GUILDERLAND CENTER FIRE DISTRICT

30 SCHOOL ROAD, P.O. BOX 141 GUILDERLAND CENTER, NEW YORK 12085

Meeting April 21, 2025

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, April 21, 2025. Meeting called to order at 6:35pm, by Chairman William Dvorscak.

In Attendance: Commissioners –, D. Efaw, W. Dvorscak, J. Joy; Chief C. Dvorscak, Asst. Chief J. Riemenschneider and Secretary/Treasurer K. Dodge.

Guests: Mark Dean (7pm)

Absent: E. Ash and D. Joy

APPROVAL OF MINUTES

• A motion was made by J Joy to approve the regular monthly meeting minutes of March 17, 2025 with a second by D. Efaw. The motion was carried by a vote of 3 to 0.

Commissioner Ash – Absent

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner D. Joy – Absent

Commissioner J. Joy -Yes

BIDS

RESOLUTIONS

• A motion was made by J. Joy with a second by D. Efaw to approve Resolution # 2025-4.0 to Dispose of Surplus Equipment. The motion was carried by a vote of 3 to 0.

Commissioner Ash – Absent

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner D. Joy – Absent

Commissioner J. Joy -Yes

TREASURERS REPORT

• D. Joy performed a reconciliation of the March 2025 bank statement prior to the meeting, including verifying all checks written. A motion was made by J. Joy, with a second by D. Efaw, to accept the Treasurer's Report including all transfers noted on the report, if applicable. The motion was carried by a vote of 3 to 0.

Commissioner Ash – Absent

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner D. Joy – Absent

Commissioner J. Joy -Yes

• A motion was made by J. Joy to approve all check requests and vouchers as signed with a second by D. Efaw. The motion was carried by a vote of 3 to 0.

Commissioner Ash – Absent

Commissioner Efaw - Yes

Commissioner Dvorscak - Yes

Commissioner D. Joy – Absent

Commissioner J. Joy -Yes

REQUISITIONS BY THE DISTRICT

• A motion was made by J. Joy with a second by D. Efaw to approve the requisition from the district to purchase an Epson EcoTank Printer for an approximate cost of \$286.00. The motion was carried by a vote of 3 to 0.

Commissioner Ash – Absent

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner D. Joy – Absent

Commissioner J. Joy -Yes

CHIEFS REPORT

• Chief C. Dvorscak presented the April Chiefs report.

REQUISITIONS BY THE CHIEF

• A motion was made by J. Joy with a second by D. Efaw to approve the requisition from the chief to purchase the Autel Max 4T Drone with Bundle for an approximate cost of \$12,554 and the associated training not to exceed \$4,600. The motion was carried by a vote of 3 to 0.

Commissioner Ash – Absent

Commissioner Efaw – Yes

Commissioner Dvorscak - Yes

Commissioner D. Joy – Absent

Commissioner J. Joy -Yes

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

• A motion was made by D. Efaw with a second by J. Joy to approve apparatus requests for the following events: Guilderland Little League open house/GCFD Recruit NY open house (4/26/25), Interior Fire Ops training at the Tower (taking L49 – 5/19/25), Live Fire training at the Tower (taking and Engine – 5/29/25), Altamont Memorial Day Parade (5/18/25), Schoharie Memorial Day Parade (5/22/25), Voorheesville Memorial Day Parade (5/24/25), Knox Memorial Day Parade (5/26/25). The motion was carried by a vote of 3 to 0.

Commissioner Ash – Absent

Commissioner Efaw – Yes

Commissioner Dvorscak - Yes

Commissioner D. Joy – Absent

Commissioner J. Joy -Yes

OTHER REQUESTS/INFO BY THE CHIEF

NEW BUSINESS

REPORTS OF COMMITTEES

*CAPITAL IMPROVEMENTS

- Building Committee
 - o Next meeting to be scheduled after contract has been finalized and received from H2M.

