GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting July 20, 2026

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, July 20, 2026. Meeting called to order at 6:33pm, by Chairman William Dvorscak.

In Attendance: Commissioners – Edward Ash, William. Dvorscak, Douglas. Efaw, Debra. Joy, and John. Joy; Chief Christopher. Dvorscak, and Secretary/Treasurer Kelly Dodge.

Guests: NA

Absent: Asst. Chief Jonathan Riemenschneider

APPROVAL OF MINUTES

- A motion was made by D. Efaw to approve the regular monthly meeting minutes of June 15, 2026 with a second by D. Joy. The motion was carried by a vote of 5 to 0.
  Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
  Commissioner J. Joy –Yes Commissioner Efaw – Yes

BIDS

RESOLUTIONS

TREASURERS REPORT

- D. Joy performed a reconciliation of the June 2026 bank statement prior to the meeting, including verifying all checks written. A motion was made by D. Joy, with a second by E. Ash, to accept the Treasurer's Report including all transfers noted on the report, if applicable. The motion was carried by a vote of 5 to 0.
  Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
  Commissioner J. Joy –Yes Commissioner Efaw – Yes
- A motion was made by W. Dvorscak to approve all check requests and vouchers as signed except for Firematic invoice # INTSAL11939 with a second by D. Joy. The motion was carried by a vote of 4 to 0.
  Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
  Commissioner J. Joy –Abstain Commissioner Efaw – Yes

REQUISITIONS BY THE DISTRICT

CHIEFS REPORT

- A Chiefs report was submitted and reviewed.

REQUISITIONS BY THE CHIEF

- A requisition for streamlight flashlight batteries was withdrawn.

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

- A motion was made by J. Joy with a second by E. Ash to approve the apparatus request for July 27, Aug 4, Aug 17 and Aug 19. The motion was moved a vote of 5 to 0.
  Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy –Yes
  Commissioner J. Joy –Yes Commissioner Efaw – Yes

OTHER REQUESTS/INFO BY THE CHIEF

- Discussion ongoing regarding inventory tags
- Chief to reach out to Firematic to advise them that they need to reach out to the district prior to making any repairs on apparatus.

NEW BUSINESS

- A motion was made by J. Joy with a second by E. Ash to allow the department to add Bluetooth headsets to the existing audio system. The motion was carried by a vote of 5 to 0.
  Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy –Yes
  Commissioner J. Joy –Yes Commissioner Efaw – Yes
- The kitchen audio system improvement project is complete.
- The empty cases in parcel 3 are to be disposed.
- Commissioner Efaw was asked to not sign vouchers related to Regal Custom Services and the Secretary/Treasurer. He agreed to comply.
- It is to be noted that there is not an on call based service contract for the generator. Service calls are to be performed by no particular company.
- A motion was made by J. Joy with a second by D. Joy to not adjust the siren wails as previously approved. The motion was carried by a vote of 5 to 0.
  Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy –Yes
  Commissioner J. Joy –Yes Commissioner Efaw – Yes

REPORTS OF COMMITTEES

*CAPITAL IMPROVEMENTS

- Building Committee – Next meeting TBD

*BUILDING & GROUNDS

- The generator has been repaired.
- The catch basin repair is complete.
- The parking lot sealing and striping has been completed.

*PERSONNEL

- A motion was made by J. Joy with a second by E. Ash to inquire about performing arson and sex offender background checks annually on all current members. The motion was carried by a vote of 5 to 0.
  Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
  Commissioner J. Joy – Yes Commissioner Efaw – Yes

*EQUIPMENT/APPARATUS/INVENTORY

- S43 PM has been completed.
- L49 PM schedule for 8/3/26.

- E47 PM scheduled for 8/10/26.
- Hose & Ladder test scheduled for 8/17/26.

