

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting June 15, 2026

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, June 15, 2026. Meeting called to order at 6:39pm, by Chairman William Dvorscak.

In Attendance: Commissioners – Edward Ash, William Dvorscak, Douglas Efaw, Debra Joy, and John Joy; Chief Christopher Dvorscak, and Secretary/Treasurer Kelly Dodge.

Guests: NA

Absent: Asst. Chief Jonathan Riemenschneider

APPROVAL OF MINUTES

- A motion was made by D. Efaw to approve the regular monthly meeting minutes of May 18, 2026 with a second by E. Ash. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes

BIDS

RESOLUTIONS

TREASURERS REPORT

- D. Joy performed a reconciliation of the May 2026 bank statement prior to the meeting, including verifying all checks written. A motion was made by D. Efaw, with a second by D. Joy, to accept the Treasurer's Report including all transfers noted on the report, if applicable. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes
- A motion was made by D. Joy to approve all check requests and vouchers as signed with a second by J. Joy. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes

REQUISITIONS BY THE DISTRICT

CHIEFS REPORT

- A Chiefs report was not submitted.

REQUISITIONS BY THE CHIEF

- A motion was made by E. Ash with a second by D. Efaw to proceed with the requisitions as submitted by the Chief for: 1 small mask and 2 CMC Clutch, total estimate of 2200. The motion was carried by a vote of 5 to 0.

Commissioner Ash – Yes
Commissioner J. Joy –Yes

Commissioner Dvorscak – Yes
Commissioner Efaw – Yes

Commissioner D. Joy –Yes

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

- A motion was made by W. Dvorscak with a second by E. Ash to approve the apparatus request for the firework detail. The motion was moved a vote of 5 to 0.

Commissioner Ash – Yes
Commissioner J. Joy –Yes

Commissioner Dvorscak – Yes
Commissioner Efaw – Yes

Commissioner D. Joy –Yes

OTHER REQUESTS/INFO BY THE CHIEF

- Discussion ongoing regarding inventory tags

NEW BUSINESS

- A motion was made by D. Joy with a second by D. Efaw to approve and proceed with the quote submitted by Regal Custom Services for improvements to the audio system in the kitchen. The motion was carried by a vote of 5 to 0.

Commissioner Ash – Yes
Commissioner J. Joy –Yes

Commissioner Dvorscak – Yes
Commissioner Efaw – Yes

Commissioner D. Joy –Yes

- A motion was made by E. Ash with a second by D. Efaw to approve the repairs to the catch basin as submitted. The motion was carried by a vote of 5 to 0.

Commissioner Ash – Yes
Commissioner J. Joy –Yes

Commissioner Dvorscak – Yes
Commissioner Efaw – Yes

Commissioner D. Joy –Yes

****REPORTS OF COMMITTEES****

***CAPITAL IMPROVEMENTS**

- Building Committee – Meeting scheduled for June 16 at 7pm.

***BUILDING & GROUNDS**

- PM has been completed on the heating and cooling system.
- Price increase for pest control services on file.

***PERSONNEL**

- A motion was made by D. Efaw with a second by E. Ash to approve the membership of Debra Joy to the department. The motion was carried by a vote of 4 to 0.

Commissioner Ash – Yes
Commissioner J. Joy –Yes

Commissioner Dvorscak – Yes
Commissioner Efaw – Yes

Commissioner D. Joy –Abstain

***EQUIPMENT/APPARATUS/INVENTORY**

- L49 Annual Ladder Test has been completed.
- E46 PM has been completed.
- S43 out of service for PM.
- 401 will be going out for service for an oil change and tire pressure in back left tire.

***BENEFITS & INSURANCE**

- Workers Comp policy has been renewed.
- LOSAP Investment –
 - The May 2026 monthly statement was reviewed. An increase was noted.

***RULES & REGULATIONS/POLICIES**

- There are several members who still need to conduct sexual harassment, workplace violence, computer network & email policy and cybersecurity training. A deadline of August 1 for completion.
- Drone policy still pending

***AUDIT & BUDGET**

- Draft financial statements have been submitted for review.
- Draft budgets due August 17.

***COMPUTERS & TECHNOLOGY**

***HEALTH & SAFETY**

***LIAISON TO TOWN, SCHOOL & DEPARTMENT**

UNFINISHED BUSINESS

- Spectrum bundle vs Verizon. Discussion and pricing pending.

ASSOCIATION ITEMS

- District Training/Meetings –
 - Next regular meeting – July 20, 2026 @ 6:30pm
- Town Chiefs/Commissioners – July 2, 2026 7pm @ Training Tower
- Rural Chiefs –

GOOD OF THE ORGANIZATION

COMMUNICATIONS

- Email communications on file –
 - Approval for service for the small John Deere mower.

OTHER

ADJOURNMENT

- A motion was made by J. Joy with a second by D. Joy to adjourn the meeting at 8:77pm. The motion was carried by a vote of 5 to 0.