*BUILDING & GROUNDS

- Electrical
 - o A motion was made by D. Efaw with a second by J. Joy to accept the generator contract received from Santorelli Electric. The motion was carried by a vote of 3 to 0.

Commissioner Ash – Absent

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner D. Joy – Absent

Commissioner J. Joy -Yes

- Heating/Cooling Semi annual service by Northeast Heating & Cooling was conducted.
- Parcel 3 –
- Station –
- New Pricing is needed to do repairs to the drain in the hallway by bathrooms. Ceiling in hallway by bathrooms, small gas leak found outside by National Grid and to install a hot water heater.

• Old -

*PERSONNEL

- Disciplinary/Dept Status Change –
- Members In/Out of Service -
- Firematic Training Classes Posted
- LENS Yearly summary on file.
- New Members
- Physicals
 - o C. Doherty

*EQUIPMENT/APPARATUS/INVENTORY

- Radios Chief to follow up
- PPE/SCBA –
- Apparatus
 - o Hose & Ladder testing scheduled for August 20, 2025.
 - o Preventive Maintenance schedule is posted.
 - o Aerial Ladder testing schedule is pending.
- Equipment –
- Inventory Under review
- Other NFIRS will longer be available by year end and will be switching to NERIS starting in May.

*BENEFITS & INSURANCE

- LOSAP Investment The March 2025 monthly statement was reviewed. A decrease was noted.
- LOSAP Year End 2024 Annual Report on file.
- Life / Auto / Liability / Property/ Cancer Insurance –
- Workers Comp –
- A&H/EAP -
- Legal -

*RULES & REGULATIONS/POLICIES

A motion was made by J. Joy with a second by D. Efaw to approve policy # 38; Impairment Policy. The
motion was carried by a vote of 3 to 0.

Commissioner Ash – Absent

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner D. Joy – Absent

Commissioner J. Joy -Yes

*AUDIT & BUDGET

*COMPUTERS & TECHNOLOGY

• Still waiting for Linstar to finish with their install.

*HEALTH & SAFETY

*LIAISON TO TOWN, SCHOOL & DEPARTMENT

• List of activities is on file.

UNFINISHED BUSINESS

ASSOCIATION ITEMS

- District Training/Meetings
 - o Next regular meeting May 19, 2025 @ 6:00pm with a review from UBS.
 - o District Planning Workshop Rescheduled to April 26, 2025 @ 10:30am.
- Town Chiefs/Commissioners
 - o Next meeting scheduled for May 1st @ GFD.
- Rural Chiefs
 - Next meeting scheduled for May 15th @ GCFD.
- Other –

GOOD OF THE ORGANIZATION

- A motion was made by J. Joy with a second by D. Efaw to approve the hall use for Capital District Pop Warner for the following dates: 4/28/25, 5/26/25, 6/14/25, 6/30/25, 8/25/25, 9/22/25, 10/27/25, 11/24/25 and for GCFDepartment Old Timer's Day on 9/5/25 & 9/6/25. The motion was carried by a vote of 3 to 0. Commissioner Ash Absent Commissioner Efaw Yes Commissioner D. Joy Absent Commissioner J. Joy Yes
- Conflict of Interest notification for LOSAP disclosure received by Commissioners: W Dvorscak, J Joy and D Efaw and are on file.

COMMUNICATIONS

OTHER

ADJOURNMENT

• D. Efaw made a motion to adjourn the meeting at 8:42pm with a second by J. Joy. The motion was carried by a vote of 3 to 0.