***BENEFITS & INSURANCE**
- LOSAP Investment –
  - The June 2026 monthly statement was reviewed. An increase was noted.

***RULES & REGULATIONS/POLICIES**
- There are several members who still need to conduct sexual harassment, workplace violence, computer network & email policy and cybersecurity training. A deadline of August 1 for completion.
- Drone policy still pending

***AUDIT & BUDGET**
- Budget workshop scheduled for 6:00pm on September 21, 2026.

***COMPUTERS & TECHNOLOGY**
- A motion was made by J. Joy with a second by E. Ash to have Regal Custom Services replace the IamResponding TV in the bay not to exceed $1000. The motion was carried by a vote of 5 to 0.
  Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
  Commissioner J. Joy –Yes Commissioner Efaw – Yes

***HEALTH & SAFETY**

***LIAISON TO TOWN, SCHOOL & DEPARTMENT**

UNFINISHED BUSINESS
- A motion was made by D. Joy with a second by E. Ash to proceed with the internet/phone/cable packaged provided by Spectrum. The motion was carried by a vote of 5 to 0.

ASSOCIATION ITEMS
- District Training/Meetings –
  - Next regular meeting – August 17, 2026 @ 6:30pm
- Town Chiefs/Commissioners – Sept 3, 2026 7pm @ Knox FD
- Rural Chiefs –

GOOD OF THE ORGANIZATION
- A motion was made by E. Ash with a second by D. Efaw to approve the hall usage request by Capital District Pop Warner/Deb Joy for Augusts 10th. The motion was carried by 4 to 0.
  Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner J. Joy - Yes
  Commissioner D. Joy –Abstain Commissioner Efaw – Yes

COMMUNICATIONS
- Email communications on file –
  - Generator Error Light dated 6/30/26
  - Hall Use for Pop Warner
  - Generator Error Light dated 7/27/26

OTHER

ADJOURNMENT

- A motion was made by D. Joy with a second by W. Dvorscak to adjourn the meeting at 8:33pm. The motion was carried by a vote of 5 to 0.
  Commissioner Ash – Yes
  Commissioner Dvorscak – Yes
  Commissioner D. Joy – Yes
  Commissioner J. Joy –Yes
  Commissioner Efaw – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer
July 26, 2026

***Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change*

GUILDERLAND CENTER FIRE DISTRICT
30 School Road, P.O. Box 141
Guilderland Center, New York 12085

TREASURER'S REPORT

June 15, 2026

***** Review of Fund Account Balances
1st National Bank of Scotia

				Interest
General Fund Checking	$	517,392.12	$	13.25
Reserve - Apparatus & Equipment Checking	$	140,845.88	$	3.52
Reserve - Building & Repair Checking	$	78,968.02	$	1.97
Reserve - NFPA Checking	$	86,672.15	$	2.17
Reserve - NYCLASS Building & Repair	$	1,773,656.96	$	5,124.51
Reserve - NYLCASS Appt/Equipment	$	1,243,924.76	$	3,593.98
Total	$	3,841,459.89	$	8,739.40

***** Review and Approve Bank Account Reconciliation month of JUNE 2026

***** Review and Approve Check requests / voucher Approval

Check Requests / Voucher Approval		
Checks Paid Prior to Meeting	$	22,224.16
Check Requests / Voucher Approval Pending	$	73,077.58
Outstanding Checks (Checks written but not cleared)	$	5,942.39
Total	$	101,244.13

Deposit

	$	60.00	Cash from Rural Chiefs
Total	$	60.00	

Balance on Books (GFC)	$	511,509.73
Total of Reserve Accounts on Hand	$	3,324,067.77
*****Total on Hand After Checkwritng	$	3,762,499.92

Review of Funds Movement
Following Account(s) need adjustments:

*****AUDIT

*****ADDITIONAL NOTES

Guilderland Center Fire District
Checks Paid List prior to meeting
June 15 through July 20, 2026

