

**GUILDERLAND CENTER FIRE DISTRICT**  
30 SCHOOL ROAD, P.O. BOX 141  
GUILDERLAND CENTER, NEW YORK 12085

**Meeting October 19, 2021**

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Tuesday, October 19, 2021. Meeting called to order at 6:36p.m., by Chairman Grant Roberts.

Present: Commissioners: G. Roberts; D. Sim; R. Purzycki; J. Joy; Treasurer K. Dodge; Chief C. Dvorscak; Asst. Chief D. Dodge; Capitan E. Ash

**APPROVAL OF MINUTES** – Motion was made by R. Purzycki to approve the minutes of the September 20, 2021, second by J. Joy, and carried by a vote of 4 to 0.

Commissioner Joy - Yes	Commissioner Purzycki- Yes
Commissioner Roberts– Yes	Commissioner Sim – Yes

**RESOLUTION # 2021-005** – A motion was made to adopt resolution # 2021-005 *Adopting Electronically Submitted Bids* by R. Purzycki, second by D. Sim, and carried by a vote of 4 to 0.

Commissioner Joy - Yes	Commissioner Purzycki- Yes
Commissioner Roberts– Yes	Commissioner Sim – Yes

**APPROVAL OF THE TREASURER’S REPORT** – D. Sim performed a reconciliation of the September 2021 bank statement prior to the meeting, including verifying all checks written. Vouchers were signed indicating their approval. A request to move funds was discovered to be not applicable and therefore was not needed. A motion was made by J. Joy, second by R. Purzycki, to accept the Treasurer's Report. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes	Commissioner Purzycki- Yes
Commissioner Roberts– Yes	Commissioner Sim – Yes

**BUDGET HEARING** – The budget hearing was held. No one else was in attendance to ask questions of the Treasurer and a motion was made by R. Purzycki, second by D. Sim, to close the budget hearing at 7:18 PM. The motion was carried by a vote of 4 to 1. The regular meeting resumed.

Commissioner Joy – Yes	Commissioner Roberts– Yes
Commissioner Purzycki - Yes	Commissioner Sim – Yes

**AUDIT & BUDGET** - A motion was made by D. Sim, second by J. Joy, to approve the 2022 Final Budget, which totals \$699,770.00. The motion was carried by a vote of 4 to 0.

Commissioner Joy – Yes	Commissioner Roberts– Yes
Commissioner Purzycki - Yes	Commissioner Sim- Yes

**CHIEF’S REPORT** – A motion was made by D. Sim, second by J. Joy, to accept the Chief’s Report. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim – Yes

**Equipment & Supply Request** – Requisitions were submitted for the purchase of six (6) pike poles in various sizes, one (1) rescue saw and one (1) Quick Connect Track System with an estimated total of \$11,600.00.

A motion was made by, J. Joy second by R. Purzycki, to purchase the above. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim – Yes

**Apparatus Request** – The following days are requested for use of apparatus:

- Ladder Training – October 20<sup>th</sup> & October 21<sup>st</sup>.
- Halloween – Sunday, October 31th.

A motion was made by J. Joy, second by D. Sim, to approve the apparatus request. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim - Yes

**REQUISITIONS BY THE DISTRICT** – A 65" Smart TV is being requested for the bay (follow up from August meeting). Another quote was presented at the September meeting and another one is requested to be obtained before a motion to purchase this item will be made. **TABLED UNTIL NOVEMBER MEETING.**

**REPORT OF COMMITTEES**

**CAPITAL IMPROVEMENTS** – Building Committee

**BUILDING & GROUNDS** –

- Plowing - Bids were opened at 6:45pm. The district received bids from DJN Landscaping, Vinnie’s Lawn and Landscape and Ash Lane LLC. Bids are on file with the district secretary. A motion was made by D. Sim to accept the bid received from Vinnie’s Lawn & Landscape, second by R. Purzycki, and carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim - Yes

- Electrical – Reel in bay for 49 installed.
- Heating – Northeast Heating & Cooling completed fall/winter maintenance. A new contract has been received and accepted.
- Parcel 3 – Winterized.

- Station – A discussion to purchase 6 transmitters, plus install and preventive maintenance to the plymovent system was presented. A motion was made by D. Sim and second by R. Purzycki to proceed but not to exceed \$3000.00. The motion was carried by a vote of 4 to 0.

Commissioner Joy – Yes

Commissioner Roberts– Yes

Commissioner Purzycki - Yes

Commissioner Sim- Yes

- New – Family Danz needs to be contacted for service to the heaters in the bay.
- Old –

## PERSONNEL

- LENS update- Nothing to report.
- Members In/Out of Service – Devon Purzycki on military leave.
- New Member – An application for new membership has been received from Corey Franklin.
- Physicals – Scheduled with Workfit Medical for Wednesday, November 3<sup>rd</sup>.
- Firematic Training Classes – Posted.

