

SCWMM Guild Board of Directors Responsibilities - 2025

President	Bob Bass
<i>Executive Board Member</i>	
Shop Administrator - Rich Chramega	
Safety Administrator - George Kreick	
Maintenance Administrator - Fran DiTommaso	
Guild/Community Relations Administrator - Larry Manning	
Expansion Project Administrator - Tim Draayom	
Approval of Pending Listserv Messages	
Space Efficiency Committee	
Turners Advisory Committee Liaison	
Board Meetings, General Meetings, Monthly Coffees & B.O.S.	
Primary C/A Interface	
Revenue Committee - Mike Thomas	
Financial Transaction Audit	

Vice President	Matt Greene
<i>Executive Board Member</i>	
Secondary Interface to C/A & Back-Up to President	
SIG Liasion	
Carvers - Mark Parsons	
Railroad - Clyde Ricard	
Technology - Jim Thompson	
Turners - Fran DiTommaso	
WoodChicks - Lynne Hoos	
Secondary Approval of Pending Listserv Messages	
Security	
Chair P-Card Committee	
Events - Open House/Sidewalk Sales, Volunteer Appreciation Picnic	
SunSations Monthly Articles - Assure SIG leaders publish also	
Maintenance of OPS Manual & Bylaws	
Financial Transaction Auditing	
New BOD Member Orientation	

Secretary	Sue Gordon
<i>Executive Board Member</i>	
Guild Recordkeeping & Meeting Minutes	
Ops Manual Organization & Formatting	
Maintaining Organizational Charts	
P-Card Administration	
Publications: PLANK Editor	
Maintenance & Control of Guild Forms	

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Treasurer	Mike Thomas
<i>Executive Board Member</i>	
Finance Committee	
Budget Preparation & Reserve Planning	
Membership Management (new and renewal)	
Badges	
Primary Interface to CA Treasury	
Equipment Inventory	
Front Office Mailboxes	
Residential Mailbox Repair and Installation	
Signing Authority/Licenses/Passwords	
New Member Registration/Scheduling	

Member-at-Large	Ed Weber
<i>Managers & Mentors Director</i>	
Shop Management:	
Shop Managers, Asst. Shop Managers & Mentors	
Recruiting, Managing, Training & Scheduling	
P-Card "Red Apron" Training	

Member-at-Large	Mark Parsons
<i>Equipment and Supplies Director</i>	
Major Equipment Acquisition	
Tool Room Operations - Don Foulke	
Tool Room Monitor Scheduling - Sharon Houseal	
Tool Room Provisioning - John Migliorise	
Website Management	
Lumber Room Administration - Mark Seipel	
IT Systems (Software and Hardware) - Charlie Bess/Howard Mulcahey	

Member-at-Large	Ray Schoonmaker
<i>Advanced Training Director</i>	
Guild Training Programs:	
Advanced Training Instructor Recruiting & Scheduling	
Guild Master Calendar	

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Member-at-Large	Ed Fiantaca
<i>Clusters and Practicum Training Director</i>	
Guild Training Programs:	
Clusters & Practicum Class Remediation Scheduling	
Clusters & Practicum Instructor Recruiting, Training & Scheduling	
Clusters Student Scheduling - Mike Thomas	
Practicum Student Scheduling - Mike Thomas	
Continuing Education - Ed Fiantaca	

Member-at-Large	Kathy Sunderman
<i>Front Desk & Concessions Director</i>	
Front Desk:	
Front Desk Training Coordinator - Pam Rief	
Front Desk Scheduler - Maggie Truche/Patti Lee	
Guild Concessions:	
Residential Mail Box Repair & Install. - Mike Thomas/Ray Michielini	
Guild Products - Judy Jones	
Furniture Repair - Neal White	
Special Projects - Ken Kremer	
Storage Locker Rental - Charlie Lemons	