Type	Date	Num	Name	Memo	Amount
1st Natl Bk Scotia - Checking					
Paycheck	06/15/2026	6227	Kelly S Dodge	PR 6/1/26-6/15/26	-1,248.67
Liability Check	06/15/2026	EFTNY...	NYS Employment Taxes	NYS Tax PR 6/1/26-6/15/26	-66.36
Bill Pmt -Ch...	06/15/2026	6228	Access Health Systems	Joy Physical	-265.00
Bill Pmt -Ch...	06/15/2026	6229	Adirondack Pest Control, Inc.	Monthly Service - June	-42.00
Bill Pmt -Ch...	06/15/2026	6230	Citizens Bank	JUNE 2026	-2,397.45
Bill Pmt -Ch...	06/15/2026	6231	Colden Enterprises	Genesis Tool PM	-1,565.00
Bill Pmt -Ch...	06/15/2026	6232	Dennis Moore	Window Cleaning	-295.00
Bill Pmt -Ch...	06/15/2026	6233	Dival Safety Equipment, Inc.	Annual SCBA & Air Compressor Test	-3,348.05
Bill Pmt -Ch...	06/15/2026	6234	Fleury Risk Management	WC Group Manager Fee	-2,195.40
Bill Pmt -Ch...	06/15/2026	6235	National Grid	May Utilities	-1,026.21
Bill Pmt -Ch...	06/15/2026	6236	New York State Insurance Fund	2026-2027 Renewal	-1,356.03
Bill Pmt -Ch...	06/15/2026	6237	Paiges Cleaning Service	May Cleaning Services	-500.00
Bill Pmt -Ch...	06/15/2026	6238	Phillips Hardware	AA Batteries	-23.99
Bill Pmt -Ch...	06/15/2026	6239	Regal Custom Services	May Computer Services	-240.00
Bill Pmt -Ch...	06/15/2026	6240	Spectrum Enterprise-Voice	Voice Service 5/23/26-6/22/26	-183.57
Bill Pmt -Ch...	06/15/2026	6241	Town of Guilderland-Property Tax	Water Bill	-107.46
Bill Pmt -Ch...	06/15/2026	6242	Town of Guilderland Fire Chiefs Ass...	2026 Dues	-500.00
Bill Pmt -Ch...	06/15/2026	6243	Verizon Wireless	Mobile Service 5/2/26-6/1/26	-257.16
Bill Pmt -Ch...	06/15/2026	6244	Vinnie's Lawn & Landscape	Landscaping Install 3 of 8	-600.00
Bill Pmt -Ch...	06/15/2026	6245	Spectrum Enterprise-Internet	Internet Service 5/23/26-6/22/26	-76.67
Paycheck	06/29/2026	6246	Kelly S Dodge	PR 6/15/26-6/28/26	-1,248.67
Bill Pmt -Ch...	07/02/2026	6247	Spectrum Enterprise-Internet	Internet Service 6/23/26-7/22/26	-230.00
Bill Pmt -Ch...	07/02/2026	6248	Spectrum Enterprise-Voice	Voice 6/23/26-7/22/26	-183.39
Bill Pmt -Ch...	07/02/2026	6249	Turnpike Power Equipment	Replacement Belts for Small John Deere	-253.96
Paycheck	07/13/2026	6250	Kelly S Dodge		-1,248.67
Liability Check	07/14/2026	EFTNY...	NYS Employment Taxes	Quarter 2 PR Tax	-66.36
Liability Check	07/14/2026	EFTNY...	NYS Employment Taxes	NYS WH TAX Q3 PR6/29/26-7/12/26	-66.36
Liability Check	07/14/2026	EFTIRS...	United States Treasury	IRS Q2 PR	-2,388.13
Bill Pmt -Ch...	07/20/2026	EFT487...	Verizon Wireless	Wireless Services 6/2/26-7/1/26	-244.60
Total 1st Natl Bk Scotia - Checking					-22,224.16
TOTAL					**-22,224.16**