Commissioner Ash – Yes
 Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes
 Commissioner Efaw – Yes

Commissioner D. Joy – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer

June 19, 2026

GUILDERLAND CENTER FIRE DISTRICT
30 School Road, P.O. Box 141
Guilderland Center, New York 12085

TREASURER'S REPORT

June 15, 2026

***** Review of Fund Account Balances
 1st National Bank of Scotia

		Interest
General Fund Checking	\$ 541,714.32	\$ 14.55
Reserve - Apparatus & Equipment Checking	\$ 140,842.36	\$ 3.40
Reserve - Building & Repair Checking	\$ 78,966.05	\$ 1.91
Reserve - NFPA Checking	\$ 86,669.98	\$ 2.09
Reserve - NYCLASS Building & Repair	\$ 1,768,532.45	\$ 5,256.64
Reserve - NYLCASS Appt/Equipment	<u>\$ 1,240,330.78</u>	<u>\$ 3,686.68</u>
Total	\$ 3,857,055.94	\$ 8,965.27

***** Review and Approve Bank Account Reconciliation month of MAY 2026

***** Review and Approve Check requests / voucher Approval

Check Requests / Voucher Approval		
Checks Paid Prior to Meeting	\$ 33,155.02	
Check Requests / Voucher Approval Pending	\$ 14,902.32	
Outstanding Checks (Checks written but not cleared)	<u>\$ 9,368.71</u>	
Total	\$ 57,426.05	

Deposit

Total	<u>\$ -</u>	
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Balance on Books (GFC)	\$ 532,345.61	
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Total of Reserve Accounts on Hand	\$ 3,315,341.62	
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*****Total on Hand After Checkwritng	\$ 3,832,784.91	
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Review of Funds Movement
 Following Account(s) need adjustments:

*****AUDIT

*****ADDITIONAL NOTES

1:09 PM
 06/15/26
 Accrual Basis

Guilderland Center Fire District
 Checks Paid List prior to meeting
 May 18 through June 15, 2026

Type	Date	Num	Name	Memo	Amount
1st Natl Bk Scotia - Checking					
Bill Pmt -Ch...	05/18/2026	6208	Adirondack Pest Control, Inc.	May Pest Control Services	-38.00
Bill Pmt -Ch...	05/18/2026	6209	Citizens Bank	MAY 2026	-2,256.94
Bill Pmt -Ch...	05/18/2026	6210	Doyle Security Systems	30 School Rd Station Monitoring 5/1/26-...	-86.52
Bill Pmt -Ch...	05/18/2026	6211	Firefly	2026 Annual Balance & 1099's	-1,680.00
Bill Pmt -Ch...	05/18/2026	6212	Firematic Supply Co., Inc	S43 Ground Light	-175.00
Bill Pmt -Ch...	05/18/2026	6213	H2M architects & engineers	Services through 4/24/26 - Feasibility Study	-6,749.00
Bill Pmt -Ch...	05/18/2026	6214	Lion	GasTrainer & Leaking Propane Tank Prop	-7,825.00
Bill Pmt -Ch...	05/18/2026	6215	McNeil and Company, Inc.	A&H Renewal & EAP	-1,209.00
Bill Pmt -Ch...	05/18/2026	6216	Northeast Refrigeration	2026-2027 PM Agreement	-961.01
Bill Pmt -Ch...	05/18/2026	6217	Paiges Cleaning Service	April Cleaning Service	-400.00
Bill Pmt -Ch...	05/18/2026	6218	R. Santorelli Electric, Inc.	Repairs to Plymovent Fan	-645.00
Bill Pmt -Ch...	05/18/2026	6219	Regal Custom Services	April 2026 Computer Services	-200.00
Bill Pmt -Ch...	05/18/2026	6220	Spectrum Enterprise-Internet	Internet Service 5/12/26-6/11/26	-230.00
Bill Pmt -Ch...	05/18/2026	6221	Town of Guilderland-Highway	April Fuel	-555.88
Bill Pmt -Ch...	05/18/2026	6222	VFIS	Auto & Liability Policy Install 2 of 4	-5,051.00
Bill Pmt -Ch...	05/18/2026	6223	Vinnie's Lawn & Landscape	2026 Landscape Install 2 of 8	-600.00
Bill Pmt -Ch...	05/18/2026	6224	Workfit Medical	Steven Silver Physical	-333.00
Paycheck	05/18/2026	6225	Kelly S Dodge	PR 5/4/26-5/17/26	-1,248.67
Bill Pmt -Ch...	05/21/2026	EFT8082	Verizon Wireless	Mobile Service 4/2/26-5/1/26	-214.58
Liability Check	05/21/2026	EFTNY...	NYS Employment Taxes	NYS WH TAX PR 5/4/26-5/17/26	-66.36
Paycheck	06/01/2026	6226	Kelly S Dodge	PR 5/18/26-5/31/26	-1,248.67
Liability Check	06/09/2026	EFTNY...	NYS Employment Taxes	NYS WH TAX PR 5/18/26-6/1/26	-66.36
Paycheck	06/15/2026	6227	Kelly S Dodge	PR 6/1/26-6/15/26	-1,248.67
Liability Check	06/15/2026	EFTNY...	NYS Employment Taxes	NYS Tax PR 6/1/26-6/15/26	-66.36
Total 1st Natl Bk Scotia - Checking					-33,155.02
TOTAL					-33,155.02

