

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting September 20, 2021

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, September 20, 2021. Meeting called to order at 6:45p.m., by Chairman Grant Roberts.

Present: Commissioners: G. Roberts; D. Sim; R. Purzycki; J. Joy; Treasurer K. Dodge; Chief C. Dvorscak;

APPROVAL OF MINUTES – Motion was made by D. Sim to approve the minutes of the August 17, 2021, second by R. Purzycki, and carried by a vote of 4 to 0.

Commissioner Joy - Yes
Commissioner Roberts– Yes

Commissioner Purzycki- Yes
Commissioner Sim - Yes

APPROVAL OF THE TREASURER’S REPORT –G. Roberts performed a reconciliation of the August 2021 bank statement prior to the meeting, including verifying all checks written. Vouchers were signed indicating their approval. A motion was made by J. Joy, second by R. Purzycki, to accept the Treasurer's Report. The motion was carried.

Commissioner Joy - Yes
Commissioner Roberts– Yes

Commissioner Purzycki- Yes
Commissioner Sim – Yes

AUDIT & BUDGET - A motion was made by J. Joy, second by D. Sim, to approve the 2022 Proposed Budget to be presented next month, which totals \$699,770.00. The motion was carried.

Commissioner Joy – Yes
Commissioner Purzycki - Yes

Commissioner Roberts– Yes
Commissioner Sim- Yes

CHIEF’S REPORT –

A motion was made by J. Joy, second by R. Purzycki, to accept the Chief’s Report. The motion was carried.

Commissioner Joy - Yes
Commissioner Roberts– Yes

Commissioner Purzycki- Yes
Commissioner Sim – Yes

Equipment & Supply Request: Several requisitions were submitted for the purchase of tools to outfit the new aerial with an estimated total of \$31,323.98.

A motion was made by, J. Joy second by D. Sim, to purchase the above (see attached list). The motion was carried.

Commissioner Joy - Yes
Commissioner Purzycki- Yes

Commissioner Roberts– Yes

Commissioner Sim – Yes

Apparatus Request – The following days are requested for use of apparatus:

- Big Truck Day (pending an invite) – Saturday, September 25th, 10am-1pm
- Albany County Muster – Saturday, October 9th at The Grove, Fort Hunter Fire Dept.
- Fire Prevention Week – Altamont Elementary School
- Halloween – Sunday, October 31th.

A motion was made by J. Joy, second by D. Sim, to approve the apparatus request. The motion was carried by a vote of 4-0.

Commissioner Joy - Yes

Commissioner Purzycki- Yes

Commissioner Roberts– Yes

Commissioner Sim - Yes

REQUISITIONS BY THE DISTRICT – A 65" Smart TV is being requested for the bay (follow up from August meeting). Another quote was presented and another one will be obtained before a motion to purchase this item will be made. TABLED UNTIL OCTOBER MEETING

REPORT OF COMMITTEES

CAPITAL IMPROVEMENTS – Building Committee Sign-Up Sheet Completed

BUILDING & GROUNDS –

- Electrical – Generator gas line leaking. Santorelli Electric replaced and painted. All work complete.
- Heating – Need to schedule an inspection with Northeast Heating & Cooling.
- Parcel 3 – Issues with cleaning up after use. Board to address. R. Purzycki to begin closing building.
- New – Snow Removal Bids to be advertised.
- Old – Doors in bay painted. All work complete.

PERSONNEL –

- LENS update- Nothing to report.
- Members In/Out of Service – John Joy out of service. Devon Purzycki going on military in October.
- Physicals – Scheduled with Workfit Medical for Wednesday, November 3rd.
- Firematic Training Classes – GCFD awarded an eight day rescue tech basic class to take place sometime in the fall. Mark Dean completed Aerial Operations Training.

EQUIPMENT -

- Apparatus – New Aerial has arrived, not in service yet.
- Radios – Discussion to purchase (per quote from Pittsfield Communications) 1 mobile and 3 portables with chargers (Motorola). Approved to increase to 4 portables and 1 mobile not to exceed \$16,000.00. A motion was made by J. Joy, second by D. Sim. The motion was carried.