Guilderland Center Fire District
Abstract of Unpaid Bills
As of July 20, 2026

Type	Date	Num	Memo	Due Date	Split	Amount
Adirondack Pest Control, Inc.						
Bill	07/14/2026	14116	July Pest Services	07/20/2026	413 · Building Maintenance	63.00
Total Adirondack Pest Control, Inc.						63.00
Aerial Testing Company						
Bill	07/01/2026	5602	Annual Aerial Test & Inspection	07/20/2026	416 · Equipment Repairs	1,790.00
Total Aerial Testing Company						1,790.00
All Hands Fire Equipment						
Bill	07/01/2026	INV24942	Cairns XR2 Rescue Helmet	07/20/2026	206 · Rescue	2,317.80
Total All Hands Fire Equipment						2,317.80
Breathing Air Systems						
Bill	07/10/2026	INV-PA991	SCBA Mobile Storge Rack	07/20/2026	218 · Station/ Building Eq...	1,835.71
Total Breathing Air Systems						1,835.71
BST						
Bill	07/20/2026	404558	2025 Audit - Final	07/20/2026	425 · CPA Audit Fees	4,000.00
Total BST						4,000.00
Dival Safety Equipment, Inc.						
Bill	07/01/2026	3968394	Scott 45min Carbon Cylinder	07/20/2026	427 · Contingency	28,206.40
Total Dival Safety Equipment, Inc.						28,206.40
Firematic Supply Co., Inc						
Bill	07/01/2026	INTSAL11843	E45 PM	07/20/2026	415.00 · Preventive Maint...	2,430.00
Bill	07/01/2026	INTSAL11830	E46 PM	07/20/2026	415.00 · Preventive Maint...	4,758.23
Bill	07/01/2026	INTSAL11817	Repair to Leaking Valve	07/20/2026	415.6 · E-46	1,189.50
Bill	07/20/2026	INTSAL11939	S43 Repairs from PM	07/20/2026	415.3 · S-43	2,100.61
Bill	07/20/2026	INTSAL11938	S43 PM	08/19/2026	415.00 · Preventive Maint...	4,875.00
Total Firematic Supply Co., Inc						15,353.34
Gear Wash						
Bill	07/14/2026	15-18747	Repair & Cleaning to J Myers Bunke...	07/24/2026	204 · Turn Out Gear	351.38
Total Gear Wash						351.38
Greg's Towing & Repair						
Bill	07/01/2026	46779	Oil Change, Tire Rotation, Tire Moni...	07/20/2026	415.1 · 401-Chief Vehicle	589.75
Total Greg's Towing & Repair						589.75
Joe Marks Building & Excavation						
Bill	07/10/2026		Repair to Catch Basin	07/20/2026	411 · Building Repair	2,300.00
Total Joe Marks Building & Excavation						2,300.00
MES, Inc.						
Bill	07/01/2026	IN2534725	AV3000 HT Face Mask, Small	07/20/2026	960 · Appropriations	426.34
Bill	07/01/2026	IN2534927	CMC Clutch, 13mm Red	07/20/2026	206 · Rescue	1,594.67
Total MES, Inc.						2,021.01
National Grid						
Bill	07/10/2026		28 School 5/29/26-7/1/26	07/20/2026	-SPLIT-	121.52
Bill	07/10/2026		30 School 5/29/26-6/30/26	07/20/2026	-SPLIT-	1,221.39
Total National Grid						1,342.91
New York State Insurance Fund						
Bill	07/10/2026	68099429	WC's June-Dec	07/20/2026	9040.1 · VFBL	7,426.75
Total New York State Insurance Fund						7,426.75