Commissioner Ash – Absent

Commissioner Efaw – Yes

Commissioner Dvorscak - Yes

Commissioner D. Joy – Absent

Commissioner J. Joy -Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer April 28, 2025

***Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change*

GUILDERLAND CENTER FIRE DISTRICT 30 School Road, P.O. Box 141 Guilderland Center, New York 12085

TREASURER'S REPORT

April 21, 2025

***** Review of Fund Account Balances 1st National Bank of Scotia			Interest	
General Fund Checking Reserve - Apparatus & Equipment Checking Reserve - Building & Repair Checking Reserve - NFPA Checking Reserve - NYCLASS Building & Repair Reserve - NYLCASS Appt/Equipment	\$\$\$\$\$	809,215.15 495,757.55 1,023,867.43 83,639.66 502,768.45 502,768.45	\$ 21.50 \$ 13.22 \$ 27.30 \$ 2.23 \$ 1,785.77 \$ 1,785.77	\$ 640,757.55 \$ 1,078,867.43 \$ 85,139.66
Total	\$	3,418,016.69	\$ 3,635.79	
***** Review and Approve Bank Account Reconciliati	on mon	th of MARCH 202	25	
***** Review and Approve Check requests / voucher	Approva	al		
Check Requests / Voucher Approval Checks Paid Prior to Meeting Check Requests / Voucher Approval Pending Outstanding Checks (Checks written but not cleared) Total Deposit	\$ \$ \$ \$ \$		NYSIF WC EM NYSIF WC ME	
Total	\$	7,661.38	-	
Balance on Books (GFC)	\$	612,303.95		
Total of Reserve Accounts on Hand	\$	2,608,801.54	2810301.5	4
*****Total on Hand After Checkwritng	\$	3,127,519.71		

Review of Funds Movement

Following Account(s) need adjustments:

*****AUDIT

Waiting on final report.

*****ADDITIONAL NOTES

Need to issue a stop payment on check #5871 to Spectrum and reissue check. Also need to reissue a check to TOG -Highway. Check # 5932 was lost.

Guilderland Center Fire District Checks Paid List prior to meeting March 17 through April 21, 2025

Туре	Date	Num	Name	Memo	Amount
1st Natl Bk Scoti	a - Checking	-,			
Liability Check	03/17/2025	EFTNY	NYS Employment Taxes	PR WH Taxes 2/23/25-3/9/25	-67.62
Bill Pmt -Ch	03/17/2025	5908	Adirondack Pest Control, Inc.		-76.00
Bill Pmt -Ch	03/17/2025	5909	Albany Fire Extinguisher	Fire Extinguisher Maint	-51.95
Bill Pmt -Ch	03/17/2025	5910	Appraisal Affiliates, Inc.	2024 Property Appraisal	-900.00
Bill Pmt -Ch	03/17/2025	5911	Citizens Bank	5530950000028922	-4.620.91
Bill Pmt -Ch	03/17/2025	5912	Ernie's Radio Repair	Wireless Speaker Microphones	-645.15
Bill Pmt -Ch	03/17/2025	5913	Firematic Supply Co., Inc	2082	-1,526.22
Bill Pmt -Ch	03/17/2025	5914	Greg's Towing & Repair	M42 Inspection	-21.00
Bill Pmt -Ch	03/17/2025	5915	James Publishing Inc.	NY Fire District Officers Book	-175.00
Bill Pmt -Ch	03/17/2025	5916	MES, Inc.	Interceptor Package	-3,700.00
Bill Pmt -Ch	03/17/2025	5917	National Grid	1	-1,733.70
Bill Pmt -Ch	03/17/2025	5918	Paiges Cleaning Service	February Cleaning	-400.00
Bill Pmt -Ch	03/17/2025	5919	Phillips Hardware	,	-39.44
Bill Pmt -Ch	03/17/2025	5920	R. Santorelli Electric, Inc.	Generator & Plymo Vent Repairs	-1,868.30
Bill Pmt -Ch	03/17/2025	5921	Regal Custom Services	Feb Computer Services/Microsoft Offic	-210.00
Bill Pmt -Ch	03/17/2025	5922	River Valley Radio, Inc.	G2-G5 Desktop Charger	-1,818.23
Bill Pmt -Ch	03/17/2025	5923	Spectrum Enterprise-Internet	Internet Service 3/12/25-4/11/25	-230.00
Bill Pmt -Ch	03/17/2025	5924	Spectrum Enterprise-Voice	Telephone 2/23/25-3/22/25	-204.25
Bill Pmt -Ch	03/17/2025	5925	The Altamont Enterprise	Legal Notice - Meetings/Workshop	-15.41
Bill Pmt -Ch	03/17/2025	5926	Town of Guilderland-Highway	February Fuel	-433.75
Bill Pmt -Ch	03/17/2025	5927	Town of Guilderland - Highway Fund	VOID: Jan Fuel	0.00
Bill Pmt -Ch	03/17/2025	5928	Verizon Wireless	2/2/25-3/1/25	-217.99
Bill Pmt -Ch	03/17/2025	5929	VFIS	Crime & Liability Policy Renewal	-5,822.79
Bill Pmt -Ch	03/17/2025	5930	Vinnie's Lawn & Landscape	Snowplow Services	-875.00
Bill Pmt -Ch	03/17/2025	5931	Workfit Medical	Efaw Physical	-225.00
Bill Pmt -Ch	03/19/2025	5932	Town of Guilderland-Highway	Jan Fuel	-275.16
Bill Pmt -Ch	03/26/2025	5933	Debbie Joy	Stipend	-170.00
Bill Pmt -Ch	03/26/2025	5934	John Joy	Stipend	-170.00
Paycheck	03/26/2025	5935	Kelly S Dodge	PR WK 3/10/25-3/23/25	-1,241.93
Liability Check	04/01/2025	EFTNY	NYS Employment Taxes	PR WK 03/10/25-03/23/25	-67.62
Bill Pmt -Ch	04/07/2025	EFT040	Guilderland Center Fire District	Funds Transfer to Reserves Per 2025 B	-201,500.00
Paycheck	04/07/2025	5936	Kelly S Dodge	PR WKS 3/24/25-4/06/25	-1,241.94
Bill Pmt -Ch	04/10/2025	5937	Spectrum Enterprise-Voice	Voice 3/23/25-4/22/25	-214.97
Bill Pmt -Ch	04/10/2025	5938	Verizon Wireless	Wireless Services 3/02/25-4/01/25	-217.99
Total 1st Natl Bk S	Scotia - Checking	Ī		_	-230,977.32
OTAL					-230,977.32

