

**GUILDERLAND CENTER FIRE DISTRICT**  
30 SCHOOL ROAD, P.O. BOX 141  
GUILDERLAND CENTER, NEW YORK 12085

**Meeting December 10, 2024**

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Tuesday, December 10, 2024. Meeting called to order at 6:38pm, by Chairman William Dvorscak.

In Attendance: Commissioners - D. Efaw, R. Purzycki, W. Dvorscak, D. Joy, J. Joy; Chief D. Dodge, Asst. Chief C. Dvorscak and Secretary/Treasurer K. Dodge.

Guests: NA

Absent: NA

**APPROVAL OF MINUTES**

- A motion was made by D. Joy to approve the regular monthly meeting minutes of November 18, 2024 with a second by R. Purzycki. The motion was carried by a vote of 5 to 0.  
Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes
- A motion was made by D. Joy to approve the special meeting minutes of December 5, 2024 with a second by R. Purzycki. The motion was carried by a vote of 5 to 0.  
Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

**BIDS**

**RESOLUTIONS**

**TREASURERS REPORT**

- D. Joy performed a reconciliation of the November 2024 bank statement prior to the meeting, including verifying all checks written. A motion was made by D. Joy, with a second by D. Efaw, to accept the Treasurer's Report including all transfers noted on the report, if applicable. The motion was carried by a vote of 5 to 0.  
Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes
- A motion was made by D. Joy to approve all check requests and vouchers as signed with a second by D. Efaw. The motion was carried by a vote of 5 to 0.  
Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

**REQUISITIONS BY THE DISTRICT**

## **CHIEFS REPORT**

- A motion was made by D. Efaw with a second by R. Purzycki to accept the Chief's Report. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

## **REQUISITIONS BY THE CHIEF**

## **EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF**

## **OTHER REQUESTS/INFO BY THE CHIEF**

## **NEW BUSINESS**

- A motion was made by D. Efaw with a second by R. Purzycki to allow Commissioner D. Joy to list the utility trailer for sale on eBay and to sign an agreement for terms of sale and payment. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

## **\*\*REPORTS OF COMMITTEES\*\***

### **\*CAPITAL IMPROVEMENTS**

- Next meeting to be scheduled when proposals for service are received.

### **\*BUILDING & GROUNDS**

- Electrical – NA
- Heating/Cooling –
  - Family Danz scheduled for 12/1/24 for repairs to heaters in bay.
- Parcel 3 –
- Station –
- New –
- Old –

### **\*PERSONNEL**

- Disciplinary/Dept Status Change –
- Members In/Out of Service –
- Firematic Training Classes – Posted
- LENS – On file
- New Members –
- Physicals – Scheduled for Wednesday, December 11 starting at 6pm.

### **\*EQUIPMENT/APPARATUS/INVENTORY**

- Radios
- PPE/SCBA –
- Apparatus –
  - Email communication of 12/16/24 on file regarding E47 batteries.

- Equipment – Upon further review, the enclosed trailer does not go over the recommended GVRW.
- Inventory –
- Other –

#### **\*BENEFITS & INSURANCE**

- LOSAP Investment – The November 2024 monthly statement was reviewed. A increase was noted.
- LOSAP –
- Life / Auto / Liability / Property/ Cancer Insurance –
  - A notice of policy conditional renewal coverage change for comp & collision insurance is on file.
- Workers Comp –
- A&H/EAP –

#### **\*RULES & REGULATIONS/POLICIES**

- A motion was made by J. Joy with a second by D. Joy to approve changes made to Policy # 1 – Requirements for Chief Officers. The motion was carried by a vote of 5 to 0.  
 Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
 Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

#### **\*AUDIT & BUDGET**

#### **\*COMPUTERS & TECHNOLOGY**

#### **\*HEALTH & SAFETY**

#### **\*LIAISON TO TOWN, SCHOOL & DEPARTMENT**

#### **UNFINISHED BUSINESS**

#### **ASSOCIATION ITEMS**

- District Training/Meetings –
  - Organizational meeting – January 11, 2025 @ 9:30am.
  - Next regular meeting – January 11, 2025 @ 11:30am.
- Town Chiefs/Commissioners –
  - Next meeting scheduled for December 12<sup>th</sup> @ 6pm at GFD. This is the annual meeting/holiday party.
- Rural Chiefs – Next meeting scheduled for December 19<sup>th</sup>.
- Other –