Guilderland Center Fire District
Abstract of Unpaid Bills
As of July 20, 2026

Type	Date	Num	Memo	Due Date	Split	Amount
Paiges Cleaning Service						
Bill	07/10/2026	1253	Cleaning Services June 2026	07/20/2026	413 · Building Maintenance	400.00
Total Paiges Cleaning Service						400.00
Phillips Hardware						
Bill	07/01/2026	375081	Sparkplugs for Portable Pumps	07/20/2026	416 · Equipment Repairs	14.97
Total Phillips Hardware						14.97
R. Santorelli Electric, Inc.						
Bill	07/14/2026	10349	Repair to Generator	07/20/2026	411 · Building Repair	593.75
Total R. Santorelli Electric, Inc.						593.75
Regal Custom Services						
Bill	07/01/2026	343922	June Computer Services	07/20/2026	418 · Internet & Computer...	200.00
Bill	07/20/2026	191150	Upgrade to Community Hall Sound ...	07/20/2026	418 · Internet & Computer...	885.00
Total Regal Custom Services						1,085.00
Town of Guilderland-Highway						
Bill	07/01/2026	05-26	May 2026 Fuel	07/20/2026	-SPLIT-	685.97
Total Town of Guilderland-Highway						685.97
UBS Financial Services						
Bill	07/14/2026		Q2 Advisory Fee	07/20/2026	9025.2 · Fees	1,290.14
Total UBS Financial Services						1,290.14
ULINE						
Bill	07/20/2026	210764798	Supplies for Medicine Cabinet & Cle...	07/20/2026	218 · Station/ Building Eq...	809.70
Total ULINE						809.70
Vinnie's Lawn & Landscape						
Bill	07/10/2026	6019	2026 Landscape Install 4 of 8	07/20/2026	413 · Building Maintenance	600.00
Total Vinnie's Lawn & Landscape						600.00
TOTAL						**73,077.58**

Guilderland Center Fire Department

Chief's Report July 2026

Incident Report for June 2026

Call #	Date	Type	Signal
26-57	6/8	Mutual Aid W/ G.F.D @ 3770 Carman Rd	15
26-58	6/9	Rescue @ 461 Rte 146	20
26-59	6/10	Mutual Aid W/ G.F.D @ 3 Mercy Care Lane	15
26-60	6/11	Mutual Aid W/ G.F.D @ 5216 Western Tpke	15
26-61	6/11	Possible Structure Fire @ 2 Van Buren Blvd	15
26-62	6/12	Possible Structure Fire @ 2 Van Buren Blvd	15
26-63	6/12	Possible Structure Fire @ 2 Van Buren Blvd	15
26-64	6/14	Possible Structure Fire @ 100 Acre Wood Lane	15
26-65	6/16	Mutual Aid W/ G.F.D @ 5239 Western Tpke	20
26-66	6/19	Standby @ Westmere Fire Dept	30
26-67	6/26	Mutual Aid W/ A.F.D @ 187 Main St	15
26-68	6/29	Mutual Aid W/ F.H.F.D @ 1002 Dibella Dr	15

Possible Structure Fire	- 4
Structure Fire	- 0
Outdoor Fire	- 0
Mutual Aid	- 6
Mutual Aid Structure Fire	- 0
Rescue	- 1
Hazardous Condition	- 0
Hazardous Material	- 0
Vehicle Fire	- 0
PIAA	- 0
Standby	- 1

Totals **Calls for the month of June:** 12

Maintenance

- **C401** - Oil Change completed.
- **C402** - No Report
- **M42** - No Report.
- **S43** - No Report.
- **E45** - No Report.
- **E46** - No Report.
- **E47** - No Report.
- **L49** - No Report.
- **Trailer** - No Report.
- **ATV's** - No Report.
- **UTV** - Tracks removed, need to check on the part that was recalled.
- **Station** - No Report.
- **Portable Equipment** - No Report.

Training & Drill Program:

Drills for the month of ~~March~~ July

1st - Truck Night
8th - Ladders
15th - Searches
22 ~~20th~~ - Bailout
29th - Station night

Personnel: No Report

Equipment and Supply Request: See req's

Apparatus Request: No Report.

Fire Schools: Classes have been posted.

Town Chiefs: Next meeting is at July 9th @ training tower

Rural Chiefs: Next meeting is at

Grants: No Report

Other: No Report

Upcoming Events: Old Timers Day August

Respectfully submitted

Chris Dvorscak
Chief