Guilderland Center Fire District Abstract of Unpaid Bills As of April 21, 2025

			A3 01 April 21, 2020			
Туре	Date	Num	Memo	Due Date	Split	Amount
	01/2025	AFE210281 AFE210309	Fire Extinguisher Annual Maintena Fire Extinguisher Annual Maintena	04/21/2025 04/21/2025	413 · Building Maintenance 413 · Building Maintenance	648.10 193.55
Total Albany Fire						841.65
Citizens Bank		MAR 2025	Mar 2025 Statement	04/21/2025	-SPLIT-	1,700.59
Bill 04/ Total Citizens Ba		WAIT 2023	Wal 2020 Statement			1,700.59
Dival Safety Equ		Inc.			ooo o da	66,146.50
	/10/2025		45 Minute Carbon Cylinder Bottles	04/21/2025	960 · Appropriations	66,146.50
Total Dival Safet						00,140.00
Greg's Towing Bill 04	& Repair /21/2025		Transmission Service/Oil Change t	04/21/2025	415.1 · 401-Chief Vehicle	536.55
Total Greg's Tov	ving & Re	pair				536.55
National Grid Bill 04	/10/2025		28 School Service 2/28/25-3/31/25	04/21/2025	-SPLIT-	81.58
	/10/2025		30 School Service 2/28/25-3/31/25	04/21/2025	-SPLIT-	1,018.18
Total National G	irid					1,099.76
Paiges Cleanin Bill 04	g Service 1/10/2025		March Cleaning Services	04/21/2025	413 · Building Maintenance	400.00
Total Paiges Cle	eaning Se	rvice				400.00
Phillips Hardw		22225	Batteries for Station	04/21/2025	401.4 · Batteries	21.99
Bill 04 Total Phillips Ha	1/21/2025	369295	Datteries for Station	0 112112020		21.99
Pinsky Law Gr		c				
Credit 09	9/09/2024 4/01/2025	18475	For Professional Services Rendered Services Rendered	04/21/2025	-SPLIT- -SPLIT-	-360.00 450.00
Total Pinsky La						90.00
Regal Custom	Services			04/21/2025	-SPLIT-	330.00
	4/10/2025			04/21/2025	-OF LIT-	330.00
Total Regal Cus						
Schenectady L Bill 0-		721118	Filters & Diesel Oil John Deere Tra	04/21/2025	-SPLIT-	181.6
Total Schenect	ady Unit I	Parts				181.6
Spectrum Ente	erprise-Ir 4/21/2025	nternet 5 141961201040725	Internet Service 4/12/25-5/11/25	04/21/2025	418 · Internet & Compute	230.0
Total Spectrum						230.0
Town of Guild	lerland-H 14/21/2025		March 2025 Fuel	04/21/2025	-SPLIT-	203.6
Total Town of						203.6
UBS Financia	I Service: 04/01/202		2025 Contribution 2025 Q1 Fee	04/21/2025 04/21/2025	9025.1 · Contribution 9025.2 · Fees	19,164.0 1,171.9
Bill C			2020 (1100			20,336.0
Vinnie's Lawr						4 007 1
	04/10/202			04/21/2025	-SPLIT-	1,237.5
Total Vinnie's	Lawn & L	andscape				1,237.5

