and when caring for potentially vulnerable children with underlying health conditions or disabilities.

***Important DHHS Information***

NH DHHS does not recommend children wear masks or face coverings at child care programs for the following reasons:

 “Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.”

There are safety issues with young children having cloth, ties, elastics etc. around their mouths and necks which can pose choking or strangulation hazards.

The effectiveness of masks and other face coverings is impacted by proper handling and use, and children are more likely to play with the masks, adjust them or remove them without washing their hands before or after touching the masks, touch their face, etc. Touching the face and then touching other objects (e.g. toys) can potentially put other children in a group at risk.

Staff would need to increasingly be in close contact with children to provide assistance with face coverings, which can be counter-productive to maintaining distance as much as possible.

***Tuition Payments during a Pandemic***

Payment will be taken on a circumstance bases depending on the situation and pandemic.

The director will keep all families updated on how and when payments should be made.

***Please sign and date below.***

***------------------------------------------------------------------------------------------------------------------------------------------***

I understand and agree to all the Covid-19 Agreement and Policies of St. Augustin Preschool.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Date