

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting January 15, 2026

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Thursday, January 15, 2026. Meeting called to order at 7:37pm, by Chairman William Dvorscak.

In Attendance: Commissioners – W. Dvorscak, D. Efaw, E. Ash, D. Joy, and J. Joy; Chief C. Dvorscak, Asst. Chief J. Riemenschneider and Secretary/Treasurer K. Dodge.

Guests: NA

Absent: NA

APPROVAL OF MINUTES

- A motion was made by D. Efaw to approve the regular monthly meeting minutes of December 9, 2025 with a second by E. Ash. The motion was carried by a vote of 4 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Absent Commissioner Efaw – Yes

BIDS

RESOLUTIONS

TREASURERS REPORT

- D. Joy performed a reconciliation of the December 2025 bank statement prior to the meeting, including verifying all checks written. A motion was made by D. Efaw, with a second by W. Dvorscak, to accept the Treasurer's Report including all transfers noted on the report, if applicable. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes
- A motion was made by J. Joy to approve all check requests and vouchers as signed with a second by D. Efaw. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes

REQUISITIONS BY THE DISTRICT

- A motion was made by D. Joy with a second by E. Ash to purchase the latest version of the NY Fire District Officers Guide Book. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes

- A motion was made by D. Joy with a second by E. Ash to renew the BJ's membership and update users. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes
- A motion was made by D. Joy with a second by J. Joy to renew the GoCanvas App. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes
- A motion was made by J. Joy with a second by D. Joy to renew district email addresses and to ensure each member is provided an email address. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes

CHIEFS REPORT

- A Chiefs report was submitted and reviewed.

REQUISITIONS BY THE CHIEF

- Nothing was submitted.
- Need to order a new Captains helmet front.
- Need to get pricing on spectacle kits for AV-3000 masks.

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

- A motion was made by J. Joy with a second by E. ash to approve apparatus requests by the chief for an ice rescue drill with Slingerlands FD on 2/14/26 and an additional ice rescue drill on 2/21/26 (tentatively). The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes

OTHER REQUESTS/INFO BY THE CHIEF

- Albany County Fire Police meeting to be held at our station on 9/30/26.
- The Town of Guilderland has been awarded an Aerial Ops class to be held in May.
- A request to GEMS for a CPR and Stop the Bleed class.

NEW BUSINESS

****REPORTS OF COMMITTEES****

***CAPITAL IMPROVEMENTS**

- Building Committee – Next meeting scheduled for Thursday, January 29 at 5:30pm.

***BUILDING & GROUNDS**

- Still waiting for the part to fix the sprinkler system.
- Received an updated quote from Miller's Home Repair for ceiling repair. Repair on hold, as ceiling has leaked again.

***PERSONNEL**

- Firematic Training Classes – Posted
- Physicals – Needed by D. Goldman

***EQUIPMENT/APPARATUS/INVENTORY**

- It has been noted that this is our last year of our 5-year contract with IamResponding.

***BENEFITS & INSURANCE**

- LOSAP Investment –
 - The December 2025 monthly statement was reviewed. A decrease was noted.
- Legal –
 - A motion was made by J. Joy with a second by E. Ash to approve option 1 of the proposed fee arrangement submitted by Pinsky Law Group, PLLC. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes

***RULES & REGULATIONS/POLICIES**

***AUDIT & BUDGET**

***COMPUTERS & TECHNOLOGY**

- A motion was made by J. Joy with a second by D. Efaw to have Regal Custom Services to purchase and install a weather rated monitor for the security system not to exceed \$250. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes
- A motion was made by J. Joy with a second by E. Ash to deactivate 401 & 402's iPads and replace them with iPhone 15s with otter boxes. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes
- A motion was made by J. Joy with a second by E. Ash to grant Chief C. Dvorscak access to the website. The motion was carried by a vote of 5 to 0.
Commissioner Ash – Yes Commissioner Dvorscak – Yes Commissioner D. Joy – Yes
Commissioner J. Joy – Yes Commissioner Efaw – Yes

***HEALTH & SAFETY**

***LIAISON TO TOWN, SCHOOL & DEPARTMENT**

UNFINISHED BUSINESS

ASSOCIATION ITEMS

- District Training/Meetings –
 - Next regular meeting – February 9, 2026 @ 6:30pm
- Town Chiefs/Commissioners – March 5, 2026, 7pm @ GCFD
- Rural Chiefs – February 19, 2026, 7:30pm @ Onesquethaw FD

GOOD OF THE ORGANIZATION

- A motion was made by E. Ash with a second by D. Efaw to approve the hall use request for Guilderland Pop Warner on 2/12/26. The motion was carried by a vote of 5 to 0.