#### **GOOD OF THE ORGANIZATION**

- A motion was made by D. Joy with a second by J. Joy to accept the community hall request from Andrew Ramo for the Altamont Fair for the purpose of Fair Board Meetings on 3/11/25 & 4/8/25. Updated insurance received on 12/13/24. The motion was carried by a vote of 5 to 0.  
 Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
 Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

## COMMUNICATIONS

- Letter and invoice from the Albany County Sheriffs Fire Coordinator for the mobile training unit. A motion was made by J. Joy with a second by R. Purzycki to decline payment. The motion was carried by a vote of 4 to 1.  
Commissioner Efaw – Yes                      Commissioner Dvorscak – Abstain  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

## OTHER

## ADJOURNMENT

- D. Joy made a motion to adjourn the meeting at 9:42pm with a second by D. Efaw. The motion was carried by a vote of 5 to 0.  
Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

Respectfully Submitted,

*Kelly Dodge*

Kelly Dodge, Secretary/Treasurer  
December 17, 2024

\*\*\*Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change\*\*

GUILDERLAND CENTER FIRE DISTRICT  
30 School Road, P.O. Box 141  
Guilderland Center, New York 12085

TREASURER'S REPORT

December 10, 2024

\*\*\*\*\* Review of Fund Account Balances  
1st National Bank of Scotia

Interest

General Fund Checking	\$	188,845.86	\$	5.27
Reserve - Apparatus & Equipment Checking	\$	995,676.74	\$	22.40
Reserve - Building & Repair Checking	\$	1,523,732.94	\$	34.28
Reserve - NFPA Checking	\$	83,631.16	\$	1.88
Total	\$	2,791,886.70	\$	63.83

\*\*\*\*\* Review and Approve Bank Account Reconciliation month of NOVEMBER 2024

\*\*\*\*\* Review and Approve Check requests / voucher Approval

Check Requests / Voucher Approval	
Checks Paid Prior to Meeting	\$ 26,239.81
Check Requests / Voucher Approval Pending	\$ 30,680.66
Outstanding Checks (Checks written but not cleared)	\$ 2,350.53
Total	\$ 59,271.00

Deposit	\$ 300.00	Albany County Board of Elections 2024 Hall Use
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Total	\$ 300.00
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Balance on Books (GFC)	\$ 186,795.33
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Total of Reserve Accounts on Hand	\$ 2,603,040.84
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*****Total on Hand After Checkwritng	\$ 2,759,155.51
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Review of Funds Movement  
Following Account(s) need adjustments:

\*\*\*\*\*AUDIT

\*\*\*\*\*ADDITIONAL NOTES

# Guilderland Center Fire District 1

## Checks Paid Prior to Meeting - copy

November 18-December 10, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
1st Natl Bk Scotia - Checking					
11/20/2024	Bill Payment (Check)	5807	Access Health Systems		-\$530.00
11/20/2024	Bill Payment (Check)	5808	Adirondack Pest Control, Inc.		-\$38.00
11/20/2024	Bill Payment (Check)	5809	Albany Fire Extinguisher		-\$640.57
11/20/2024	Bill Payment (Check)	5810	Doyle Security Systems	86454	-\$75.57
11/20/2024	Bill Payment (Check)	5811	Ernie's Radio Repair		-\$240.00
11/20/2024	Bill Payment (Check)	5812	Firematic Supply Co., Inc	2082	-\$2,812.13
11/20/2024	Bill Payment (Check)	5813	GearGrid		-\$9,768.00
11/20/2024	Bill Payment (Check)	5814	Motorola		-\$170.40
11/20/2024	Bill Payment (Check)	5815	Northeast Refrigeration		-\$933.02
11/20/2024	Bill Payment (Check)	5816	Paiges Cleaning Service		-\$400.00
11/20/2024	Bill Payment (Check)	5817	Phillips Hardware		-\$131.89
11/20/2024	Bill Payment (Check)	5818	Regal Custom Services		-\$180.00
11/20/2024	Bill Payment (Check)	5819	Spectrum Enterprise-Internet		-\$229.98
11/20/2024	Bill Payment (Check)	5820	The Altamont Enterprise		-\$21.33
11/20/2024	Bill Payment (Check)	5821	Town of Guilderland - Highway Fund		-\$281.62
11/20/2024	Bill Payment (Check)	5822	UBS Financial Services		-\$1,227.79
11/20/2024	Bill Payment (Check)	5823	Verizon Wireless		-\$354.16
11/20/2024	Bill Payment (Check)	5824	VFIS		-\$4,776.00
11/20/2024	Bill Payment (Check)	5825	Vinnie's Lawn & Landscape		-\$562.50
11/20/2024	Bill Payment (Check)	5826	Workfit Medical		-\$319.00
11/20/2024	Bill Payment (Check)	5827	Kelly Dodge		-\$1,211.06
11/20/2024	Bill Payment (Check)	EFT11202024	NYs Income Tax		-\$65.50
11/29/2024	Deposit	INTEREST		Interest Earned	\$5.27
12/02/2024	Bill Payment (Check)	5828	Kelly Dodge		-\$1,211.06
12/04/2024	Bill Payment (Check)	EFT12042024	NYs Income Tax		-\$65.50
Total for 1st Natl Bk Scotia - Checking					-\$26,239.81

