

**GUILDERLAND CENTER FIRE DISTRICT**  
30 SCHOOL ROAD, P.O. BOX 141  
GUILDERLAND CENTER, NEW YORK 12085

**Meeting November 15, 2021**

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, November 15, 2021. Meeting called to order at 6:50p.m., by Chairman Grant Roberts.

Present: Commissioners: G. Roberts; D. Sim; R. Purzycki; J. Joy; Treasurer K. Dodge; Asst. Chief D. Dodge

**APPROVAL OF MINUTES** – Motion was made by R. Purzycki to approve the minutes of the October 19, 2021, second by D. Sim, and carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim – Yes

**RESOLUTION # 2021-007** – A motion was made to adopt resolution # 2021-007 *Designate Fixed Compensation for the Board of Elections* by D. Sim, second by R. Purzycki, and carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim – Yes

**APPROVAL OF THE TREASURER’S REPORT** – D. Sim performed a reconciliation of the October 2021 bank statement prior to the meeting, including verifying all checks written. Vouchers were signed indicating their approval. A motion was made by D. Sim, second by R. Purzycki, to accept the Treasurer's Report. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim – Yes

**CHIEF’S REPORT** – A motion was made by R. Purzycki, second by J. Joy, to accept the Chief’s Report. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim – Yes

**Equipment & Supply Request** –

**Apparatus Request** –

**Other** – Working on applying for the NYS Public Entities Grant through Hopmeier Evans.

**REQUISITIONS BY THE DISTRICT** – Requisitions were submitted to purchase 500 checks and 500 check envelopes, 500-1000 district envelopes, 2 battery backups and to renew our zoom license. A motion was made by D. Sim, second by R. Purzycki. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim – Yes

- A 65" Smart TV is being requested for the bay (follow up from August meeting). Another quote was presented at the September meeting and another one is requested to be obtained before a motion to purchase this item will be made. **TABLED UNTIL DECEMBER MEETING.**

## **REPORT OF COMMITTEES**

**CAPITAL IMPROVEMENTS** – Building Committee has not met yet.

### **BUILDING & GROUNDS –**

- Electrical –
- Heating – Northeast Heating & Cooling replaced a blower motor after a service call on 11/8/21.
- Parcel 3 – Property was removed that did not belong to the district or department.
- Station –
- New – Water main break on Dutchman Lane on 11/7/21 caused flooding to several rooms and damage to the main valve to the sprinkler system. An insurance claim has been started. The insurance adjustor approved the estimate received from Matthews Sprinkler. We will provide them with a purchase order in lieu of a deposit.
- Old – Family Danz will be here on November 24 for service to the bay heaters.

### **PERSONNEL**

- LENS update- Received an update for J Lare but was unclear what it was for.
- Members In/Out of Service – Devon Purzycki on military leave. Josh Lare sent a letter to change his status to life associate from life active.
- New Member – An application for new membership has been received from Corey Franklin.
- Physicals – Workfit Medical was here on November 3<sup>rd</sup> to perform physicals. 23 members received their physicals that night.
- Firematic Training Classes – Posted.
- Other – Letters pertaining to certain members were sent out by the department. The district will ask for clarification from the department’s board of directors on content of letters.

### **EQUIPMENT**

- Apparatus – All transmitters have been received. An appointment to have them installed needs to be made with Firematic. An appointment for 43 also needs to be made with Cummins to follow up on a low oil sensor.
- Radios – There was a lengthy discussion regarding Albany County’s Interoperable Communications Radio Agreement & Procedures and letters sent from neighboring departments at the town chiefs meeting in October.

- SCBA – Pending offer to purchase 19 X3 Pro CGA connect bottle 4500 PSI units at a discounted price of \$5000 from Clifton Park FD (see resolution & permissive referendum on file).

## **BENEFITS & INSURANCE**

- LOSAP Investment – The October 2021 monthly statement was reviewed.
- Ralph Lemme from UBS was present from 6pm to 6:45pm to review our investments.
- Cancer Coverage – Year end forms to be submitted to OFPC by 12/1/21. Rates and Class coverage was reviewed. A motion was made by D. Sim to renew our enhanced cancer policy, second by R. Purzycki. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes

Commissioner Roberts– Yes

Commissioner Purzycki- Yes

Commissioner Sim – Yes

## **COMPUTERS & TECHNOLOGY**

- Linstar – Commissioner G. Roberts to follow up with contacts at Linstar regarding upgrades.
- A discussion regarding a program called RedNMX to be used in place of Firehouse Software. More information needs to be gathered or an alternative program.
- Firehouse software is retiring. They are suggesting an upgrade to a new system.
- IamResponding expires on 1/31/22. A motion was made by R. Purzycki to renew our contract for five years, second by J. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes

Commissioner Roberts– Yes

Commissioner Purzycki- Yes

Commissioner Sim – Yes

## **RULES AND REGULATIONS/ASSOCIATION ITEMS –**

- Town Chiefs/Commissioners- Annual Meeting & Holiday Party on Dec 2<sup>nd</sup> .
- District Training/Meetings – Noting to report.
- Association of Fire Districts of the State of NY - Nothing to report.
- Other – OSHA has proposed revisions to the Fire Brigade Standard which will impact how districts do business. A template to our Congressman and Senators has been provided on the Capital Area Association of Fire Districts website to oppose these changes.

## **HEALTH & SAFETY**

### **LIAISON TO THE TOWN, SCHOOL, DEPARTMENT**

- A letter was sent to the department regarding the Turkey Game Party.
- GCSD Safety & Security Committee meeting was held on November 12<sup>th</sup> virtually and was attended by Assistant Chief D. Dodge.
- A new senior living facility is being built across from Farnsworth Middle School.

## UNFINISHED BUSINESS

- Abandonment Policy #37 tabled until January 2022 meeting. Board will send our revised policy to the department for their input
- Open position for Secretary and/or station keeper are ongoing.
- Commissioner vacancy/ upcoming elections
- Policy # 10 – Code of Ethics

## NEW BUSINESS

- Notice of legal obligations to NYS Prevailing wage laws
- Past commissioner badges

## GOOD OF THE ORGANIZATION

- Jon Phillips of Phillips Hardware is requesting a letter to DOT on his behalf for a secondary egress for his business.
- Community Hall/Pavilion Requests
  - Nick LaPlante is requesting the hall on December 4th for the purpose of a birthday party from 12pm to 5pm. A motion to approve hall use was made by D. Sim, second by J. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim – Yes

## COMMUNICATIONS

Next Regular Monthly Meeting is **Tuesday December 14, 2021 at 6:30 p.m. District Elections will be held in the Community Room from 6:00-9:00 p.m.**

## ADJOURNMENT

J. Joy motioned to adjourn the meeting at 9:30 p.m., second by D. Sim. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim - Yes

Respectfully Submitted,

Kelly Dodge, Treasurer  
November 23, 2021