## EQUIPMENT

- An inspection on four (4) ice rescue suits has been requested to the chiefs for repairs or replacement.
- Apparatus –
- Radios – 4 Portables & 1 Mobile Radio was ordered. Approval for an additional \$437.86 is needed. A motion was made by R. Purzycki, second by D. Sim. The motion was carried by a vote of 4 to 0.

Commissioner Joy – Yes

Commissioner Roberts– Yes

Commissioner Purzycki - Yes

Commissioner Sim- Yes

- SCBA – An offer from Clifton Park FD was made to purchase nineteen (19) new Scott Paks, X3 Pro CGA 4500 PSI connect bottle units at a cost of \$5000.00 each. A motion was made by R. Purzycki, second by D. Sim to purchase 19 units pending a letter stating there will be a lifetime warranty. The motion was carried by a vote of 4 to 0.

Commissioner Joy – Yes

Commissioner Roberts– Yes

Commissioner Purzycki - Yes

Commissioner Sim- Yes

## BENEFITS & INSURANCE

- LOSAP INVESTMENT- The September 2021 monthly statement was reviewed.
- Amendment to statue to allow change in department response point system was signed by the governor. No action by the district at this time.
- Communication received regarding cancer coverage. Coverage has now been extended to exterior firefighters. More information needs to be gathered.
- Tony Hill of Firefly has requested a meeting to review our plan. A meeting will be set for February, March or April of 2022.

## **TECHNOLOGY**

- Linstar – Commissioner G. Roberts to follow up with contacts at Linstar regarding upgrades.
- A discussion regarding a program called RedNMX to be used in place of Firehouse Software. More information needs to be gathered or an alternative program.
- A battery backup needs to be purchased for the tv in the bay.

## **RULES AND REGULATIONS/ASSOCIATION ITEMS –**

- Town Chiefs/Commissioners- Nothing to report.
- District Training/Meetings – Noting to report.
- Association of Fire Districts of the State of NY - Nothing to report.
- Other – NYS Association of Fire Chiefs has announced their annual expo will be held at the Oncenter in Syracuse on June 15-18. There is no interest on the district side as of now. A request was made for one (1) room to be reserved.

## **HEALTH & SAFETY**

### **LIAISON TO THE TOWN, SCHOOL, DEPARTMENT**

- Town of Guilderland Water Department has scheduled a walkthrough for October 22, 2021 at 10am.

### **UNFINISHED BUSINESS**

- Abandonment Policy #37 tabled until November meeting. Board to follow up with department for their input.
- Safety First is unavailable to come back and complete hose testing due to weather and staffing shortage.

### **NEW BUSINESS**

- A discussion regarding the open secretary position is tabled until next meeting (November 16, 2021).
- An ongoing discussion regarding commissioner vacancy and commissioner elections was discussed and tabled until next meeting (November 16, 2021).
- Policy # 10 Code of Ethics – An updated version was presented for review and discussion until next meeting (November 16, 2021).
- Policy # 21 District Credit Cards – An updated version was presented and reviewed. A motion was made by D. Sim, second by J. Joy to amend policy # 21. The motion was carried by a vote of 4 to 0.

Commissioner Joy – Yes

Commissioner Purzycki - Yes

Commissioner Roberts– Yes

Commissioner Sim- Yes

## GOOD OF THE ORGANIZATION

- Jon Phillips of Phillips Hardware is requesting a letter to DOT on his behalf for a secondary egress for his business.
- Community Hall/Pavilion Requests
  - Don Albright is requesting the hall on November 6<sup>th</sup> for the Altamont Fairs Annual Meeting from 11am to 2pm. A motion to approve hall use was made by D. Sim, second by J. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim – Yes

- Casey VanAlstyne is requesting the hall on November 26<sup>th</sup> for a family dinner. A motion to approve hall use was made by J. Joy, second by R. Purzycki pending insurance. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim – Yes

## COMMUNICATIONS

Next Regular Monthly Meeting is **Monday, November 15, 2021 at 6:30 p.m. with Ralph Lemme of UBS at 6:00pm.**

## ADJOURNMENT

J. Joy motioned to adjourn the meeting at 9:30 p.m., second by D. Sim. The motion was carried by a vote of 4 to 0.

Commissioner Joy - Yes  
Commissioner Roberts– Yes

Commissioner Purzycki- Yes  
Commissioner Sim - Yes

Respectfully Submitted,

Kelly Dodge, Treasurer  
November 2, 2021