# Guilderland Center Fire District 1

## Unpaid Bills Report As of December 10, 2024

DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
Access Health Systems						
12/10/2024	Bill	32563	12/10/2024	0	\$280.00	\$280.00
12/10/2024	Bill	32592	12/10/2024	0	\$200.00	\$200.00
<b>Total for Access Health Systems</b>					<b>\$480.00</b>	<b>\$480.00</b>
Beliveau Mechanical						
12/04/2024	Bill	43669	12/10/2024	0	\$1,210.37	\$1,210.37
<b>Total for Beliveau Mechanical</b>					<b>\$1,210.37</b>	<b>\$1,210.37</b>
Ernie's Radio Repair						
12/10/2024	Bill	GCF11242	12/10/2024	0	\$302.62	\$302.62
<b>Total for Ernie's Radio Repair</b>					<b>\$302.62</b>	<b>\$302.62</b>
Firematic Supply Co., Inc						
12/04/2024	Bill	INSTAL10023	12/10/2024	0	\$8,169.23	\$8,169.23
<b>Total for Firematic Supply Co., Inc</b>					<b>\$8,169.23</b>	<b>\$8,169.23</b>
Greg's Towing & Repair						
12/04/2024	Bill	40196	12/10/2024	0	\$454.90	\$454.90
<b>Total for Greg's Towing &amp; Repair</b>					<b>\$454.90</b>	<b>\$454.90</b>
MES, Inc.						
12/10/2024	Bill	IN2161307	12/10/2024	0	\$415.00	\$415.00
12/04/2024	Bill	IN2156657	12/10/2024	0	\$745.00	\$745.00
11/20/2024	Bill	IN2154877	12/10/2024	0	\$16,100.00	\$16,100.00
12/04/2024	Bill	IN2152377	12/10/2024	0	\$475.00	\$475.00
<b>Total for MES, Inc.</b>					<b>\$17,735.00</b>	<b>\$17,735.00</b>
Motorola						
11/20/2024	Bill	8282024954	12/10/2024	0	\$214.60	\$214.60
<b>Total for Motorola</b>					<b>\$214.60</b>	<b>\$214.60</b>
National Grid						
12/10/2024	Bill		12/10/2024	0	\$77.37	\$77.37
12/10/2024	Bill		12/10/2024	0	\$837.54	\$837.54
<b>Total for National Grid</b>					<b>\$914.91</b>	<b>\$914.91</b>
Paiges Cleaning Service						
12/10/2024	Bill	1021	12/10/2024	0	\$500.00	\$500.00
<b>Total for Paiges Cleaning Service</b>					<b>\$500.00</b>	<b>\$500.00</b>
Phillips Hardware						
12/04/2024	Bill	367617	12/10/2024	0	\$88.29	\$88.29
12/04/2024	Bill	367669	12/10/2024	0	\$179.10	\$179.10
<b>Total for Phillips Hardware</b>					<b>\$267.39</b>	<b>\$267.39</b>
Pinsky Law Group, PLLC						
09/10/2024	Vendor Credit	18475			-\$360.00	-\$360.00
<b>Total for Pinsky Law Group, PLLC</b>					<b>-\$360.00</b>	<b>-\$360.00</b>
Postmaster						
12/04/2024	Bill		12/10/2024	0	\$100.00	\$100.00
<b>Total for Postmaster</b>					<b>\$100.00</b>	<b>\$100.00</b>

DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
Regal Custom Services						
12/04/2024	Bill	191120	12/10/2024	0	\$300.00	\$300.00
<b>Total for Regal Custom Services</b>					<b>\$300.00</b>	<b>\$300.00</b>
River Valley Radio, Inc.						
12/04/2024	Bill	28529	12/10/2024	0	\$96.40	\$96.40
<b>Total for River Valley Radio, Inc.</b>					<b>\$96.40</b>	<b>\$96.40</b>
Spectrum Enterprise-Voice						
12/04/2024	Bill	142626501112124	12/10/2024	0	\$205.24	\$205.24
<b>Total for Spectrum Enterprise-Voice</b>					<b>\$205.24</b>	<b>\$205.24</b>
Town of Guilderland-Property Tax						
12/10/2024	Bill	95771	12/10/2024	0	\$45.00	\$45.00
12/10/2024	Bill	98528	12/10/2024	0	\$45.00	\$45.00
<b>Total for Town of Guilderland-Property Tax</b>					<b>\$90.00</b>	<b>\$90.00</b>
					<b>\$30,680.66</b>	<b>\$30,680.66</b>



# *Guilderland Center Fire Department*

## Chief's Report December 2024

### Incident Reports for November 2024:

Call #	Date	Type	Signal
24-149	11/01	MA Possible Structure Fire (GFD)/108 Halfmoon Dr	20
24-150	11/02	MA Possible Structure Fire (FHFD)/14 Birchwood	20
24-151	11/06	Possible Structure Fire/819 Greenthorne Rd	20
24-152	11/07	Structure Fire/6640 Fuller Station	30
24-153	11/09	MA Possible Structure Fire (GFD)/Western Turnpike GC	15
24-154	11/12	MA Structure Fire (NBFD)/WFD)/7 Eastmount Dr	30
24-155	11/13	Possible Structure Fire/Centerpointe Church	15
24-156	11/14	MA Accidental Activation (GFD)/Vent Fitness	
24-157	11/16	MA Outdoor Fire (AFD)/431 Settles Hill Rd	20
24-158	11/17	MA Structure Fire (GFD)/ Betty Lane	20
24-159	11/18	PIAA/456 Route 146	15
24-160	11/18	Hazardous Condition/829 Meadowdale Rd	20
24-161	11/19	Hazardous Condition/508 Route 146	15
24-162	11/22	Possible Structure Fire/GHS	15
24-163	11/26	MA Possible Structure Fire (AFD)/3069 Furbeck Rd	15
24-164	11/28	Hazardous Condition/6606 Route 158	20
24-165	11/28	MA Possible Structure Fire (FHFD)/4238 Amanda Lane	15
24-166	11/28	Hazardous Condition/6606 Route 158	20

Structure Fire	-	1
Possible Structure Fire	-	3
Unknown Fire	-	0
Outdoor Fire	-	0
Mutual Aid	-	9
Rescue	-	0
Hazardous Condition	-	4
Hazardous Material	-	0
Vehicle Fire	-	0
PIAA	-	1
Stand By	-	0

**Total:** Calls for the month of November – 18    Calls for 2024 – 166

## **Maintenance:**

- **C401** – No Report
- **C402** – No Report
- **M42** – No Report
- **S-43** – No Report
- **E-45** – No Report
- **E-47** – Recall on the AC. Repairs in spring
- **E-46** – No Report
- **L-49** – No Report
- **ATV's** – No Report
- **UTV** – No Report
- **Enclosed Trailer** – No Report
- **Station** – No Report
- **Portable Equipment** – No Report
- **Flatbed Trailer** – For Sale

## **Training & Drill Program:**

*Drills for the month of December*

*12/04 – Brooks BBQ*

*12/11 – Department Physicals*

*12/18 – Appreciation Night*

*12/25 – NO Drill – Enjoy your Holiday!*

## **Personnel:**

## **Equipment & Supply Request:**

- See attached Requisitions.

## **Apparatus Request:**

**Fire Schools:**

- Schedule printed and posted.

**Town Chiefs & Commissioners:** December 12<sup>th</sup> @ GFD

**Rural Chiefs:** December 19th

**Grant(s):****Other:**

- Physicals scheduled for Wednesday, December 11<sup>th</sup>.

**Upcoming Events:**

- Brooks BBQ – December 4th
- Santa Visit – December 14th

Respectfully Submitted,

Chief David Dodge