Commissioner Ash – Yes
Commissioner J. Joy –Yes

Commissioner Dvorscak – Yes
Commissioner Efaw – Yes

Commissioner D. Joy – Yes

COMMUNICATIONS

- Email communications on file –
 - Sprinkler system emergency repair.

OTHER

ADJOURNMENT

- A motion was made by D. Joy with a second by J. Joy to adjourn the meeting at 9:22pm. The motion was carried by a vote of 5 to 0.

Commissioner Ash – Yes
Commissioner J. Joy –Yes

Commissioner Dvorscak – Yes
Commissioner Efaw – Yes

Commissioner D. Joy – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer
January 20, 2026

***Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change*

Guilderland Center Fire Department

Chief's Report January 2026

Incident Report for December 2025

<u>Call #</u>	<u>Date</u>	<u>Type</u>	<u>Signal</u>
25-123	12/6	Haz Con @ 27 Ridgefield Dr	20
25-124	12/17	Structure Fire @ 4571 Hurst Rd	20
25-125	12/22	P.I.A.A @ Frenchs Hollow/Rt 146	15
25-126	12/31	P.I.A.A @ 4206 Fredrick Rd	15

Possible Structure Fire	- 0
Structure Fire	- 1
Outdoor Fire	- 0
Mutual Aid	- 0
Mutual Aid Structure Fire	- 0
Rescue	- 0
Hazardous Condition	- 1
Hazardous Material	- 0
Vehicle Fire	- 0
PIAA	- 2
Standby	- 0

Totals **Calls for the month of December: 4**

Maintenance

- **C401** - Oil Change and inspection completed. Trunk light turning on when going over speedbumps.
- **C402** - No Report.
- **M42** - No Report.
- **S43** - No Report.
- **E45** - No Report.
- **E46** - No Report.
- **E47** - No Report.
- **L49** - No Report.
- **Trailer** - No Report.
- **ATV's** - No Report.
- **UTV** - No Report.
- **Station** - Roof repairs in progress (Still leaking in members room).
- **Portable Equipment** - No Report.

Training & Drill Program:

Drills for the month of January.

7th - Truck Night

14th - SOG's Review

21th - Mask Confidence

28th - Brooks BBQ/Station night

Personnel: New potential member stopped by for a meeting with the membership committee.

Equipment and Supply Request:

Helmet front for new captain helmet (website kept breaking when I priced out shields. \$60?)
Spectacle kit for AV-3000 (Different style and lens sizes. Need to get info from members)

Apparatus Request:

- Rescue truck for Ice rescue drill (Feb 21st) - Tentatively.

Fire Schools: Classes have been posted.

Training Requests

Rescue Tech Basic

EVOG

Aerial Ops

Town awarded an Aerial Ops class (to be held in May)

Town Chiefs: Next meeting is at GCFD March 5th

Rural Chiefs: No Report.

Grants: No Report.

Other:

- The department would like access to the website to make edits and update to department information.
- One of the hooks for hanging items on the new lockers broke.
- Empty saw cases, and old equipment cases in the quartermaster room. Does the district want to hold onto these still?
- 3 helmets to removed from stock (over 10 years old).
- Contact information needed for ID tags for officers to be trained/retrained on the system.

Upcoming Events: No Report

Respectfully submitted

Chris Dvorscak
Chief

GUILDERLAND CENTER FIRE DISTRICT
30 School Road, P.O. Box 141
Guilderland Center, New York 12085

TREASURER'S REPORT

January 15, 2026

***** Review of Fund Account Balances
1st National Bank of Scotia

			Interest
General Fund Checking	\$	318,392.23	\$ 8.76
Reserve - Apparatus & Equipment Checking	\$	140,824.51	\$ 3.52
Reserve - Building & Repair Checking	\$	78,956.04	\$ 1.97
Reserve - NFPA Checking	\$	85,159.10	\$ 2.13
Reserve - NYCLASS Building & Repair	\$	1,539,028.28	\$ 4,841.29
Reserve - NYLCASS Appt/Equipment	\$	1,028,641.43	\$ 3,235.76
Total	\$	3,191,001.59	\$ 8,093.43

***** Review and Approve Bank Account Reconciliation month of NOVEMBER 2025

***** Review and Approve Check requests / voucher Approval

Check Requests / Voucher Approval	
Checks Paid Prior to Meeting	\$ 36,067.32
Check Requests / Voucher Approval Pending	\$ 15,855.75
Outstanding Checks (Checks written but not cleared)	\$ 5,546.12
Total	\$ 57,469.19

Deposit

Total	\$ -
-------	------

Balance on Books (GFC)	\$ 312,846.11
------------------------	---------------

Total of Reserve Accounts on Hand	\$ 2,872,609.36
-----------------------------------	-----------------