Type

Bill

TOTAL

Workfit Medical

Total Workfit Medical

Date

04/10/2025 00190346-00

Num

Guilderland Center Fire District Abstract of Unpaid Bills As of April 21, 2025

	With the state of	THE RESERVE OF THE PROPERTY OF	
Memo	Due Date	Split	Amount
Eshan Naseer (3/14/25)	04/21/2025	422 · Fire Physicals	230.00
			230.00

93,585.78

Guilderland Center Fire District

30 School Road, PO Box 141 Guilderland Center, NY 12085 Phone 518.861.8871 Fax 518.861.5133 E-mail district@gcfd.net

Resolution to Dispose of Surplus Equipment

Resolution No. 2025-4.0

BE IT RESOLVED that pursuant to Section 176(23) of the Town Law, the Guilderland Center Fire District, Town of Guilderland, Albany County, State of New York, the Board of Fire Commissioners (Board) of said district does hereby declare the following items of equipment, apparatus or personal property to be no longer necessary for the purposes of the Fire District; and

BE IT FURTHER RESOLVED that pursuant to the Board's "Capital Asset Policy - Policy for Disposal of Assets" the board finds that items of equipment, apparatus or personal property set forth below are deemed waste; that is these items have no functional or known intrinsic value.

40 – 4.5 30-minute Carbon CGA Scott Air Bottles

NOW THEREFORE BE IT RESOLVED that these assets shall be disposed of in a safe, appropriate, and commercially reasonable manner.

Commissioner	Aye	Nay	Absent
Edward Ash			X
William Dvorscak	X		
Douglas Efaw	X		
Debra Joy			
John Joy	X		X

Dated: April 21, 2025

To: Board of Fire Commissioners, Guilderland Center Fire District

From: William Dvorscak, Commissioner

Date: April 21, 2025

Subject: LOSAP Disclosure

Board of Fire Commissioners:

This communication is submitted to the Board of Fire Commissioners of the Guilderland Center Fire District in accordance with the requirements of Section 216 of the General Municipal Law and relates to my disclosure related to the Length of Service Award Program ["LOSAP"] maintained by the fire district. I am required under the statute to provide a written disclosure because I may be called upon to vote on resolutions or motions related to the LOSAP. Any member of the Board of Fire Commissioners who might vote on a resolution or motion related to the program who also serves as a member of the volunteer fire company or department is required to publicly disclose in writing to the Board of Fire Commissioner that he or she is a member of the volunteer fire company or department.

Currently, I wish to disclose that I am a volunteer member of the Guilderland Center Fire Department.

I would ask that this disclosure be read off at the next regular meeting of the Board of Fire Commissioners of the Guilderland Center Fire District and be made part of and set forth in the official minutes/record of the meeting.

