

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting October 17, 2022

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, October 17, 2022. Meeting called to order at 6:44 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy, J. Joy, R. Purzycki; Secretary/Treasurer K. Dodge; Chief D. Dodge.

APPROVAL OF MINUTES

- A motion was made by D. Joy to approve the minutes of the August 15, 2022 meeting with a second by R. Purzycki, and carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

BIDS

- Two electronic bids were received for the sale of the 2008 22' enclosed trailer. A motion was made by D. Joy, with a second by J. Joy to accept the bid from Millers Home Repair in the amount of \$3100.00. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

RESOLUTION NUMBER

- 2022 4.0 – Resolution to Dispose of Surplus Equipment - APPROVED
- 2022 5.0 – Resolution Approving Final Budget for 2023 within Real Property Tax Levy Limit - APPROVED
- 2022 6.0 – Resolution to Dispose of Surplus Real Property in Excess of \$100,000 - APPROVED
- 2022 7.0 – Resolution to Designate Fixed Compensation for the Board of Elections – NOT APPROVED

POLICIES

- Policy # 10 still under review
- Policy # 22 and a policy for Substance Abuse are under review.

TREASURER'S REPORT

- D. Joy performed a reconciliation of the September 2022 bank statement prior to the meeting, including verifying all checks written. A motion was made by J. Joy, with a second by D. Joy, to accept the Treasurer's Report including all transfers noted on the report and to accept the check requests/vouchers. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

BUDGET HEARING – The budget hearing was held at 7 PM. No one else was in attendance to ask questions of the Treasurer and a motion was made by J. Joy, second by R. Purzycki, to close the budget hearing at 7:10 PM. The motion was carried by a vote of 4 to 1. The regular meeting resumed.

Commissioner D. Efaw – Yes
Commissioner Purzycki - Yes

Commissioner D. Joy– Yes
Commissioner J. Joy – Yes

AUDIT & BUDGET - A motion was made by D. Joy, second by J. Joy, to approve the 2023 Final Budget, which totals \$717,691.00. The motion was carried by a vote of 4 to 0.

Commissioner D. Efaw – Yes
Commissioner Purzycki - Yes

Commissioner D. Joy– Yes
Commissioner J. Joy – Yes

REQUISITIONS BY THE DISTRICT

- A motion was made by J. Joy, with a second by R. Purzycki to purchase a desktop monitor to replace a faulty desktop monitor in the district office not to exceed \$200. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

- A motion was made by D. Joy, with a second by R. Purzycki to authorize notary training for Commissioners D. Joy, J. Joy and Secretary/Treasurer K. Dodge. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

CHIEF'S REPORT

- A motion was made by D. Joy, with a second by R. Purzycki to accept the Chief's Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

REQUISITIONS BY THE CHIEF

- The Chief submitted (2) two requests for purchasing. A motion was made by D. Joy, with a second by R. Purzycki to purchase 8 tie boss pulley systems and 4 octopus drink holders. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

- **Apparatus Request** – A motion was made by D. Joy, with a second by R. Purzycki to accept the apparatus request for the Halloween parade on Oct 31. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

OTHER REQUESTS/INFO BY THE CHIEF

REPORT OF COMMITTEES

CAPITAL IMPROVEMENTS

- Building Committee to reconvene in the new year.

BUILDING & GROUNDS

- Electrical –
- Heating –
- Parcel 3 – Closed for the winter.
- Station –
- New – Community entrance sidewalk needs to be repaired.
- Old – A motion was made by R. Purzycki, with a second by D. Joy to seek quote(s) for additional repairs from the water damage. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

PERSONNEL

- LENS –
- Members In/Out of Service –
- Physicals – Physicals took place on October 12th.
- Firematic Training Classes –
- Other –

EQUIPMENT

- Apparatus –
 - Discussions regarding the repair issues for EA48 on ongoing.
 - Body work on L49 is pending.
 - S43 oil sensor switch repair is pending.
- Radios –
- SCBA – Final purchase with Clifton Park Halfmoon Fire District is still pending.
- Plymovent –
- Other – A motion was made by D. Joy, with a second by J. Joy to accept the generator preventive maintenance contract. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

BENEFITS & INSURANCE

- LOSAP Investment – The September 2022 monthly statement was reviewed.
- LOSAP –
- Life / Auto / Liability / Property/ Cancer Insurance – 2023 cancer insurance rate has decreased with no change in coverage.

RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners – Next meeting scheduled for 11/3/22 at Fort Hunter FD.
- District Training/Meetings –
- Rural Chiefs – Next meeting scheduled for 10/20/22 in Knox FD.
- Other – NFPA membership.

COMPUTERS & TECHNOLOGY

HEALTH & SAFETY

LIAISON TO THE TOWN, SCHOOL, DEPARTMENT

UNFINISHED BUSINESS

NEW BUSINESS

GOOD OF THE ORGANIZATION

- A motion was made by J. Joy, with a second by D. Joy to approve the hall usage requests. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes
Commissioner D. Joy – Yes

COMMUNICATIONS

- Next Regular Monthly Meeting **November 21, 2022 at 6:30pm.**
- The last day to submit a letter of intent to the district secretary for the 5-year term of commissioner is November 23rd.

ADJOURNMENT

- D. Joy made a motion to adjourn the meeting at 9:11 p.m., with a second by J. Joy. The motion was carried by a vote of 3 to 0.

Commissioner Efaw – Yes
Commissioner J. Joy – Yes

Commissioner Purzycki – Absent
Commissioner D. Joy – Yes

Respectfully Submitted,
Kelly Dodge

Kelly Dodge, Secretary/Treasurer
October 27, 2022

DRAFT