*****Total on Hand After Checkwriting	\$ 3,169,599.72
---------------------------------------	-----------------

Review of Funds Movement
Following Account(s) need adjustments:

*****AUDIT

*****ADDITIONAL NOTES

4:08 PM
01/15/26
Accrual Basis

Guilderland Center Fire District
Checks Paid List prior to meeting
December 9, 2025 through January 15, 2026

Type	Date	Num	Name	Memo	Amount
1st Natl Bk Scotia - Checking					
Check	12/09/2025	6091	Christopher Dvorscak	District Elections	-70.00
Check	12/09/2025	6092	Joanna Meyers	District Elections	-70.00
Check	12/09/2025	6093	Theresa Dodge	District Elections	-70.00
Bill Pmt -Ch...	12/09/2025	6094	Access Health Systems	Riemenschneider & OMara Physicals	-585.00
Bill Pmt -Ch...	12/09/2025	6095	Doyle Security Systems	Station Monitoring & Maint Aggreement (...)	-617.01
Bill Pmt -Ch...	12/09/2025	6096	H2M architects & engineers	Services through 10/31/25	-2,580.50
Bill Pmt -Ch...	12/09/2025	6097	National Grid	30 School Rd 10/29/25-12/01/25	-1,271.96
Bill Pmt -Ch...	12/09/2025	6098	Paiges Cleaning Service	November Cleaning Services	-400.00
Bill Pmt -Ch...	12/09/2025	6099	Phillips Hardware	Mounting Tape for Soap Dispensers	-14.99
Bill Pmt -Ch...	12/09/2025	6100	Postmaster	Yearly Rental 2026	-106.00
Bill Pmt -Ch...	12/09/2025	6101	Regal Custom Services	November IT Services	-210.00
Bill Pmt -Ch...	12/09/2025	6102	Safety First Fire Hose Testing	Hose & Ladder Test	-4,513.38
Bill Pmt -Ch...	12/09/2025	6103	Spectrum Enterprise-Voice	Voice Services 11/23/25-12/22/25	-158.42
Bill Pmt -Ch...	12/09/2025	6104	Suburban Construction Co.	Roof Repair to Bell Tower	-2,250.00
Bill Pmt -Ch...	12/09/2025	6105	Town of Guilderland-Highway	October Fuel	-261.40
Bill Pmt -Ch...	12/09/2025	6106	Town of Guilderland-Property Tax	Water Bill	-106.33
Bill Pmt -Ch...	12/09/2025	6107	Verizon Wireless	VOID: Wireless Services 7/02/25-8/01/25	0.00
Bill Pmt -Ch...	12/09/2025	6108	VFIS	2026 Cancer Policy Renewal	-4,730.00
Bill Pmt -Ch...	12/09/2025	6109	Vinnie's Lawn & Landscape	Snow Contract 2 of 8	-813.75
Paycheck	12/15/2025	6112	Kelly S Dodge	PR 12/1/25-12/14/25	-1,241.94
Liability Check	12/18/2025	EFTNY...	NYS Employment Taxes	PR TAX 12/01/25-12/14/25	-67.62
Bill Pmt -Ch...	12/18/2025	6119	Dival Safety Equipment, Inc.	Rope Rescue Equipment	-5,766.33
Bill Pmt -Ch...	12/19/2025	6110	Spectrum Enterprise-Internet	Internet Service 12/12/25-1/11/26	-230.00
Bill Pmt -Ch...	12/19/2025	6113	Verizon Wireless	Wireless Service 11/02/25-12/01/25	-180.00
Bill Pmt -Ch...	12/19/2025	6114	Adirondack Pest Control, Inc.	Monthly Pest Service	-38.00
Bill Pmt -Ch...	12/19/2025	6115	Citizens Bank	November Statement	-1,295.37
Bill Pmt -Ch...	12/19/2025	6116	H2M architects & engineers	For Services Rendered toward feasibility...	-5,161.00
Bill Pmt -Ch...	12/19/2025	6117	Phillips Hardware	Snow Shovels	-89.97
Bill Pmt -Ch...	12/19/2025	6118	Town of Guilderland-Highway	November Fuel	-311.36
Bill Pmt -Ch...	12/23/2025	EFT184...	National Grid	28 School Rd Gas 6/30/25 - 12/01/25	-184.48
Bill Pmt -Ch...	12/30/2025	6120	Greg's Towing & Repair	Oil Change, Inspection & Rotate Tires	-163.95
Bill Pmt -Ch...	12/30/2025	6121	Phillips Hardware	60W Bulbs for Station	-17.98
Paycheck	12/30/2025	6122	Kelly S Dodge	PR 12/15/25-12/28/25	-1,241.94
Paycheck	01/15/2026	6123	Kelly S Dodge	PR 12/29/25-1/11/26	-1,248.64
Total 1st Natl Bk Scotia - Checking					-36,067.32
TOTAL					-36,067.32