Very truly yours,

William Dvorscak

illiam Chrosok

Commissioner

To: Board of Fire Commissioners, Guilderland Center Fire District

From: Douglas Efaw, Commissioner

Date: April 21, 2025

Subject: LOSAP Disclosure

Board of Fire Commissioners:

This communication is submitted to the Board of Fire Commissioners of the Guilderland Center Fire District in accordance with the requirements of Section 216 of the General Municipal Law and relates to my disclosure related to the Length of Service Award Program ["LOSAP"] maintained by the fire district. I am required under the statute to provide a written disclosure because I may be called upon to vote on resolutions or motions related to the LOSAP. Any member of the Board of Fire Commissioners who might vote on a resolution or motion related to the program who also serves as a member of the volunteer fire company or department is required to publicly disclose in writing to the Board of Fire Commissioner that he or she is a member of the volunteer fire company or department.

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Very truly yours,

Douglas Efaw

Commissioner

To:

Board of Fire Commissioners, Guilderland Center Fire District

From: John Joy, Commissioner

Date: April 21, 2025

Subject: LOSAP Disclosure

Board of Fire Commissioners:

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Very truly yours,

Commissioner

Guilderland Center Fire Department

Chief's Report April 2025

Incident Report for February 2025

Call #	Date	Type	Signal
25-23	3/1	Structure Fire @ 8 Lenann Dr	15
25-24	3/3	Mutual Aid W/ AFD @ 6404 Gun Club Rd	15
25-25	3/5	Mutual Aid W/ AFD @ 190 Main St	15
25-26	3/7	Rescue @ 461 Rt 146	20
25-27	3/13	Structure Fire @ 5753 Ostrander Rd	20
25-28	3/15	Structure Fire @ 8 Lenann Dr	15
25-29	3/17	Mutual Aid W/ GFD @ 3890 Carman Rd	15
25-30	3/17	Structure Fire @ 8 School Rd	15
25-31	3/17	Structure Fire @ 2 Van Buren Blvd	20
25-32	3/18	Hazardous Material @ 2 Van Buren Blvd	20
25-33	3/22	Structure Fire @ 2568 Western Ave	15
25-34	3/23	Mutual Aid Structure Fire @ 2863 W Old State	20
25-35	3/24	Structure Fire @ 5775 Ostrander Rd	15

Structure Fire	- 7
Outdoor Fire	- 0
Mutual Aid	- 3
Mutual Aid Structure Fire	- 1
Rescue	- 1
Hazardous Condition	- 0
Hazardous Material	- 1
Vehicle Fire	- 0
PIAA	- 0
Standby	- 0

Totals Calls for the month of March: 13

Maintenance

- C401 Oil Change completed. Trim piece reset on driver's side roof.
- C402 No Report.
- M42 Inspected.
- S43 No Report.
- E45 No Report.
- E46 No Report.
- E47 No Report.
- L49 No Report.
- Trailer No Report.
- ATV's No Report.
- UTV No Report.
- Station No Report.
- Portable Equipment No Report.

Training & Drill Program

Drills for the month of April

2nd - Truck night, and driver training

9th - Rope Rescue (Classroom)

16th - Rope Rescue (Hands On)

23th - Station Night

30th - Brooks BBQ Fundraiser

Personnel: No Report

Equipment and Supply Request: Autel Drone, and FAA Training

Apparatus Request: E46, and L49 for FireFighter 1 Class (Different Classes)
Apparatus for the following Memorial Day Parades

- Altamont (May 18th)

- Schoharie (May 22nd)

- Voorhessville (May 24th)

- Knox (May 26th)

Fire Schools: Classes have been posted. Nick M Started IFO

Town Chiefs: Next Meeting on 5/1 @ GFD

Rural Chiefs: Next meeting on 5/13 @ GCFD

Grants: No Report.

Other: New bottles are in and packs are back in service.

Upcoming Events: Memorial Day Parades

Respectfully submitted

Chris Dvorscak

Chief