

## THE WELCOME PROCESS

Once approved, a member of the Rotary House Hospitality Committee will schedule a time to meet the guest at the property. We hope to make each guest's stay hassle free, so they can focus on healing.

### The Welcome process consists of the following:

- Review and sign the Rotary House Guest Agreement
- Review Property gate codes and parking locations.
- Tour of apartment
- Review apartment lock codes and TV operating instructions
- Review Rotary House Rules and Expectations Binder
- Provide facility tour and instructions for afterhours entry to the fitness center and recreation room and WIFI codes

### Guests will be provided with:

- Welcome Basket
- Key Pad Code
- Gate Remote Control (must be returned)
- Pool/gym entrance fob (must be returned)

Once a week, a member of the Hospitality Committee will check on the guest to confirm their ongoing treatment and to see if they have any special needs.



## AN AFFORDABLE AND COMFORTABLE HOME AWAY FROM HOME DURING YOUR TREATMENT.

Rotary House is a Community Service provided by The Woodlands Rotary Club to out-of-town families and patients receiving extended medical treatment in Montgomery County.

### Rotary House serves patients of:

- CHI St. Luke's Hospital
- HCA Houston Healthcare Conroe
- MD Anderson Treatment Center
- Memorial Hermann Medical Center
- Methodist Hospital The Woodlands
- Texas Children's Hospital The Woodlands

Social Workers may contact [info@rotaryhouseTW.org](mailto:info@rotaryhouseTW.org) for patient applications and apartment availability.

## HOW TO APPLY... IT'S EASY!

### Your Social Worker Is The Gateway

1. Patients must contact their hospital's social worker and request a Rotary House Application.
2. The social worker must submit the application to the Rotary House Eligibility Committee for review. No applications may be submitted directly by the patient.
3. If the application is acceptable and there is an opening at Rotary House, a background check will be initiated. Otherwise the patient will be added to the Rotary House waiting list until an apartment is available.
4. After the background check clearance is received, the patient and/or family contact will be contacted by a member of the Hospitality Committee to arrange a time to begin occupancy.



## A HELPING HAND AT A TIME WHEN YOU NEED IT MOST.



Service Above Self



# A WELCOMING STAY NEAR THE RESOURCES YOU NEED.

The Woodlands and South Montgomery County is quickly becoming the Houston Medical Center North, providing patients who live north, northeast and northwest of The Woodlands with a logical treatment alternative to the Medical Center in Houston.

The Rotary Club of The Woodlands established Rotary House to provide individuals and their families who are receiving treatment at one of The Woodlands hospitals or treatment facilities with LOW COST temporary housing for the duration of their treatment, to a maximum of three (3) months.

## A HOME AWAY FROM HOME DURING TREATMENT

Each Rotary House apartment is located on the first floor for easier access during your stay. The complex's amenities include a business office with public use computers and printers, a fitness center, community room with a refreshment bar, recreation room, swimming pool. and children's play structure. The property has beautiful open areas, perfect for de-stressing and healing of mind and body.

### Costs to Guests:

Rotary House guests are only charged a one-time \$130.00 cleaning fee, regardless of the length of stay.

### The Social Worker's Role:

- The hospital social workers should identify families struggling to find an affordable place to stay during treatment and provide them with the Rotary House application to complete and return.
- Submit the patient's application to the Rotary House at **info@rotaryhouseTW.org**. Once accepted, Rotary House will then coordinate logistics directly with the patient.
- If a guest is on the wait list, the social worker is notified.
- Rotary House will periodically verify the status of the patient's treatment with the social worker.
- Families should live outside the immediate area with preference given to those living more than 25 miles away.
- An acceptable background check and a credit card are required before admittance.

**Patients should ask their Hospital's Social Worker about availability.**



**ROTARY HOUSE  
THE WOODLANDS**

**College Park Dr. (Hwy. 242)**

**CONVENIENTLY LOCATED  
NEAR ALL OF THE WOODLANDS  
AND CONROE HOSPITALS**

Rotary House is conveniently located on Highway 242 at Windsor Dr. less than two miles from the heart of The Woodlands Medical Center hospitals, restaurants and shopping and 8 miles from Conroe.

### Physical Address:

The Plantation at The Woodlands Apartments,  
3720 College Park Dr.  
The Woodlands, TX 77384

**Website:** [www.RotaryHouseTW.org](http://www.RotaryHouseTW.org)

1. CHI St. Luke's Hospital
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