4:08 PM
01/15/26

Guilderland Center Fire District
Abstract of Unpaid Bills
As of January 15, 2026

Type	Date	Num	Memo	Due Date	Split	Amount
Adirondack Pest Control, Inc.						
Bill	01/15/2026	197779	January Pest Control Services	01/15/2026	413 · Building Maintenance	38.00
Total Adirondack Pest Control, Inc.						38.00
Assoc. of Fire Districts State of NY						
Bill	01/15/2026	12076	2026 Dues	01/15/2026	406 · Dues / Subscriptions	600.00
Total Assoc. of Fire Districts State of NY						600.00
Christopher Dvorscak						
Bill	01/15/2026		12/17/25 Appreciation Night Food	01/15/2026	960 · Appropriations	614.02
Total Christopher Dvorscak						614.02
Doyle Security Systems						
Bill	01/15/2026	1946095	1/1/26-12/31/26 Maintenance Agree...	01/15/2026	413 · Building Maintenance	170.40
Total Doyle Security Systems						170.40
Emergency Services Marketing Corp., Inc.						
Bill	01/15/2026	INV14211	Year 5 of 5 1/31/26-1/30/27	01/15/2026	406 · Dues / Subscriptions	660.00
Total Emergency Services Marketing Corp., Inc.						660.00
Firefly						
Bill	01/15/2026	4906	2026 Partial Retainer per Contract	01/15/2026	9025.2 · Fees	1,500.00
Total Firefly						1,500.00
HR Direct/GNeil						
Bill	01/15/2026	INV18517457	2026 Poster Guard Protection	01/15/2026	401 · Office Supplies	98.95
Total HR Direct/GNeil						98.95
National Grid						
Bill	01/15/2026		28 School Rd 12/01/25-1/02/26 Utilit...	01/15/2026	-SPLIT-	214.13
Bill	01/15/2026		30 School Rd 12/01/25-1/02/26 Utilit...	01/15/2026	-SPLIT-	1,796.69
Total National Grid						2,010.82
New York State Insurance Fund						
Bill	01/15/2026	67294658	Workers Comp	01/15/2026	-SPLIT-	6,062.61
Total New York State Insurance Fund						6,062.61
NYALGRO						
Bill	01/15/2026	2026 DUES	2026 DUES	01/25/2026	406 · Dues / Subscriptions	50.00
Total NYALGRO						50.00
Paiges Cleaning Service						
Bill	01/15/2026	1190	December Cleaning Services	01/15/2026	-SPLIT-	400.00
Total Paiges Cleaning Service						400.00
Phillips Hardware						
Bill	01/15/2026	372963	Mopsticks	01/15/2026	215 · Misc. Station / Equi...	39.98
Total Phillips Hardware						39.98
Regal Custom Services						
Bill	01/15/2026	191140	December Computer Related servic...	01/15/2026	-SPLIT-	180.00
Total Regal Custom Services						180.00
Spectrum Enterprise-Voice						
Bill	01/15/2026	142626501122125	Telephone 12/23/25-1/22/26	01/15/2026	419 · Telephone	158.42
Total Spectrum Enterprise-Voice						158.42

4:08 PM
01/15/26

Guilderland Center Fire District
Abstract of Unpaid Bills
As of January 15, 2026

Type	Date	Num	Memo	Due Date	Split	Amount
Town of Guilderland-Property Tax						
Bill	01/15/2026		1/1/26-12/31/26 Property Tax 30 Sc...	01/15/2026	421 · Taxes & Assessments	1,259.86
Bill	01/15/2026		1/1/26-12/31/26 Property Tax 28 Sc...	01/15/2026	421 · Taxes & Assessments	313.94
Total Town of Guilderland-Property Tax						1,573.80
Verizon Wireless						
Bill	08/14/2025	6120016848	Wireless Services 7/02/25-8/01/25	08/18/2025	419 · Telephone	180.00
Bill	01/15/2026	6132497273	Wireless Service 12/02/25-1/01/26	01/15/2026	960 · Appropriations	180.00
Total Verizon Wireless						360.00
Vinnie's Lawn & Landscape						
Bill	01/15/2026	5746	Install 3 of 8 & 3 Dates of De Icing	01/15/2026	960 · Appropriations	1,338.75
Total Vinnie's Lawn & Landscape						1,338.75
TOTAL						15,855.75