

Registration No. \_\_\_\_\_

**BOROUGH OF CURWENSVILLE  
ANNUAL RESIDENTIAL RENTAL PROPERTY  
REGISTRATION FORM**

900 Susquehanna Ave  
Curwensville, PA 16833  
814-236-1840

**Owners Contact Information**

\_\_\_\_\_ Check here if contact information has changed.

Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street

Mailing Address: \_\_\_\_\_ City  
State Zip Code

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Local Agent Information:** If the Owner does not reside within 60 miles of the rental unit OR is not able to be contacted on a 24-hour basis, the Owner must provide information for a Local Agent who resides in Clearfield County or an adjoining County AND is able to respond reasonably in the event of an emergency on a 24-hour basis.

\_\_\_\_\_ Check here is information has changed.

Agent's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City State Zip Code

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Fee Schedule:**

Number of units: \_\_\_\_\_ @ \$25.00 each Total Amount Due: \_\_\_\_\_

**Terms of Residential Rental Registration Program**

By signing this form the Owner and Local Agent (if applicable) agree to comply with the following terms:

- **NO OWNER SHALL BE ALLOWED TO REGISTER ANY PROPERTY IF THE OWNER HAS OUTSTANDING VIOLATIONS, FEES, AND/OR FINES DUE AND OWING TO THE BOROUGH OF CURWENSVILLE.**
- Any changes occurring in ownership of a rental unit shall require the new owner to apply for registration within 30 days of taking ownership.
- No rental unit shall be rented or leased or offered for rent or lease in a manner which would result in violation of the occupancy levels permitted by the 2009 ICC Property Maintenance Code, or a Certificate of Occupancy.
- Both the interior and exterior of each rental property shall be periodically inspected by the Code Official, under the provisions established by the adopting Ordinance.

**FAILURE TO REGISTER**

Failure to adhere to these terms and others outlined in the adopting Ordinance may result in violation of the Rental Registration Ordinance and a \$300.00 fine.

I hereby declare under penalty of perjury that all information given on this application for the purpose of securing a Certificate of Residential Rental Registration, and determining the amount due, is true and correct.

\_\_\_\_\_  
Signature of Owner **OR** Owner's Registered Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved by

\_\_\_\_\_  
Date

	<b>Unit Types</b> Single/ Duplex/ Multi	
<b>RENTAL UNIT ADDRESS</b>	<b>Unit Type</b>	<b>Unit Number</b>