

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting December 13, 2022

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Tuesday, December 13, 2022. Meeting called to order at 6:39 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy, J. Joy, R. Purzycki; Secretary/Treasurer K. Dodge; Chief D. Dodge; Assistant Chief Jon Riemenschneider.

APPROVAL OF MINUTES

- A motion was made by R. Purzycki to approve the minutes of the November 21, 2022 meeting with a second by D. Joy, and carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

BIDS

RESOLUTION NUMBER

POLICIES

- Policy # 10 under review.
- Policy # 22 and a policy for Substance Abuse are under review.
- Policy # 26 under review.

TREASURER’S REPORT

- D. Joy performed a reconciliation of the November 2022 bank statement prior to the meeting, including verifying all checks written. A motion was made by R. Purzycki, with a second by D. Joy, to accept the Treasurer's Report including all transfers noted on the report and to accept the check requests/vouchers. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

REQUISITIONS BY THE DISTRICT

CHIEF’S REPORT

- A motion was made by R. Purzycki, with a second by D. Joy to accept the Chief’s Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

REQUISITIONS BY THE CHIEF

- There were no requisitions submitted by the Chief for purchasing. However, a motion was made by J. Joy, with a second by D. Joy to purchase a lighting package for the UTV not to exceed \$4000. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

- **Apparatus Request** – None

OTHER REQUESTS/INFO BY THE CHIEF

REPORT OF COMMITTEES

CAPITAL IMPROVEMENTS

- Building Committee to reconvene in the new year.

BUILDING & GROUNDS

- Electrical –
- Heating – Northeast Heating & Cooling was here to perform their annual maintenance.
- Parcel 3 –
- Station –
- New –
 - A request was received to replace the flooring in the hallway and dishwasher room. A additional quote will be obtained from Millers Home Repair.
 - A quote was received from Beliveau Concrete to repair the community entrance sidewalk. A motion was made by J. Joy with a second by D. Joy to proceed with the repairs by Beliveau Concrete. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

- Old –

PERSONNEL

- LENS –
- Members In/Out of Service – The following members are out of service pending physicals; C. Dvorscak, Goldman, Gould, Joy, Langenbach, Long, Rahm, VanAlstyne.
- Physicals – See above.

- Firematic Training Classes – Posted.
- Other – Firematic Line Officers are: Chief David Dodge, Assistant Chief Jon Riemenschneider, Captains Edward Ash and Christopher Dvorscak.

EQUIPMENT

- Apparatus –
 - Body work on L49 is pending. Waiting for EA48 repairs to be completed.
 - S43 oil sensor switch repair is pending. Part being made.
- Radios –
- SCBA –
- Plymovent –
- Other – Lighting package for UTV.

BENEFITS & INSURANCE

- LOSAP Investment – The November\2022 monthly statement was reviewed.
- LOSAP – 2022 total points needs to be posted and year end reports to be submitted by March 30 2023.
- Life / Auto / Liability / Property/ Cancer Insurance – The end of the year cancer reports have been submitted to OFPC.

RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners –
- District Training/Meetings –
- Rural Chiefs – Next meeting scheduled for 12/15/22 at Berne FD.
- Other –

COMPUTERS & TECHNOLOGY

HEALTH & SAFETY

LIAISON TO THE TOWN, SCHOOL, DEPARTMENT

UNFINISHED BUSINESS

NEW BUSINESS

- Discussion regarding the sirens relay not working properly was noted and Commissioner J. Joy will look for a company to have it repaired and/or maintained yearly.

GOOD OF THE ORGANIZATION

- It was brought to the boards attention that there are two lights on the front of the building, a light in the parking lot area and an outside outlet not working. Commissioner R. Purzycki will repair when weather is warm enough.

COMMUNICATIONS

- Next Regular Monthly Meeting **will be determined at the organizational meeting which will be held on January 7th, 2023 at 9:00 am.**

ADJOURNMENT

- J. Joy made a motion to adjourn the meeting at 8:38 p.m., with a second by D. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer
December 18, 2022

***Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change**

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EXECUTIVE SESSION

- A motion was made at 6:52 pm by D. Efaw with a second by D. Joy to enter into an executive session to discuss the medical, financial, credit or employment history of a particular person. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes Commissioner Purzycki – Yes
Commissioner J. Joy – Yes Commissioner D. Joy – Yes

- A motion was made by D. Joy, second by R. Purzycki to continue to pay the secretary/treasurer for the remainder of the year and to review the 2023 salary during the organizational meeting. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes Commissioner Purzycki – Yes
Commissioner J. Joy – Yes Commissioner D. Joy – Yes

- A motion was made at 6:59 pm by D. Efaw, second by D. Joy to end the executive session and return to an open meeting.