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ADMINISTRATORS AND KEY ROLES	
ADMINISTRATOR	NAME
Expansion Project Administrator	Tim Draayom
Guild/Community Relations Administrator	Larry Manning
Maintenance Administrator	Fran DiTommaso
Safety Administrator	George Kreick
Shop Administrator	Rich Chramega
KEY ROLES	CHAIR
Event Refreshments	Ellen Scott
Eventbrite/WIX Scheduling	Barry Grundleger
Front Office Training Coordinator	Pam Rief
Front Office Scheduling	Maggie Truche/Patti Lee
Furniture Repair	Neal White
Guild Products	Judy Jones
Intarsia	Jim Mallett
IT Services	Charlie Bess/Howard Mulcahey
Lathe Mentor Scheduling	Larry Gottlieb
Librarian	Vince Francescangeli
Lumber Room	Mark Seipel
Mailboxes	Mike Thomas
	Ray Michielini
	Jim Brayden
	Phil Hynes
	Bruce Azzarito
	Wayne Porter
	Jaki Russell
	Skip Russell
New Member Registration/Scheduling	Mike Thomas
Nominating Committee	Cathy VanRoten
P-Card Committee	Matt Greene
Plank	Sue Gordon
Revenue Committee	Mike Thomas
Rules & Safety Committee (RSC)	Rich Chramega/George Kreick
SIG - Carvers	Mark Parsons
SIG - Railroad	Clyde Ricard
SIG - Technology	Jim Thompson
SIG - Turners	Fran DiTommaso
SIG - WoodChicks	Lynne Hoos
Security System	Jim Bedient/Carl Klein
Space Efficiency Committee	Bob Bass
Special Projects	Ken Kremer
TAC	Brian Dymment
Tool Box Storage, Lockers & Cubbies	Charlie Lemons
Tool Education	Jay Hubelbank
Tool Room Monitor Scheduling	Sharon Houseal
Tool Room Operations	Don Foulke
Videographer	Ed Fiantaca
Volgistics/Setmore Scheduling	Larry Gottlieb

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BACKUPS		
POSITION	INCUMBENT	BACKUP
BOD - Advanced Training Director	Ray Schoonmaker	Paul Zimmerman
BOD - Cluster Training Director	Ed Fiantaca	Carl Trovato
BOD - Equipment and Supplies Director	Mark Parsons	Don Foulke
BOD - Front Desk & Concessions Director	Kathy Sunderman	Neal White/Concessions
		Pam Rief/Front Desk
BOD - Manager & Mentor Director	Ed Weber	Larry Gottlieb
BOD - Practicum Training Director	Ed Fiantaca	Carl Trovato
BOD - President	Bob Bass	Matt Greene
BOD - Treasurer	Mike Thomas	Ray Schoonmaker
BOD - Secretary	Sue Gordon	Any Board Member
BOD - Vice President	Matt Greene	Bob Bass
Event Refreshments	Ellen Scott	Judy Murray
Eventbrite/WIX Scheduling	Barry Grundleger	Tom McHardy
Furniture Repair	Neal White	Ed Weber
Expansion Project Administrator	Tim Draayom	Jim Thompson
Guild/Community Relations Administrator	Larry Manning	Matt Greene
Audio/Visual		Ed Fiantaca
		Tim Draayom
Library		Vince Francescangeli
Security and TV Systems		Jim Bedient/Jim Thompson
Public Relations Manager, Club Fair, Club News, Advertising, Assist on Open House Advertising		Bob Bass
Community Website		Mark Parsons
Communications - Computer, PA System		Jim Bedient/Carl Klein
Streaming Club Meetings		Carl Klein
Sunshine		Kathy Sunderman
Guild Products	Judy Jones	Kathy Sunderman
IT Services	Charlie Bess	Howard Mulcahey
Lumber Room	Mark Seipel	Rich Chramega
Maintenance Administrator	Fran DiTommaso	Brian Dymont
New Member Registration/Scheduling	Mike Thomas	Sue Gordon
Plank Editor	Sue Gordon	Mike Thomas
Safety Administrator	George Kreick	Jim Thompson
Shirt Sales	Larry/Mindy Gottlieb	Larry/Mindy Gottlieb
Shop Administrator	Rich Chramega	Gary Quinter
Special Projects	Ken Kremer	Tom Kelly
TAC Chair	Brian Dymont	Fran DiTommaso
Tool Room Monitors	Sharon Houseal	Giles Irwin
Tool Room Operations	Don Foulke	John Migliorise
Tool Room Provisioning	John Migliorise	Don Foulke
Volgistics/Setmore Scheduling	Larry Gottlieb	Ed Weber
Website Management	Mark Parsons	Ray Schoonmaker