

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting March 21, 2022

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, March 21, 2022. Meeting called to order at 7:38 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy, J. Joy, R. Purzycki; Secretary/Treasurer K. Dodge; Chief D. Dodge.

APPROVAL OF MINUTES

- Motion was made by J. Joy to approve the minutes of the February 28, 2022 meeting, second by R. Purzycki, and carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

RESOLUTION NUMBER

APPROVAL OF THE TREASURER’S REPORT

- D. Joy performed a reconciliation of the February 2022 bank statement prior to the meeting, including verifying all checks written. Vouchers were signed indicating their approval. In addition, a proposal by the Secretary/Treasurer to transfer \$95,000 of 2021 year end funds in addition to appropriate \$104,533.10 of outstanding 2021 purchases/invoices was received. A motion was made by D. Joy, second by R. Purzycki, to accept the Treasurer's Report and to accept the proposal. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

- The annual district audit has been conducted. Financial statements to follow.

CHIEF’S REPORT

- A motion was made by D. Joy, second by R. Purzycki to accept the Chief’s Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

Equipment & Supply Request

Apparatus Request –

Other –

- A motion was made by R. Purzycki, second by D. Joy to accept and sign the Albany County Radio User Agreement. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

REQUISITIONS BY THE DISTRICT

- A motion was made by D. Joy, second by J. Joy to accept and sign the increased fee and maintenance proposal from Appraisal Affiliates, purchase 10 past commissioner badges and to purchase 2 stainless steel tables and 1 stainless steel double shelf for the kitchen. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

REPORT OF COMMITTEES

CAPITAL IMPROVEMENTS

- Building Committee met on March 14, 2022. No meeting in April.

BUILDING & GROUNDS

- Electrical –
- Heating –
- Parcel 3 – Commissioners D. Efaw & R. Purzycki will advise on the status of the part of the vinyl fence that came apart over the winter.
- Station –
- New –
 - Kitchen Reno – R. Purzycki to advise the board if the sink in the kitchen can be moved and done in house.
 - Landscape Contracts – A motion was made by D. Joy, second by J. Joy to accept and sign the landscape contract received by Vinnie’s Lawn and Landscaping for the 2022 season. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

- A motion was made by R. Purzycki, second by D. Joy to approve the quote and proceed with the AFE to move the ansul system in the kitchen.
- Old –

PERSONNEL

- LENS –
- Members In/Out of Service – C. VanAstyne, C Gould
- Physicals – 2 members missing physicals. They have been contacted and a notice is posted.
- Firematic Training Classes – Posted.
- Other –

EQUIPMENT

- Apparatus –
- Radios –
- SCBA – 19 units from Clifton Park-Halfmoon FD to be brought to station for testing and purchasing.
- Plymovent – Preventive maintenance needs to be scheduled and performed.
- Other –

BENEFITS & INSURANCE

- LOSAP Investment – The February 2022 monthly statement was reviewed.
- LOSAP –
- Life / Auto / Liability / Property/ Cancer Insurance – Meeting with Dave Evans of Hopmeier Evans was earlier this evening.

RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners – Next meeting scheduled for 5/5/22 at Knox.
- District Training/Meetings – 3 Commissioners to attend the Pinsky Law Firm Fire & EMS Conference on 3/31/22-4/3/22.
- Rural Chiefs – Next meeting scheduled for 4/21/22. GCFD to host meeting on 5/19/22.
- Other –

COMPUTERS & TECHNOLOGY

- Linstar – D. Joy to follow up with contacts at Linstar regarding upgrades. Waiting for call back. **An email was received stating our printer and software is reaching the end of their life and no support will be available after March 2022. Note – D Joy has not received a call back as of this meeting.
- RedNMXA – Chief Dodge still looking into this. A contact has reached out to schedule a demo.

HEALTH & SAFETY

- Sexual Harassment training needs to be completed by all members, commissioners, employees and auxiliary members.

LIAISON TO THE TOWN, SCHOOL, DEPARTMENT

UNFINISHED BUSINESS

NEW BUSINESS

- The commissioner vacancy notice to be reposted in the Times Union on 3/19, 3/20, 3/26 & 3/27. Letters of intent to be received no later than 4/18/22.
- Policy # 22 to be reviewed to include marijuana use.

OLD BUSINESS

- The repairs from the water damage are still pending due to discrepancies with the original estimate and the final claim.

GOOD OF THE ORGANIZATION

- A letter was received from the Albany County Sheriff’s Office regarding a fee for training trailer. The district will not participate.
- Community Hall/Pavilion Requests – A motion was made to accept the applications for hall or pavilion use for the Albany County Board of Elections, Don Albright on Behalf of Patti Peters, Don Albright on behalf of Patti McMillan and Debbie Joy pending proof of insurance and fee received by 4/25/22 by J Joy, second by D. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
 Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
 Commissioner D. Joy – Yes

COMMUNICATIONS

- Next Regular Monthly Meeting **April 25, 2022.**
- District Workshop: **TBD**

ADJOURNMENT

- J. Joy made a motion to adjourn the meeting at 10:16 p.m., second by D. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
 Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
 Commissioner D. Joy – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer
 March 28, 2022