Guiderland Center Fire District
Abstract of Unpaid Bills
As of June 15, 2026

Type	Date	Num	Memo	Due Date	Split	Amount
Access Health Systems						
Bill	06/09/2026	39527	Joy Physical	06/15/2026	422 · Fire Physicals	265.00
Total Access Health Systems						265.00
Adirondack Pest Control, Inc.						
Bill	06/15/2026	211361	Monthly Service - June	06/15/2026	413 · Building Maintenance	42.00
Total Adirondack Pest Control, Inc.						42.00
Citizens Bank						
Bill	06/15/2026	JUNE 2026	JUNE 2026	06/15/2026	-SPLIT-	2,397.45
Total Citizens Bank						2,397.45
Colden Enterprises						
Bill	06/15/2026	94274	Genesis Tool PM	06/15/2026	218 · Station/ Building Eq...	1,565.00
Total Colden Enterprises						1,565.00
Dennis Moore						
Bill	06/09/2026	10476	Window Cleaning	06/15/2026	413 · Building Maintenance	295.00
Total Dennis Moore						295.00
Dival Safety Equipment, Inc.						
Bill	06/09/2026	3953184	Quarterly Air Compressor Test	06/15/2026	416 · Equipment Repairs	999.04
Bill	06/09/2026	3954043	Annual SCBA Maintenance	06/15/2026	416.1 · SCBA	2,349.01
Total Dival Safety Equipment, Inc.						3,348.05
Fleury Risk Management						
Bill	06/09/2026	6070	WC Group Manager Fee	06/15/2026	-SPLIT-	2,195.40
Total Fleury Risk Management						2,195.40
National Grid						
Bill	06/09/2026		28 School Rd 4/30/26-5/29/26	06/15/2026	-SPLIT-	124.48
Bill	06/09/2026		30 School Rd 4/30/26-5/29/26	06/15/2026	-SPLIT-	901.73
Total National Grid						1,026.21
New York State Insurance Fund						
Bill	06/09/2026	67957484	Employee WC Renewal	06/15/2026	9040.2 · Commissioners	295.78
Bill	06/09/2026	67957488	VFBL WC Renewal	06/15/2026	9040.1 · VFBL	1,060.25
Total New York State Insurance Fund						1,356.03
Paiges Cleaning Service						
Bill	06/09/2026	1240	May Cleaning Services	06/15/2026	413 · Building Maintenance	500.00
Total Paiges Cleaning Service						500.00
Phillips Hardware						
Bill	06/15/2026	374820	AA Batteries	06/15/2026	215 · Misc. Station / Equi...	23.99
Total Phillips Hardware						23.99
Regal Custom Services						
Bill	06/09/2026	191149	May Computer Services	06/15/2026	418 · Internet & Computer...	240.00
Total Regal Custom Services						240.00
Spectrum Enterprise-Voice						
Bill	06/09/2026	142626501052126	Voice Service 5/23/26-6/22/26	06/15/2026	419 · Telephone	183.57
Total Spectrum Enterprise-Voice						183.57
Town of Guiderland-Property Tax						
Bill	06/15/2026	125602	Water Bill 30 School Rd 11/04/25-0...	06/15/2026	421 · Taxes & Assessments	65.07
Bill	06/15/2026	128244	Water Bill 28 School Rd 11/04/25-0...	06/15/2026	421 · Taxes & Assessments	42.39
Total Town of Guiderland-Property Tax						107.46

1:07 PM
06/15/26

Guilderland Center Fire District
Abstract of Unpaid Bills
As of June 15, 2026

Type	Date	Num	Memo	Due Date	Split	Amount
Town of Guilderland Fire Chiefs Associatio						
Bill	06/09/2026		2026 Dues	06/15/2026	406 · Dues / Subscriptions	500.00
Total Town of Guilderland Fire Chiefs Associatio						500.00
Verizon Wireless						
Bill	06/15/2026	6145076252	Mobile Service 5/2/26-6/1/26	06/15/2026	419 · Telephone	257.16
Total Verizon Wireless						257.16
Vinnie's Lawn & Landscape						
Bill	06/09/2026	5935	Landscaping Install 3 of 8	06/15/2026	413 · Building Maintenance	600.00
Total Vinnie's Lawn & Landscape						600.00
TOTAL						14,902.32