

# Curwensville Borough Planning Commission Meeting

Tuesday April 16, 2019

7:00 p.m.

## Members

John Adams, Chairman  
Duane Wriglesworth  
David Rose, Vice Chairman

Theresa Bracken, Secretary

## Not Present

Martha Tozer  
Ron Kuhn

## Others Present

Christina McCracken  
Sean McCracken

## Call to Order:

7:00 pm Chairman John Adams called meeting to order.

## Approval of Minutes For March 19, 2019:

- Member Duane Wriglesworth made a motion to accept the minutes.
- Member David Rose seconded the motion.
- Motion was passed 3-0
- Martha Tozer and Ron Kuhn were absent.

## Old Business

### 1. Informational Letters-

- Chairman John Adams reported that He has sent letters to several realtors in the area and had hand delivered 11 personally. He received positive feedback from those visits and hopes getting the information out will help bring business to Curwensville

### 2. Secretary Fee- The issue of the secretary's fee was brought before the commission for discussion. In years past the secretary was paid \$20 (Twenty Dollars) per meeting.

- Dave Rose made a motion the Planning Commission NOT pay the Secretary.
- Duane Wriglesworth seconded the motion.
- Motion passed 3-0
- Ron Kuhn & Martha Tozer were absent.

## Old Business

1. **Planning Commission Fee Schedule.** Chairman John Adams questioned the Commission about the Fee Schedule. Secretary Bracken presented the members with a copy of the Ordinance 450 and the Resolution from 2003 listing fees.

- Member Duane Wriglesworth made a motion to request an updated fee schedule from EADS.
- Chairman John Adams seconded the motion.
- The motion passed 3-0
- Martha Tozer and Ron Kuhn were absent.

## **2. New Home being Built on Bloomington Ave**

- a. Members discussed whether the property owners had presented plans for approval. Secretary Bracken informed the commission that the owners had obtained a land use permit from the Borough and a building permit from Penn Safe but no paperwork was left for the Commission to review. Secretary Bracken will contact the property owners and obtain more information.

## **Financial Report**

- A. Approval of Financial Report.
  - a. \$3426.22 in Bank.
  - b. Expenditures this month.: \$91.13 mileage for John Admas.

- Member David Rose made a motion to accept the financial report.
- Member Duane Wriglesworth Seconded the Motion.
- The Motion passed 3-0
- Martha Tozer and Ron Kuhn were absent.

## **Adjournment**

- Member Duane Wriglesworth made a motion to adjourn
- Member David Rose seconded the motion
- The motion passed 3-0
- Martha Tozer and Ron Kuhn were absent.

Next Regular Meeting: May 21, 2019 7:00pm