Commissioner Joy – Yes
Commissioner Purzycki - Yes

Commissioner Roberts– Yes
Commissioner Sim- Yes

- Personal & Protective – Chief Dvorscak is requesting to use and take his old gear for work purposes. Gear to be returned cleaned. A motion was made by D. Sim, second by R. Purzycki. The motion was carried.

Commissioner Joy – Yes
Commissioner Purzycki - Yes

Commissioner Roberts– Yes
Commissioner Sim- Yes

- New gear (7 sets) has arrived and is pending an appointment with Assistant Chief Dodge for fitting.

BENEFITS & INSURANCE –

- LOSAP INVESTMENT- The August 2021 monthly statement was reviewed.
- Frank with UBS will attend meeting in November to review our investments.
- Law for service award years of service increase was signed by the Governor and will be on December's election ballot.

TECHNOLOGY –

- Linstar – Commissioner G. Roberts to follow up with contacts at Linstar regarding upgrades.
- A discussion regarding a program called RedNMX to be used in place of Firehouse Software. More information needs to be gathered.

RULES AND REGULATIONS/ASSOCIATION ITEMS –

- Town Chiefs/Commissioners- Nothing to report.
- Association of Fire Districts of the State of NY - Nothing to report.

HEALTH & SAFETY

- Defensive Driving scheduled for this Saturday, September 25th from 9am – 3pm. A sign-up sheet has been posted with a deadline of Wednesday, September 22nd.

LIAISON TO THE TOWN, SCHOOL, DEPARTMENT

- Water Department needs to do an annual walk through. Commissioner D. Sim to follow up and

schedule an appointment.

UNFINISHED BUSINESS –

- Abandonment Policy #37 tabled until October’s meeting. Board to follow up with department for their input.
- Follow up and schedule an appointment with Safety First to come back and complete hose testing.

NEW BUSINESS –

- Capital Asset Policy (Policy #16) - Policy was submitted to board at August meeting for review. Changes were made. Policy #15 (Inventory) was revised and Policy #16 (Capital Asset) was adopted. A motion was made by D. Sim, second by R. Purzycki. The motion was carried.

Commissioner Joy - Yes
Commissioner Roberts– Yes

Commissioner Purzycki- Yes
Commissioner Sim – Yes

- A proposal was submitted to purchase a separate parcel of land for a combined substation. A deposit of \$1000.00 was requested to hold the land for further research pending legal counsels input. A motion was made by R. Purzycki, second D. Sim. The motion was carried.

Commissioner Joy - Yes
Commissioner Roberts– Yes

Commissioner Purzycki- Yes
Commissioner Sim – Yes

GOOD OF THE ORGANIZATION –

- Community Hall/Pavilion Requests – Lindsay Sim has requested the use of the hall for a baby shower on October 10th, pending proof of insurance. A check for \$100.00 for facility use was sent with application. A motion to approve hall use was made by R. Purzycki, second by J. Joy. The motion was carried.

Commissioner Joy - Yes
Commissioner Roberts– Yes

Commissioner Purzycki- Yes
Commissioner Sim – Yes

COMMUNICATIONS –

- A letter from the county fire coordinator was received regarding yearly maintenance costs for their mobile training unit. A motion was made to not approve and provide funds to help with the maintenance of the mobile training unit by J. Joy, second by D. Sim. The motion was carried.

Commissioner Joy - No
Commissioner Roberts– No

Commissioner Purzycki- No
Commissioner Sim – No

Next Regular Monthly Meeting is **Tuesday, October 19, 2021 at 6:30 p.m. with the Budget Hearing at 7:00p.m.**

ADJOURNMENT

R. Purzycki motioned to adjourn the meeting at 9:35 p.m., second by J. Joy. The motion was carried.

Commissioner Joy - Yes
Commissioner Roberts– Yes

Commissioner Purzycki- Yes
Commissioner Sim - Yes

Respectfully Submitted,

Kelly Dodge, Treasurer
September 27, 2021

DRAFT